



The UNIVERSITY of OKLAHOMA
College of Atmospheric and Geographic Sciences

Memorandum

To: Office of the Registrar
From: SoA and AGS Advising Team
Date: November 25th, 2025
Subject: SoA Standard Petition 3- CTI

To Whom It May Concern:

This memorandum serves as a petition to approve a specific course substitution for students pursuing the Bachelor of Science in Aviation with a concentration in Air Traffic Management under catalog years prior to 2024.

It is recommended that **AVIA 4043** ATC Tower Simulation Enhanced Follow On be accepted **in lieu** of the required **AVIA 4023** Tracon Radar Lab for Air Traffic Management students under catalog terms prior to 2024/2025 who wish to take the Enhanced CTI course.

This substitution supports curricular alignment for students pursuing the Enhanced CTI pathway and ensures that course selection appropriately complements the competencies and preparation required for this option.

Upon approval and signature, this petition will serve as the standing guideline for applying this substitution to all eligible student records. The finalized document will be archived in Laserfiche to ensure secure access, proper documentation, and long-term consistency in institutional practices.

Brandi Moore

Brandi Moore
Director of Academic Advising
College of Atmospheric and Geographic Sciences

12/09/2025

Date

Mary Aldridge

Mary Aldridge
Associate Director of the School of Aviation
College of Atmospheric and Geographic Sciences

12/9/25

Date

