




# Sooner Safety Report



2015 |

 The UNIVERSITY of OKLAHOMA  
**TULSA**  
SCHUSTERMAN CENTER

Welcome to the University of Oklahoma's Tulsa Schusterman Center. As members of the university community, each of us assumes the obligation of compliance with all university policies and campus regulations. I am therefore pleased to announce that two university publications, the *2015-2016 Student Rights and Responsibilities Code* and the *2015 OU-Tulsa Sooner Safety Report*, are now available online. The *Student Rights and Responsibilities Code* and other university student policies are available at <http://www.ou.edu/content/dam/studentlife/documents/AllCampusStudentCode.pdf>. Printed copies are available in the OU-Tulsa Student Affairs office, Room 1C76, upon request.

The University of Oklahoma has been taking increased measures for preventing and responding to potentially violent situations on campus. This year's *Sooner Safety Report* contains a wealth of useful information, including information on the Sexual Misconduct Office and how to report a campus crime. Each campus also has a Behavioral Intervention Team (BIT) and a Threat Assessment Review Committee (TARC) to analyze reports of community members in crisis or exhibiting unusual or dangerous behavior.

I encourage you to review the report and to contact us if you have any questions. Designed to keep all members of the university community informed about safety and security resources on campus and in the Tulsa community, the *OU-Tulsa Sooner Safety Report* includes policies pertaining to the university community as well as information about educational programs on such topics as safety, substance abuse, and sexual misconduct - including harassment and assault. It also contains crime and university violation statistics compiled by the OU-Tulsa Police Department and OU-Tulsa Student Affairs.

The *2015 OU-Tulsa Sooner Safety Report* is available online at:

[ou.edu/content/tulsa/security](http://ou.edu/content/tulsa/security)  
[tulsa.ou.edu/studentaffairs](http://tulsa.ou.edu/studentaffairs)

Copies of the report can be printed upon request at:

OU-Tulsa Human Resources (Room 2C11)  
 OU-Tulsa Student Affairs (Room 1C76)  
 OU-Tulsa Police Department Dispatch Center  
 (South Entrance, 1C Hallway)

The *2015 OU-Tulsa Sooner Safety Report* is provided for your information and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act [20 U.S.C. Section 1092 (f), as amended] ("The Clery Act").

I encourage you to review this publication at your earliest convenience. If you have any questions, please contact the Executive Director of OU-Tulsa Student Affairs, Josh Davis, at (918) 660-3100.



Clarke Stroud  
 University Vice President for Student Affairs  
 and Dean of Students

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# The Clery Act Reporting Requirements

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092 (f), as amended (the “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

- Policies regarding procedures and facilities for students and others to report criminal actions or other emergencies on campus and information regarding the university’s response to such reports, including policies for making timely warning reports to members of the campus community regarding the occurrence of crimes; policies for preparing the annual security disclosure of crime statistics; a list of the titles of each person or organization to whom students and employees should report the criminal offenses for purposes of making timely warning reports and the annual security disclosure; and policies or procedures for victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual security disclosure of crime statistics

- Policy concerning security of and access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities

- Campus law enforcement policies, including enforcement authority of security personnel; address the working relationship of campus security personnel with State and local police agencies including whether those security personnel have the authority to make arrests and any agreements, such as written memoranda of understanding between the institution and such agencies for the investigation of alleged criminal offenses, in; policies encouraging accurate and prompt reporting of crimes to the campus police and the appropriate police agencies, when the victim of a crime elects to or is unable to make such a report; and describes procedures, if any, that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to report crimes on a voluntary, confidential basis for inclusion in the annual security disclosure of crime statistics

- The type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices and to encourage students and employees to be responsible for their own security and the security of others

- Annual reporting of statistics concerning following criminal offenses reported to campus security authorities and local police agencies that occurred on campus, at non-campus buildings or on noncampus property; and on public property immediately adjacent to or accessible from the

campus; 1) murder, nonnegligent manslaughter, negligent manslaughter, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson; 2) arrests or persons referred for campus disciplinary action, for liquor law violations, drug-related violations and weapons possession; and 3) hate crimes, in which the victim is intentionally selected because of actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability, including all crimes listed in (1) as well as larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property; 4) domestic violence, dating violence, and stalking incidents that were reported to campus.

