

PROVOST'S ADVISORY COMMITTEE *for* LEARNING OUTCOMES ASSESSMENT (PACLOA)

College Assessment Representatives Sub-Committee ANNUAL MEETING

February 12, 2021 | 12:30 – 1:30 PM | Via Zoom

Present: Aiyana Henry, Todd Hubbard, Leehu Loon, Klein Petra, Afshin Marashi, Michael Merkham, Gail Mullins, and Felix Wao.

Absent: Jensen Moore, Beth Stetson, and Randa Shehab.

MINUTES

1. Assessment Reports for 2019-20AY and 2020-21AY:

- a) Expected details/contents of the 2-yr assessment reports.

Presentation of specific observations regarding each step of the OU program assessment process and how to update or revise sections of assessment reports.

Discussion of details expected in the 2-year assessment reports to be submitted on or before **September 24, 2021**. Recommendations included:

- i) Ensuring that reports reflect assessment activities for both 2019-20AY and 2020-21AY for programs that did not opt to submit 2019-20AY assessment reports in September of 2020. Departments/schools which elected to submit the 2019-20AY reports will submit reports for the 2020-21AY.
 - ii) Documenting, in the “Use of Results” sections,
 - Recommendations made for continuous improvement (e.g., curriculum modifications) as a result of student performance.
 - Recommendations and/or decisions made as a result of challenges caused by the ongoing COVID-19 pandemic.
 - Difficulty with and/or impossibility of action plans for continuous improvement due to the ongoing COVID-19 pandemic.
- b) Assessment info for Certificate and degree programs offered 100% (Requirement of the Higher Learning Commission [HLC]):
- i) Documentation of assessment activities for programs offered fully online
 - ii) Requirement of comparability of learning outcomes if a version of the same fully online program is also offered traditionally using the face-to-face and/or blended format.

2. Assessment Funding:

- a) Status of the current assessment funding for schools/departments.
- b) Discussions regarding criteria for assessment funding. Per proposal from the Provost's Office, going forward, assessment funding will be based on enrollment of majors in each degree program in every school/department.

Meeting adjourned at 1:30PM.