

SLSRC Building-Level COVID-19 Protocols--Phase 1

1. Research personnel should follow the lab-level Conduct of Operations Plans established for their lab or facility. In addition to those lab specific protocols, the following protocols are to be followed for common spaces and facilities in SLSRC.
2. Two sets of **face masks** will be required. One set will be used while in the labs and are not to be worn out in the common areas. In cases where the research normally requires a mask the PI will be responsible for supplying those. Otherwise a cloth or surgical mask can be worn unless the PI in consultation with EHSO identify a need for specific masks due to chemical or solvent vapor compatibility issues. Face masks must be worn in the hallways and all common areas of the SLSRC (including but not limited to the copy/mail room (SLSRC 1050), autoclave/ice machine rooms, bathrooms, receiving area, open seating areas, etc.). Cloth masks (2 per person) for common area use and use in most lab areas will be available through the SLSRC stockroom. As usual, no lab gloves should be worn out of the lab and lab coats only when directly moving to a different lab.
3. A no-contact thermometer has been provided by the VPRP to each department for use by personnel who do not have access to a thermometer before coming to campus. If you are unable to check your temperature before coming to campus, make your way to Elements Café on the North end of the 1st floor of the SLSRC upon first entering the SLSRC. In addition, any personnel who feels the need to check his/her temperature during the work day may use the provided thermometer at Elements Café. Follow the directions at Elements Café near the thermometer to self-test ensuring privacy and safety protocols for sanitizing hands before and after use. No logging of temperature is required, but those personnel registering a temperature of 100.4 or higher should leave campus and immediately contact the campus health clinic (Goddard 405-325-8732) for further guidance regarding restrictions to return to campus as per the Phase 1 Pilot Program Participation instructions.
4. Consult online instructions for using the stockroom/receiving facility or research core facilities. (<http://www.ou.edu/cas/chemistry>). The stockroom will be open, but for online requests and “curbside” pickup only. Researchers are requested to work within the protocols established by the core facilities.
5. Only one person at a time in the copy/mail room (SLSRC 1050). Only one person at a time in the Autoclave/Ice Machine Rooms (SLSRC 2170, 2680, 3680). Elevator use should be limited to one person at a time.
6. Maintain safe space in the receiving area (SLSRC 1550) – If the receiving area is occupied, and the Do Not Enter sign is posted on the double doors, researchers wanting to walk through the receiving area to the loading dock to dispose of autoclaved material, broken glass boxes, general refuse, or recycled cardboard will need to:
 1. Wait in the hallway a safe distance from the receiving area doors until the receiving area has been cleared of personnel before entering.

2. Exit the building through the NE Entrance, near the NMR lab, follow the sidewalk around to the dumpster/cardboard recycling trailer and dispose of material in the proper container.
 3. Return to your lab with the disposable material until such time that the receiving area is clear to walk-through.
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7. Bathrooms will have posted signs that read Occupied on one side and Not Occupied on the other. These signs should be utilized to notify other users to maintain occupancy to 1 person.
 8. Use of the kitchen area on the 3rd floor will remain open but users should be aware that neither the department nor OU Custodial clean nor sanitize the refrigerators, microwaves, or countertops.
 9. Be aware that all common areas, public drinking fountains, or lounge spaces are not guaranteed by the department to be sanitized. Personnel should take personal responsibility to stay safe by practicing safe hygiene.