



April 8, 2025

Meeting Minutes

**Meeting Type:** Monthly Staff Senate Meeting (ZOOM)

**Call to Order:** 9:00am

**Attendees:**

- **Officers:** *Not recorded*
- **Senators:** *Not recorded*
- **Ex-Officio:** *Not recorded*
- **Additional Attendees:** *Not recorded*

- I. **\*Approval of Minutes:** Motion to approve by Patty Pearsall; second by Macie Lowe.
- II. **\*Treasurer Report:** It was noted that Staff Week expenses submitted so far have been included in this report even though not all events have taken place. Question if the awards were included in this. They were not and will be shown in next month's report. Motion to approve by Patty Pearsall; second by Phil Salon.
- III. **Non-Committee Reports**
  - a. Public Safety with OU PD – Introduction of Major Joshua Lee who is our new Interim Deputy Chief. Provided an update on safety tips for tornados.
    - i. Explanation of the difference between a watch (possible) and a warning (need to take action).
    - ii. Make sure to have an emergency plan in place prior to needing it.
    - iii. There is a tornado drill scheduled for Friday, April 11<sup>th</sup> at noon.
    - iv. Reminder to look over the emergency response plan for your area.
    - v. Encouraged backup batteries or ways to charge your cell phones.
    - vi. On campus, locate your designated shelters.
    - vii. Make sure your information is updated with HR for the Rave notifications, so that it will go directly to your cell phone. These notifications are used for more than just weather.
  - b. LiveWell with Lindsay Risley – options for opportunities through the month:
    - i. Financial wellness with both/either Magellan EAP through MSA or even Fidelity
    - ii. Whole creating calm – relaxing your mind and body
    - iii. Home buying and real estate trends
    - iv. Stop the Bleed later this week in Tulsa on Thursday. Registration required.
    - v. One-on-one nutrition 30 minute sessions coming up with HSC nutrition students on April 16<sup>th</sup> via Zoom. They have three different topics to choose from: Heart Healthy Eating, All About Hydration, and Snack for Blood Sugar Control.
    - vi. On Thursday of Staff Week, they will be back with yard games and some

giveaways. Show your enrollment in the OU Wellness portal account or the Live OU Teams channel for one or both goodies. Stuart Square from 11:00 am to 1:00 pm.

- vii. If you want to start a portal account, go to [liveou.com](https://liveou.com); when it prompts for a PIN use 2020. Reminder to those volunteering this week, you can log those hours under volunteering.
- viii. Mammogram bus had to be cancelled due to the weather, but they are hoping to reschedule in May.
- c. Schusterman Library with Dora Mensah –
  - i. Today is OU Giving Day – the Library has some delicious ice cream treats today at 3:00 pm for the first 100 or so in line.
  - ii. Lightening talks on April 15<sup>th</sup> and 17<sup>th</sup> – individuals get 5 minutes to present 5 slides on their research.
  - iii. 3 Minute Thesis on April 17<sup>th</sup> at 6:30 pm – presents get a chance to talk about their dissertation, thesis or projects they are working on. This is for OU students only. Registration is open and will be until April 14<sup>th</sup>. There is a chance to win \$750. There is a 1<sup>st</sup> place, 2<sup>nd</sup> place, and People's Choice.

#### IV. **Guest Speaker – Kathy Agnew** with updates on the Engagement Survey

- a. Four more days to go on the survey with 36% completion.
- b. This is a check-in survey with only 5 questions on it.
- c. Please watch your email. Some have been going to junk folders, so if you have not received one, please check there.
- d. Reminders will be going out on Monday, Wednesday, and Friday.
- e. Shared the website for results where you can see updated results. You can see it by campus. Tulsa is doing well with 44%, but they would like to see more.
- f. Results are shown in multiple areas: employee group, hourly staff, faculty, college office, etc.
- g. If you did not get the email, there is a link you can use. It requires you knowing your Employee ID but it is best to just search for the email that was sent to you.
- h. Keep in mind the intent behind it. "Has anyone talked to you about engagement?" "Has anybody discussed the results of the 2024 engagement survey with you?"
- i. The intent is that each manager, each leader, each senior leader, each executive leader look at their survey results and work with their teams and pick one item, to work on, build an action plan around, and develop goals around it.
- j. If you are not getting this information, they need to know this. Otherwise, they do not know how to push and move leadership forward with action items. Your feedback is critical.
- k. Question: "Is anybody was still worried about whether it was anonymous or not?" It has been demonstrated that people are not being told who participated and what their participate was.

#### V. **Committee Reports**

- a. Communications – Trying to get information out there. We need someone to take over consistent communications. If you are interested, let Paul know. Later in the meeting, Macie Lowe expressed an interest in this position.
- b. Fundraising and Staff Senate Store
  - i. Samantha has been monitoring sales and fulfilling requests.
  - ii. We are talking with University Silkscreen about doing another OU Tulsa t-shirt. We have seen a couple of good designs and hope to have something out this week but are currently waiting for the salesperson to

respond.

- c. \*Membership and Policy Review
  - i. Rachel McDaniel and Lucia Hernandez Gonzalez have joined us now for Staff Senate.
  - ii. Nominations are open for next year's terms. If you are interested in a leadership role within Staff Senate or becoming a Senator for next year, go to the Staff Senate website and fill out the nomination link. Still looking for Secretary, Chair-Elect and various committee chairs.
  - iii. Current Senators can check the website for when their terms expire if they are not sure.
- d. Merit Committee – Working on getting the years of service and merit awards together for the reception.
- e. Staff Activities Committee (SAC) –
  - i. April 8<sup>th</sup> (today) - Ice cream at the Library at 3:00 pm
  - ii. April 9<sup>th</sup>, Wednesday – Sugar Llamas from 11:00 am to 1:00 pm in Room 3106. Offsite locations will have theirs delivered.
  - iii. April 10<sup>th</sup>, Thursday – LiveWell will have yard games in Stuart Square. There will also be therapy dogs for you to visit with.
  - iv. April 10<sup>th</sup>, Thursday – Staff Reception from 4:00 pm to 5:30 pm in the Learning Center. Numerous awards will be presented along with recognition of those with 5, 10, 15, 20, 25 and 30 years of service. Award winners do not need to be present to win.
  - v. April 11<sup>th</sup>, Friday – Hot dogs for everyone including delivery of the off-campus sites.
  - vi. April 22<sup>nd</sup> Fresco food truck will be here.

\*Voting for items motioned occurred online after the meeting. A quorum participated in the vote, and the results are included with the minutes.

Respectfully Submitted by  
Dianne Estes, Co-Chair Merit Committee, OU-Tulsa Staff Senate