June 11, 2019

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

**Call to Order:** 8:35 a.m.--Monica Burke

**Attendees:** Monica Burke, Teresa Welles, Susie Elliott, Khanh Luong, Samantha Mayer, Lisa Eshenour, Hanna Lee, Sarah Caldwell, Heather McIntosh and Cierra Gleason

No Quorum

1. **Approval of Minutes**
   1. No Quorum
2. **Treasurer’s Report: Khahn Luong**
   1. Have not received charges for Staff Reception yet
3. **Committee Reports**
   1. Merit
      1. Pins are in and will be distributed
   2. Membership & Policy Review
      1. Welcome new members: Cierra Gleason, Angela Surratt and Leigh Anne Jones.
      2. Samantha Mayer wants to join
      3. Monica urges members to join a committee
      4. Discussed involvement with onboarding
   3. Communications
      1. Need chair and members for communications committee
   4. Staff Week and Activities
      1. Craft Fair August 21st staff senate will have a booth, working on getting vendors/participants
   5. Marketing & Fundraising
      1. No update
   6. Sustainability
      1. Need new chair for committee
   7. Police Advisory
      1. No update
4. **New Business**
   1. Staff Senate store will move from administrative assistant to SWAC
   2. Individuals will need credit card training to work the store
5. **Round Robin Discussion**
   1. Food trucks for summer will be once a month
6. **Adjournment** – 8:43 am

Respectfully Submitted – Teresa Welles