

## Prior Learning Assessment (PLA) Guidelines

OU PLA policy:

[https://www.ou.edu/content/dam/registrar/docs/2022-2023/prior\\_learning\\_assess\\_2022-2023\\_june\\_%20web.pdf](https://www.ou.edu/content/dam/registrar/docs/2022-2023/prior_learning_assess_2022-2023_june_%20web.pdf)

<https://www.ou.edu/registrar/credit/prior-learning-assessment-credits:>

OU allows capable students to seek prior learning assessment credit for knowledge they may have acquired in a variety of ways. Students enrolled (or pre-enrolled) at OU and former students eligible to re-enroll **may take prior learning assessment examinations for undergraduate credit, provided they have not been enrolled in an equivalent course at the college level and received a grade other than W.**

*“A student enrolled in and attending a course may earn credit in that course by prior learning assessment examination up to the end of the second week of class in a regular semester or the first week of a summer session. When a student earns credit in the course by examination, the student may drop the course enrollment with no fee assessment, provided the course is dropped within the specified free drop period for the term. **Refunds will not be made for courses dropped after the defined free drop period.**”*

*Students will receive credit for prior learning according to the credit recommendations published in the current brochure/website at the time we **receive** the prior learning scores.*

*The amount of prior learning assessment credit that may be applied toward a degree is subject to OU graduation requirements and the degree-recommending college in which a student will earn a degree. The dean of the degree-recommending college will determine how this credit applies toward a degree.*

*The neutral grade of satisfactory (S) will be assigned to all types of prior learning assessment credit authorized by the Oklahoma State Regents for Higher Education.*

*Should a student fail a prior learning assessment examination, no grade will be recorded. In addition, **a student may not receive credit for a repeat of an exam previously failed.** Students should consult OU Admissions & Recruitment or the Center for Independent and Distance Learning to discuss other test options.*

***The regulations governing prior learning assessment credit mentioned above apply to all of the OU prior learning assessment options available.***

*The credit recommendations outlined on the following pages are effective through January 2023 and are subject to change thereafter. However, OU is not responsible for changes in scoring or test offerings made by national testing programs. When such changes occur, OU may have to adjust its credit acceptance policies accordingly. This site contains the most current information on OU's advanced standing credit acceptance policies.”*

OU Aviation Students:

**If a student begins their training at OU, already having obtained their Private Pilot certificate, they may elect to take the Prior Learning Assessment Exam(s) to receive credit.**

**The PLA must be completed within the first 2 weeks of the semester, and before progressing to lesson 2 in AVIA 2231.**

**Extra time flown in Lesson 1 preparing for the PLA will be billed to you at the current semester flight fee rates at your expense and are not included in the AVIA 2231 minimum cost.**

**It is strongly encouraged that students who elect to take the PLA, complete before the OU academic calendar date to drop a course with a 100% refund should dropping AVIA 2231 be necessary.**

**In order to begin the PLA:**

1. The student will fly with their assigned instructor to develop familiarity with the OU aircraft, policies, procedures, and practice areas.
2. The instructor will determine that the student is at the Private Pilot level of proficiency before recommending them for the PLA exam/s.
3. The student will fill out the [Prior Learning Assessment \(PLA\) form](#) for either AVIA 1113 and/or AVIA 1222. This is available on the Aviation Student resources page in the Prior Learning Assessment section.
4. The student will then bring the form to the Chief Flight Instructor's office for approval and scheduling of the exam/s.
5. The student will then send the form to [testing@ou.edu](mailto:testing@ou.edu) once they have been approved to take the exam(s) by Aviation Department.
6. The student will need to click on the following link to pay for their exam(s):  
<https://www2.registerblast.com/ou/Exam/List>  
Choose Group > Prior Learning Assessment Group > Prior Learning Assessment Exams > Choose Exam AVIA 1113, AVIA 1113/1222 or AVIA 1222 (whichever exam you have been approved to take). You will only pay for the exam in this system. You will not need to make an appointment as your exam takes place at the airport. This payment does not include the flight fees for the PLA.
7. After you have completed the exam(s) the Aviation Department will confirm the results to the OU-CIDL Testing Center, and they will process the PLA forms to Records and Registration for posting on the student transcript.
8. Students will be emailed once PLA forms have been sent to Records and Registration so they know that credit will be posted. This can take up to a week to be processed.

If an OU student has not taken AVIA 1113 or 1222 at OU, they must take the PLA exams for both AVIA 1113 and AVIA 1222, provided they have not been enrolled in an equivalent course at the college level and received a grade other than W.

If an OU student has taken and satisfactorily completed AVIA 1113 at OU, they will only need to take the PLA exam for credit for AVIA 1222, which consists of the practical exam listed below, provided they have not been enrolled in an equivalent course at the college level and received a grade other than W.

The School of Aviation Studies PLA exam(s) will consist of:

**A knowledge test will be administered to receive credit for AVIA 1113 Introduction to Aviation.**

The knowledge test will cover the following:

Pilot Qualifications, e.g., Required documents  
Airworthiness Requirements, e.g., A.R.R.O.W  
Weather Information e.g., METAR's  
Cross-Country Flight Planning, e.g., Course and Heading, Sectional interpretation  
National Airspace System, e.g., Class C entry and weather requirements  
Performance and Limitations e.g., Takeoff distance  
Operation of Systems, e.g., Pitot-Static system

**A practical test will be conducted to receive credit for AVIA 1222 Primary Flying.**

The practical test will consist of both oral and flight exams.

The oral exam will cover:

OU policies and procedures, e.g., OU Practice Areas  
OU aircraft specific, performance and limitations, e.g., Warrior weight and balance  
National Airspace System, e.g., Class D entry and weather requirements  
Cross-Country Flight planning, e.g., Planning a flight to an airport to be determined by the examiner.

The cross country planning will be done manually e.g. sectional, plotter, and manual E6B, without the aid or use of electronic flight computers, electronic flight bags, or flight planning software.

Any areas or tasks in the Private Pilot Airman Certification Standards may be evaluated at the discretion of the examiner.

The flight exam will cover:

Preflight Procedures, e.g., Pre-Flight inspection  
Airport Operations, e.g., Taxi and Communications  
Take-offs, Landings, and Go-Arounds, e.g., Short Field Takeoff and Landing  
Navigation, e.g., Conduct a flight to an airport selected by the examiner  
Slow Flight and Stalls, e.g., Power-Off Stalls  
Emergency Operations, e.g., Emergency approach and Landing  
Postflight Procedures, e.g., Post-Flight Inspection

Any areas or tasks in the Private Pilot Airman Certification Standards may be evaluated at the discretion of the examiner.

**The minimum passing score for either PLA exam is 70%.**

The evaluation will be conducted using the standards listed in the Private Pilot ACS.