- Policy concerning the monitoring and recording through local police agencies of criminal activity by students at non-campus locations of student organizations recognized by the University, including student organizations with non-campus housing facilities

- Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws

- Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws

- Description of drug and alcohol abuse education programs

- A statement of policy regarding campus programs to prevent domestic violence, dating violence, sexual assault, and stalking, and the procedures that the University will when one of these crimes is reported, including:

- A description of the University’s educational programs and campaigns to promote awareness of dating violence, domestic violence, sexual assault, and stalking;

- Procedures to follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred, including written information about the importance of preserving evidence that may assist in proving the alleged criminal offense occurred or may be helpful in obtaining a protection order; how and to whom the alleged offense should be reported; options about the involvement of law enforcement and campus authorities, including notification of the victim’s option to notify proper law enforcement authorities, including on-campus and local police; be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses; and decline to notify such authorities; and where applicable, the rights of the victims and the University’s responsibilities for orders of protection, “no-contact” orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the University;

- Information about how the University will protect the confidentiality of victims and other necessary parties, including how the University will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without the personally identifying information about the victim; and maintains as confidential any accommodations or protective measures

provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the University to provide the accommodations or protective measures;

- A statement that the University will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the University and in the community;

- A statement that the University will provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measure. The University must make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement;

- An explanation of the procedures for University disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking; and

- A statement that, when a student or employee reports to the institution that the student or employee has been the victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the University will provide the student or employee a written explanation of the student’s or employee’s rights and options

- Where information concerning registered sex offenders may be obtained

- Information regarding emergency response and evacuation procedures

- Policy regarding missing student notification procedures

The University of Oklahoma divisions, departments and offices that share responsibility for developing and implementing these policies, practices and procedures include the OU-Tulsa Police Department, OU-Tulsa Student Affairs, Disability Resource Center, Division of Public Affairs, OU-Tulsa Operations Department, Institutional Equity Office, Office of Legal Counsel, and the OU-Tulsa President’s Office.

This report is distributed in compliance with the Clery Act to all students and employees as well as prospective students and employees.

It can be viewed on the following websites:

[ou.edu/content/tulsa/security](http://ou.edu/content/tulsa/security)  
[tulsa.ou.edu/studentaffairs](http://tulsa.ou.edu/studentaffairs)

Upon request, a paper copy of this report can be made available by contacting OU-Tulsa Human Resources, the OU-Tulsa Police Department, or by contacting OU-Tulsa Student Affairs, 4502 E. 41st Street, Founders Student Center, Room 1C76 Tulsa, Oklahoma 74135, (918) 660-3100.

# Crime Statistics

University of Oklahoma-Tulsa Crime Statistics – Schusterman Center

4502 East 41st Street Tulsa, OK 74135

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	On-Campus			Non-Campus			Public Property			Total		
Offense Type (includes attempts)	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Criminal Homicide</b>												
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	2	0	0	2	0	0
<b>*Hate Crimes (by prejudices)</b>												
Race	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0

\*Includes the above offenses and larceny/theft, simple assault, intimidation, and destruction /damage or vandalism of property.

2012: No crimes were reported

2013: No crimes were reported

2014: No crimes were reported

Number of Arrests/Referrals for Selected Offenses												
Offense Type (includes attempts)	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Liquor Law Violations</b>												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
<b>Drug Law Violations</b>												
Arrest	1	1	1	0	0	0	0	0	0	1	1	1
Referral	0	0	0	0	0	0	0	0	0	0	0	0
<b>Weapons Law Violations</b>												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*This includes the Surgery Center at 1919 S. Wheeling Ave. Suite 600 Tulsa, OK 74105

and the 2nd Floor of the Kravis Building at 1802 E. 19th Street, Tulsa, OK



# Crime Statistics

University of Oklahoma-Tulsa Crime Statistics – Schusterman Center

4502 East 41st Street, Tulsa, OK 74135

## Stalking, Dating Violence and Domestic Violence Crimes

The University of Oklahoma is including these statistics for incidents of domestic violence, dating violence, and stalking for 2014 to comply with the recent Violence Against Women Act (VAWA) amendments.

Number of Incidents for Selected Offenses												
Offense Type	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0

**\*This includes the Surgery Center at 1919 S. Wheeling Ave. Suite 600 Tulsa, OK 74105  
and the 2nd Floor of the Kravis Building at 1802 E. 19th Street, Tulsa, OK**

# Crime Statistics

## University of Oklahoma-Tulsa Crime Statistics – Family Medicine Center

1111 South St. Louis Avenue, Tulsa, OK 74120

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	On-Campus			Non-Campus			Public Property			Total		
Offense Type (includes attempts)	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Criminal Homicide</b>												
Murder/Non-negligent manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
<b>Sex Offenses</b>												
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	1	0	0	1	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	1	0	0	1
<b>*Hate Crimes (by prejudices)</b>												
Race	0	0	0	NA	NA	NA	0	0	0	0	0	0
Religion	0	0	0	NA	NA	NA	0	0	0	0	0	0
Sex Orientation	0	0	0	NA	NA	NA	0	0	0	0	0	0
Gender	0	0	0	NA	NA	NA	0	0	0	0	0	0
Gender Identity	0	0	0	NA	NA	NA	0	0	0	0	0	0
Disability	0	0	0	NA	NA	NA	0	0	0	0	0	0
Ethnicity	0	0	0	NA	NA	NA	0	0	0	0	0	0
National Origin	0	0	0	NA	NA	NA	0	0	0	0	0	0

\*Includes the above offenses and larceny/theft, simple assault, intimidation, and destruction /damage or vandalism of property.

