



**The UNIVERSITY of OKLAHOMA**  
*School of Library and Information Studies*

**Master of Library and Information Studies (MLIS)  
Program Planning Form**

**About This Form:**

1. The purpose of this form is to help you create a plan for your master's program that will help you work towards your desired career goal(s) and to graduate within your desired time frame.
2. Work with your advisor to create your program plan. Your advisor's name is in your acceptance to the program email.
3. This form should be completed, approved by your advisor, and submitted to the SLIS office by the end of your first semester.
4. You are not locked into the plan you devise with this form. You may change your plan.

**Student Information**

ID# \_\_\_\_\_ Advisor \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Student Background and Interests**

UG Major(s) and other degrees \_\_\_\_\_

LIS Career Goal(s): \_\_\_\_\_

Are you seeking **School Library Media Certification**?  Yes: Projected Certification Exam Date: \_\_\_\_\_

For School Library Media Certification, do you hold a back-up standard classroom teaching certificate?  Yes,  No

In addition to the MLIS, are you also seeking a **Graduate Certificate**?  Yes,  No

Graduate Certificate in Archival Studies

Graduate Certificate in Digital Humanities

Graduate Certificate in Data Analytics for Information Professionals

Other OU Graduate Certificate \_\_\_\_\_

**Admissions Status:** Full Admission, Conditional Admission Program Entry (semester/year) \_\_\_\_\_

**End of Program Assessment**

The OU Graduate College requires master's students to complete an end of program assessment. Select one of the following by the end of your first semester.

ePortfolio Expected semester/year you will complete the ePortfolio: \_\_\_\_\_

Thesis Projected thesis topic: \_\_\_\_\_

The Graduate College deadline to register for the end of program assessment is mid-semester prior to the comprehensive exam, portfolio defense, or thesis defense. For example, to take comps in the fall, you must register by late March. Please contact the SLIS office for registration information and specific deadlines.

Information to Aid in Planning

1. It is recommended that you take the required classes towards the beginning of the program (LIS 5033 in the first semester), except Research Methods which is generally recommended to be taken towards the end of your coursework. LIS 5023, LIS 5033, LIS 5043, LIS 5053, and LIS 5063 must be completed before your final semester.
2. With your advisor’s permission you may transfer in up to 9 credit hours of OU graduate courses from other departments. To transfer in courses from another university you have to petition the SLIS Graduate Studies Committee and the OU Graduate College.
3. Conditionally admitted students must take 3 core courses within their first 12 credit hours in the program.
4. Internships are encouraged. To take an internship you must have completed 18 credit hours in the program and have some coursework in the topic area of your internship (for example, to do a cataloging internship you should have already completed the cataloging class).
5. We have a variety of independent courses (directed readings, etc.) that require 15 completed credit hours to enroll.
6. You are assigned an advisor when you are admitted to the program, but you may change advisors if you wish.
7. For planning purposes, the SLIS Course Rotation Schedule estimates when courses will be offered. It is available on the SLIS website.

Core Required Courses (18 credit hours)

	Course Title	Crs #	Semester/Year
1	Information and Society	LIS 5033	
2	Management in Information Organizations	LIS 5023	
3	Organization of Information	LIS 5043	
4	Information Seeking and Use	LIS 5053	
5	Fundamentals of Information Technology	LIS 5063	
6	Research and Evaluation Methods	LIS 5713	

Elective Courses (18 credit hours). Include in this section other required courses for different specializations such as SLM certification or graduate certificates

	Course Title	Crs #	Semester/Year
7			
8			
9			
10			
11			
12			