

THE UNIVERSITY OF OKLAHOMA

BUILDING FLOOR PLAN REQUEST FORM



Space Inventory Services
201 Stephenson Parkway, Suite 1300 A
Norman, OK 73019
(405) 325-6006
Fax: (405) 325-4164
spaceinventory@ou.edu

Date of request: _____

Person requesting plans (print or type): _____

File format of plans requested: PDF DWG Other (specify) _____

Driver's License # and state, or OU ID#: _____

I am which of the following: Student Faculty Staff Other (specify) _____

If faculty or staff what department: _____

If student what class & professor's name: _____

What is your student classification Freshman Sophomore Junior Senior Graduate

What building(s) & floors are you requesting plans for? _____

NOTE: These plans are not to be transferred to any other party, they are not to be published in any form without official authorization.

Signature: _____

Address: _____

Local Phone #: _____

E-mail: _____

Complete Internal by Space Inventory Services Team

Date request received: _____ Date Request fulfilled: _____

Date plans sent via: _____ Initials: _____

The following plans were issued in this format: _____