2012: No crimes were reported

2013: No crimes were reported

2014: No crimes were reported

Number of Arrests/Referrals for Selected Offenses												
Offense Type (includes attempts)	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Liquor Law Violations</b>												
Arrest	1	0	0	NA	NA	NA	0	0	0	1	0	0
Referral	0	0	0	NA	NA	NA	0	0	0	0	0	0
<b>Drug Law Violations</b>												
Arrest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Referral	0	0	0	NA	NA	NA	0	0	0	0	0	0
<b>Weapons Law Violations</b>												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

\*There is no non-campus property associated with this facility.



# Crime Statistics

## University of Oklahoma-Tulsa Crime Statistics – Family Medicine Center

1111 South St. Louis Avenue, Tulsa, OK 74120

### Stalking, Dating Violence and Domestic Violence Crimes

The University of Oklahoma is including these statistics for incidents of domestic violence, dating violence, and stalking for 2014 to comply with the recent Violence Against Women Act (VAWA) amendments.

Number of Incidents for Selected Offenses												
Offense Type	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Stalking	0	0	0	NA	NA	NA	0	0	0	0	0	0
Dating Violence	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	NA	NA	NA	0	0	0	0	0	0

\*There is no non-campus property associated with this facility.

# Crime Statistics

University of Oklahoma-Tulsa Crime Statistics – Wayman Tisdale Specialty Health Clinic  
591 East 36th Street North, Tulsa, OK 74126

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	On-Campus			Non-Campus			Public Property			Total		
Offense Type (includes attempts)	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Criminal Homicide</b>												
Murder/Non-negligent manslaughter	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Negligent Manslaughter	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
<b>Sex Offenses</b>												
Rape	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Fondling	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Incest	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Statutory Rape	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Robbery	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Aggravated Assault	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Burglary	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Arson	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Motor Vehicle Theft	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
<b>*Hate Crimes (by prejudices)</b>												
Race	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Religion	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Sex Orientation	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Gender	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Gender Identity	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Disability	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Ethnicity	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
National Origin	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0

\*Includes the above offenses and larceny/theft, simple assault, intimidation, and destruction /damage or vandalism of property.

2012: No crimes were reported

2013: No crimes were reported

2014: No crimes were reported

Number of Arrests/Referrals for Selected Offenses												
Offense Type (includes attempts)	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
<b>Liquor Law Violations</b>												
Arrest	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Referral	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
<b>Drug Law Violations</b>												
Arrest	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Referral	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
<b>Weapons Law Violations</b>												
Arrest	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Referral	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0

\*There is no non-campus property associated with this facility.

\*This facility opened on 7/2/2012 and 2013 is the first full year of operation.



# Crime Statistics

## University of Oklahoma-Tulsa Crime Statistics – Wayman Tisdale Specialty Health Clinic

591 East 36th Street North, Tulsa, OK 74126

### Stalking, Dating Violence and Domestic Violence Crimes

The University of Oklahoma is including these statistics for incidents of domestic violence, dating violence, and stalking for 2014 to comply with the recent Violence Against Women Act (VAWA) amendments.

Number of Incidents for Selected Offenses												
Offense Type	On-Campus			Non-Campus			Public Property			Total		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Stalking	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Dating Violence	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0
Domestic Violence	NA	0	0	NA	NA	NA	NA	0	0	NA	0	0

\*There is no non-campus property associated with this facility.

## Building Definitions

**On-Campus:** Any building or property owned or controlled by the University within the same reasonably contiguous geographic area of the University and used by the University in direct support of, or in a manner related to the University's educational purposes. The following is a list of University owned or controlled properties: Schusterman Academic Center, Schusterman Learning Center, Schusterman Clinic, Schusterman Library, Tandy Education Center, and other operational-support buildings within the 41st & Yale campus, OU Physicians Tulsa Family Medicine Center, and the Wayman Tisdale Specialty Health Clinic.

**Non-Campus:** Includes any building or property owned or controlled by student organizations officially recognized by the school; or any building or property (other than a branch campus) owned or controlled by the school, that is used in direct support of, or in relation to, the school's educational purposes, is frequently used by students, and that is not within the same reasonably contiguous area of the school. The following locations are considered non-campus facilities of OU-Tulsa: Kravis Building (2nd floor) at St. John Medical Center (located near 21st & Utica in Tulsa, OK).

