This Merchant Contract (the "Contract") is executed today by and between the University of Oklahoma, (the "Merchant") and the University of Oklahoma, by and through the Office of the Bursar (the "Bursar").

Whereas, Merchant desires to utilize credit card services for the following purpose:

- Purpose*:

Whereas, Merchant recognizes and understands the University is subject to certain terms and conditions regarding the acceptance of credit cards, known as Payment Card Industry Data Security Standard (PCI DSS Compliance);

Whereas, Merchant understands that failing to comply with the standards of PCI Compliance can subject the University to substantial penalties and legal liability as well as eliminate the University's ability to accept credit cards.

NOW THEREFORE, the parties agree as follows:

1.	Merchant shall comply with any and all standards for PCI Compliance as well as any standards or terms set by the University for the acceptance and use of credit cards.
2.	Merchant has sought and received the Bursar's approval to accept credit cards and has notified the Bursar of all vendors to be utilized.
3.	Merchant must consult with the Bursar prior to setting up any additional credit card vendors and environment(s).
4.	Merchant must immediately notify the Bursar of any suspected breach of its systems or of the credit card process whether internal or external to the University.

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5.	Merchant shall be responsible for any and all costs associated with the breach regardless of the location of the breach (e.g. whether internal or through the third-party vendor).
6.	Merchant understands that the Bursar or other administrative department having authority over University administration may suspend or terminate the Merchant's ability to accept credit card transactions at any time.
7.	Merchant must notify the bursar of any change in sponsor or point of contact personnel involved in handling, processing, and transmitting credit card information.
8.	You may be required to have in your staff ISA trainers certified by PCI SSC.

Signature: _____

Date: _____

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