

Bylaws
University of Oklahoma
School of Library and Information Studies
Alumni Association

Article I: Name

The name of the organization shall be the University of Oklahoma School of Library and Information Studies Alumni Association (Association).

Article II: Objective

The Association shall promote and support the welfare, interests, and mission of the University of Oklahoma (University) and the University of Oklahoma School of Library and Information Studies (School and/or OUSLIS). The Association fosters communication between the University, School, and the OUSLIS Alumni. The Association advances the interests of the profession by supporting a continuing program of library and information science education and by upholding the professional ethics of librarianship.

Article III: Membership

Section 1: Members

Members of the Association shall consist of all graduates of the University of Oklahoma School of Library and Information Studies who have paid membership dues to the Association in such amount as may be prescribed by the Board of Directors.

Section 2: Associate Members

Associate Members of the Association shall consist of all persons who have shown an active or vital interest in the Association and who have paid membership dues to the Association in such amount as may be prescribed by the Board of Directors.

Article IV: Meetings

The Association shall hold a membership meeting at the time and place of the Annual Meeting of the Oklahoma Library Association (OLA).

Article V: Board of Directors

Section 1: Responsibility and Authority.

The Board of Directors (Board) shall conduct the business of the Association and exercise the general management of the Association.

Section 2: Composition.

The Board of Directors shall be self-perpetuating and shall be composed of not less than eleven (11), nor more than twenty-one (21) members elected from the members of the Association. The Director of the School and appointed representatives from the School shall serve as ex-officio members. The Board of Directors shall adjust the exact number of Directors as needed.

Section 3: Nominees.

A slate of one but not more than two nominees for each vacancy on the Board of Directors shall be prepared by the Nominating Committee.

Section 4: Elections.

Elections shall be conducted by the Board of Directors at the last Board meeting of the membership year.

Section 5: Terms.

Directors shall serve a term of three years and may not serve more than two (2) consecutive three-year terms unless serving as an officer of the Board.

Section 6: Ex-Officio Board Members.

The Director of the School shall appoint one faculty representative from the School and one student representative from the School to serve a one (1) year term as ex-officio members of the Board. All other ex-officio Board members will be appointed by the President with the consent and approval of the Board.

Section 7: Meetings.

Regular meetings of the Board shall be held quarterly at the School during normal business hours but may meet more frequently. Special meetings may be called at the discretion of the President. Only members of the Board may vote at Board meetings. If necessary, the Board may make decisions by electronic mail or by conference call during the periods between regularly scheduled meetings.

Section 8: Quorum.

A simple majority of the Board members present shall constitute a quorum at any meeting of the Board.

Section 9: Dues.

The Board shall establish dues for the Association.

Section 10: Membership Year.

The membership year will be from July 1st to June 30th.

Article VI: Officers

Section 1: Elected Officers.

The Board of Directors shall elect from its members a President, a Vice-President, a Secretary, and a Treasurer at the first Board meeting of the membership year.

Section 2: Terms of Office.

The President, Vice-President, and Secretary shall serve a term of one year. The Treasurer will serve a term of two years. All terms of office shall commence at the beginning of the membership year.

Section 3: Vacancies.

- A) The Vice-President shall fill a vacancy in the office of President for the remainder of the term.
- B) Appointments to fill officer vacancies of the Board shall be made by the Board of Directors.

Article VII: Officer Duties

Section 1: President.

The President shall preside at all meetings of the Board of Directors and shall exercise general powers of the President

Section 2: Vice President.

The Vice President shall perform the duties of the President in the absence or disability of the President. He/She shall be responsible for planning any special programs.

Section 3: Secretary.

The Secretary shall be responsible for the recording and reading of the minutes of all meetings and the coordination of all mailings.

Section 4: Treasurer.

The Treasurer is responsible to work with the School for the collection of dues, maintaining the membership list, and the making of disbursements authorized by the Board of Directors.

Article VIII: Committees

Section 1: Standing Committees.

Standing committees may be established to consider matters of the Association. When such a committee is established, its function, name, and size shall be determined. Unless otherwise approved by the Board, members of standing committees shall be appointed for a term of one year and may be reappointed for a second consecutive term.

Section 2: Appointments.

The President of the Board of Directors shall appoint committee members from the members of the Association. A member of the Board will be appointed to serve on each standing committee.

Section 3: Ad Hoc Committees.

Special (ad hoc) committees for the performance of particular assignments may be appointed at any time by the President of the Board of Directors and with Board approval.

Section 4: Communications Committee.

The Communications Committee is responsible for both print and digital media communication of the Association. The communications committee works closely with the Board on policy matters and with the Director and staff of the School to maintain and update digital media sites as well as to prepare and distribute printed media.

Section 5: Nominating Committee.

The Nominating Committee is responsible for preparing a slate of nominees for election to the Board of Directors.

Section 6: Honors and Awards Committees.

The Honors and Awards committee is responsible for selecting recipients of the Association's honors, awards, and scholarships. The Honors and Awards Committees shall be comprised of both members of the Association and one faculty member from the School. Each honor, award, or scholarship approved by the Board for presentation by the Association shall have a standing committee appointed in accordance with these Bylaws. With Board approval, each committee will formulate guidelines and procedures for the honor, award, or scholarship.

Section 7: Authorization and Discontinuance.

Committees of the Association shall be authorized and discontinued by action of the Board.

Article IX: Amendments

Section 1: Proposals.

Amendments to the Bylaws may be proposed by the Board, by any standing committee of the Association, or by written petition signed by fifty or more members of the Association.

Section 2: Voting.

These Bylaws may be amended by a simple majority of the votes cast by the Board members.

Section 3: Adoption.

If not otherwise specified, a proposed amendment becomes effective as soon as it has been approved by a vote of the Board.