

Directions: Applying for ARPE Certificate

OU Sociology Department is proud to offer the Applied Research and Program Evaluation (ARPE) Certificate. The course requirements to complete this certificate include:

- Program Evaluation (SOC 5143: 3 credit hours)
- Evaluation Practicum (SOC 5713: 3 credit hours)
- Three additional courses (9 credit hours) in approved methods/statistics classes from sociology and allied disciplines.

The following is specific direction for applying to complete these certificate for current OU graduate students in good standing.

1. Go to the OU Graduate Admissions portal: <https://gograd.ou.edu/apply/>.
2. Scroll to the bottom of the page to the Addition or Change of Program Application (ACOP).
3. Click the GO TO APPLICATION button in the ACOP section.
4. Login as a Returning User.
5. Once you are in the ACOP application, make the following selections:
 - a. I intend to pursue an additional graduate degree or certificate
 - b. Norman – Main Campus
 - c. Applied Research and Program Evaluation Certificate – Norman Campus
 - d. Select the starting term (Summer, Fall, Spring)
6. The system will ask if you want to upload a Statement of Purpose, Recommendations, or Supporting Documents. These are not required to apply for the Certificate Program. You may skip this step.
7. Submit the Application.
8. Once your application has been reviewed, you will receive an email from the Graduate College. Click the “View Update” link in the email.
9. The link will direct you to the Graduate College application portal. Login to your application and select click “View Update.”
10. The system will display your admissions letter and information.

If you have any question, please contact the director of the ARPE Certificate:

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