

December 11, 2018
Meeting Minutes
Meeting Type: Regular

**Call to Order:** Completed by Monica Burke at 8:30 am

Quorum confirmed

1. **Approval of Minutes**
	1. Motion of approval for Oct. and Nov. minutes accepted and approved.
2. **Treasurer’s Report: Khanh Luong**
	1. Total Ending Fund Balance for all Accounts: $10,454.46
	2. We are still waiting for the Dean’s office’s Staff Senate support ($3,750.00).
3. **Committee Reports**
	1. Marketing and Fundraising
		1. Lisa Eshenour is working on requesting donations for door prizes for the holiday party. She has gained a few donations, including two tickets to the Tulsa Ballet for “Sleeping Beauty”. She also acquired two hotel stays at Stoney Creek Hotel & Conference Center in Broken Arrow.
	2. Merit
		1. Nothing to report on this committee.
	3. Membership & Policy Review
		1. Nothing to report on this committee. Angie reminded members of the holiday takedown in the main lobby of SAC—Thurs., Jan. 3, 2019, 8:30-10 AM. If you are available to help, please do so.
	4. Communications
		1. Khahn will be at the holiday party taking pictures.
	5. Staff Week and Activities (SWAC)
		1. SWAC will have their next meeting on 1/3/19. Braden Beller will be stepping in as the new SWAC Co-Chair.
			1. Motion was made and approved to officially vote Braden Beller as SWAC Co-chair.
		2. Staff/Faculty Holiday Gathering
			1. Tues., Dec. 18, 2018 in Founders Student Center
		3. Hot Cocoa Bar
			1. Thurs., 1/24/19. Beginning in January, SWAC is requesting volunteers for individuals needed to make hot cocoa.
		4. Next event: Valentine’s Day—chocolate-dipped pretzels. Thurs., Feb. 14 for delivery of the treats.
		5. The Holiday Pop-Up Shops did not happen this year.
	6. Police Advisory Council
		1. Nothing to report on this committee.
	7. Sustainability Committee
		1. New recycling program on Schusterman campus, starting the beginning of 2019.
4. **New Business**
	1. Save-The-Date for Staff/Faculty Holiday Gathering
		1. Tues., Dec. 18, 2018 in Founders Student Center
	2. Staff Senate Tri-Campus meeting updates
		1. Fri., 11/16/18 for Executive Committee Members for Tulsa, Norman, and OKC campuses
		2. Each Staff Senate committee described their processes and how they do things in meetings, committees, events, etc.
		3. One of the things discussed is bringing department management more involved in Staff Senate events and Staff Appreciation Week.
		4. They talked of having department management wear t-shirts supporting OU staff and making the theme of Staff Appreciation Week, “We Love Our Staff”.
		5. Monica Burke will attend a meeting with University of Oklahoma-Norman, University of Oklahoma-Tulsa, and University of Oklahoma Health Sciences Center presidents around Jan. 15-16. If there are questions you will like to have addressed at this meeting, please let Monica know.
	3. OU Trails Grant project
		1. OU-Tulsa are in the process of applying for a grant for the Recreation Trails program of the Oklahoma State Parks department, regarding our walking trails on campus. The OU-Tulsa President’s Office would like Staff Senate to write a recommendation letter in favor of this grant. Application is due Jan. 31, 2019.
	4. Equity Coalition—Avery Marshall
		1. Working on getting out a campus climate survey in February. Avery would like to send the survey out to students and Staff Senate members for review and get opinions on it.
5. **Round Robin discussion**
	1. Next Meeting: Tuesday, Jan. 8, 2019 at Schusterman, Room 2C33
6. **Adjournment**—9:30 AM

Respectfully Submitted,

September Boles, Secretary