

Summer 2020, Chemical Crystallography Laboratory Operating Policies

Sample submission rules:

1. A completed Sample Submission Form must be submitted via e-mail for each different type of sample. On the top of the form, the student is asked to include a date and time for the lab manager to pick up the sample.
2. All samples vials must have a legible label showing the sample name as is listed on the form.
3. Just before the sample is to be picked up, an e-mail message will be sent to the student to inform them of the pickup. The lab director will bring a plastic container to the user's lab hallway door. The student will place their sample(s) in the plastic container.

If students need other services from the CCL such as searches of the Cambridge Structural Database, they should contact the lab manager by e-mail or telephone with their requests. Results will be e-mailed to the students.