



# THE UNIVERSITY OF OKLAHOMA HOT WORK PERMIT



(CUTTING, WELDING, BRAZING, SOLDERING, TORCH APPLICATIONS, GRINDING OR SIMILAR ACTIVITIES)

## INSTRUCTIONS

1. EVALUATE IF THE HOT WORK CAN BE AVOIDED OR COMPLETED IN A SAFER WAY.
2. FOLLOW CHECKLIST AND PRECAUTIONS LISTED TO THE RIGHT.
3. COMPLETE PERMIT AND DISPLAY IN AREA WHERE WORK IS BEING DONE.

## HOT WORK APPLICANT INFORMATION

RESPONSIBLE PARTY: \_\_\_\_\_

COMPANY/DEPARTMENT: \_\_\_\_\_

JOB DATE: \_\_\_\_\_

PROJECT #: \_\_\_\_\_

WORK ORDER #: \_\_\_\_\_

DESCRIBE LOCATION OF WORK (BE SPECIFIC/BLDG & RM #)

\_\_\_\_\_  
\_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I VERIFY THAT THE ABOVE LOCATION HAS BEEN EXAMINED, THAT PRECAUTIONS ON THE CHECKLIST HAVE BEEN TAKEN TO PREVENT FIRE, & THAT PERMISSION IS AUTHORIZED TO PERFORM THE WORK.

## AUTHORIZED HOT WORK PERMIT PROGRAM

PERMIT WRITER: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

FIRE WATCH: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

PERMIT EXPIRES: DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

## CHECKLIST & PRECAUTIONS

- AVAILABLE FIRE SPRINKLERS, HOSE STREAMS, & EXTINGUISHERS IN SERVICE & OPERABLE.
- HOT WORK EQUIPMENT IS IN GOOD REPAIR.

## REQUIREMENTS WITHIN 35 FT OF WORK

- COMBUSTIBLE FLOORS WET DOWN, COVERED WITH DAMP SAND, OR OTHER SHIELDING MATERIAL.
- FLOORS SWEEPED CLEAN OF COMBUSTIBLES.
- EXPLOSIVE ATMOSPHERE IN AREA ELIMINATED.
- FLAMMABLE LIQUIDS, DUST, LINT, & OILY DEPOSITS REMOVED.
- ALL WALL AND FLOOR OPENINGS WITHIN 35 FEET COVERED.
- FIRE-RESISTANT COVERS SUSPENDED BENEATH WORK.
- OTHER COMBUSTIBLE MATERIALS REMOVED OR COVERED WITH FIRE-RESISTANT COVERS.

## HOT WORK CONDUCTED OUTSIDE

- COMBUSTIBLE VEGETATION, MULCH OR OTHER MATERIAL IS WET DOWN OR PROPERLY COVERED
- AN ADEQUATE WATER SOURCE FOR EXTINGUISHMENT WILL BE PROVIDED
- HOT WORK WILL NOT BE DONE ON EXTREME WIND WARNING OR HIGH FIRE DANGER DAYS

## WORK ON WALLS AND CEILINGS

- COMBUSTIBLES ON THE OTHER SIDE OF WALL MOVED AWAY.
- CONSTRUCTION IS NONCOMBUSTIBLE & WITHOUT COMBUSTIBLE COVERINGS.

## WORK ON/IN CONFINED SPACES

- CONFINED SPACE CLEANED OF ALL COMBUSTIBLES.
- CONTAINERS PURGED OF ALL FLAMMABLE LIQUIDS & VAPORS.
- UNIVERSITY & COMPANY CONFINED SPACE GUIDELINES FOLLOWED.

## FIRE WATCH AND WORK AREA MONITORING

- FIRE WATCH SHOULD BE PROVIDED DURING & FOR 30 MINUTES AFTER WORK IS COMPLETED.
- FIRE WATCH PERSONNEL EQUIPPED & TRAINED ON THE USE OF FIRE EXTINGUISHERS & ARE FAMILIAR WITH BUILDING FIRE ALARM SYSTEMS.
- FIRE WATCH MAY BE REQUIRED ABOVE, BELOW AND IN ADJACENT AREAS.

Please send completed form to OU Environmental Health and Safety Office and Department of Campus Safety (Fire Marshal's Office):

fire@ou.edu

ehso@ouhsc.edu

160-B Felgar Street, Norman, OK

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