

November 13, 2018
Meeting Minutes
Meeting Type: Regular

**Attendees:**
Braden Beller, Angie Childers, September Boles, Mitch Braden, Khanh Luong, Monica Burke, Susie Elliott, LaJeanna Weaver, Heather McIntosh, Hanna Lee, Shelley Fowler

**Call to Order:** Completed by Monica Burke at 8:30 am

Quorum not confirmed

1. **History of OU-Tulsa Campus** (Leeland Alexander)
	1. Leeland Alexander presented a history of OU-Tulsa campus. Highlights included:
		1. 1957: First University classes begin in Tulsa, through the College of Arts and Sciences library science program.
		2. 1999: Ken Lackey is named OU-Tulsa’s first president.
		3. 1999: The OU Foundation purchases the former BP Amoco facility. The campus is named OU-Tulsa Schusterman Center.
		4. 2007: Schusterman Center Clinic opens to the public.
		5. 2015: John H. Schumann, MD is named OU-Tulsa’s fourth president.
		6. 2016: First white coat ceremony is held for OU-TU School of Community Medicine medical students in Tulsa.
2. **Approval of Minutes**
	1. There are not enough members for quorum, so approval of Oct. and Nov. minutes will be done at the December meeting.
3. **Treasurer’s Report: Khanh Luong**
	1. Total Ending Fund Balance for all Accounts: $10,407.13
	2. The Staff Senate support ($3,750.00) and Chilli Cook-Off ($542.50) was added to the balance.
4. **Committee Reports**
	1. Merit
		1. Nothing to report on this committee.
	2. Membership & Policy Review
		1. Nothing to report on this committee.
	3. Communications
		1. Halloween and Chilli Cook-off pictures are uploaded to the Staff Senate Facebook page.
	4. Staff Week and Activities (SWAC)
		1. Holiday Pop-Up Shops
			1. External vendors are wanted. If you know of a vendor to participate, contact the Staff Week committee.
			2. Scheduled for Thurs., 11/29/18 in Innovation Commons from 11 AM – 1 PM.
		2. Cocoa Bar
			1. Scheduled for Thurs., 1/24/19
	5. Marketing and Fundraising
		1. Lisa Eshenour is working on requesting donations for marketing and fundraising events. She has gained a few donations, including tickets to the Tulsa Ballet.
	6. Police Advisory Council
		1. Nothing to report on this committee.
	7. Sustainability Committee
		1. Nothing to report on this committee.
5. **New Business**
	1. Save-The-Date for Staff/Faculty Holiday Gathering
		1. Tues., Dec. 18, 2018 in Founders Student Center
	2. Campus Holiday Decoration
		1. Tues., 11/20/18. Invite will be sent out for volunteers. We will decorate the big tree in the Learning Center.
	3. Vote on New SWAC Co-Chair Braden Beller
		1. An email will be sent out for voting for Braden for SWAC Co-Chair
	4. Staff Senate Tri-Campus meeting
		1. Fri., 11/16/18 for Executive Committee Members for Tulsa, Norman, and OKC campuses
6. **Round Robin discussion**
	1. Next Meeting: Tuesday, Dec. 11, 2018 at Schusterman, Room 2C33
7. **Adjournment**—9:16 AM

Respectfully Submitted,

September Boles, Secretary