**Public Property:** All public property that is within the same reasonably contiguous geographic area of the school; such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the school if the facility is used by the school in direct support of, or in a manner related to the University's educational purpose.

# Processing Crime Reports

The OU-Tulsa Police Department provides daily preventive foot, bicycle, and vehicular patrols and responds to all emergencies throughout the year on a 24-hour basis. The OU-Tulsa Police Department has concurrent jurisdiction with the Tulsa Police Department for any crime which occurs on University-owned properties. As such, OU-Tulsa police officers will provide the initial responses to criminal activity and will conduct follow-up investigations as required. The OU-Tulsa Police Department may refer criminal complaints to the Tulsa Police Department when both agencies agree this action will be in the best interest of the victim and justice. When a student is involved in an incident, reports are forwarded to the Student Conduct Office (facilitated by OU-Tulsa Student Affairs) for action under the University of Oklahoma Student Rights and Responsibilities Code and Procedures.

The Student Conduct Office, through OU-Tulsa Student Affairs, may involve other staff members as necessary. If a situation involves the safety and welfare of the university community, the University Vice President for Student Affairs or other appropriate persons in authority may take the immediate administrative or disciplinary action deemed necessary. However, because of legal restrictions, crimes without complainants are in most cases not investigated. OU-Tulsa encourages the accurate and prompt reporting of all campus crimes by contacting the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), the Institutional Equity Office, and the Tulsa Police Department.

## Fire Safety and Emergency Evacuations

The Environmental Health and Safety Officer (EHSO) acts as the liaison between the university and the City of Tulsa Fire Marshal, and conducts annual fire drills for OU-Tulsa locations. The EHSO is involved with inspections during remodel projects and new construction.

Upon the sounding of the alarm:

1. All occupants should leave by the nearest marked exit and alert others to do the same. Assist others in exiting the building.
2. Do not use the elevator. Use stairways only.
3. Once outside, proceed to an assembly area that is at least 300 feet away from the affected building. Keep street, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. Know your area assembly points.
4. Do not return to an evacuated building unless told to do so by Campus Security.

A Campus Emergency Command Center may be set up near the disaster site. Keep clear of this area unless you have official business.

OU-Tulsa has an Emergency Response plan that can be viewed at the following website: [http://ouhsc.edu/ehso-tulsa/documents/OU-Tulsa Emergency Response Plan, Public Mar 2015.pdf](http://ouhsc.edu/ehso-tulsa/documents/OU-Tulsa%20Emergency%20Response%20Plan,%20Public%20Mar%202015.pdf)



# Campus Buildings: Security and Access

The Operations Department provides support that enhances security throughout the campus. The Operations Department is responsible for the operation, maintenance and repairs of buildings and associated mechanical equipment at OU-Tulsa.

## Security Equipment, Facility Maintenance and Repair

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The Operations Department is responsible for day-to-day maintenance and repair of all campus facilities. Operations management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OU-Tulsa Police Department equipment. Its duties include routine and preventive maintenance and may consist of repairing window glass, frames and hardware, room and building entrance doors and

stairway, hallway and entry lights and include outside building and parking lot lights.

Lost keys for OU-Tulsa facilities should be reported to the Operations Department at (918) 660-3555 so that, if necessary, locks can be changed. The Operations Department is responsible for issuing keys. University-issued keys are not authorized to be duplicated.

## Police Department

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The OU-Tulsa Police Department is a hybrid of police and security officers and provides physical security functions and enforcement operations. The OU-Tulsa Police Dispatch serves as the central alarm and monitoring station for OU-Tulsa. All electronic security systems (fire, burglar and other alarms) terminate at the dispatcher's position. Campus police and security officers report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to the Operations Department for repairs. Campus police and security officers patrol the Schusterman Center campus 24 hours each day, 7 days a week. Police and security officers are assigned to the Schusterman Center Clinic, the Tisdale Clinic and the Family Medicine Center during normal business hours.

These buildings are patrolled randomly after business hours.

The OU-Tulsa Police Department is responsible for securing all OU-Tulsa facilities. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for faculty, staff, students and residents. Campus buildings are locked at the end of the normal business day; academic and administrative buildings are usually locked no later than 7:00pm (when no classes are scheduled). The clinics are usually locked no later than 6:00pm. The OU-Tulsa Police Department does not authorize building access without the written approval of the department or a person with legitimate control of the facility.

# Campus Security and Crime Prevention Programs

OU-Tulsa is committed to providing the best possible police and security services to all faculty, staff, students, patients and guests. The Schusterman Center Campus, Family Medicine Clinic, and the Tisdale Clinic are patrolled and/or monitored 24 hours each day, 7 days a week. For police and security services, please call (918) 660-3900. The OU-Tulsa Police Department utilizes a variety of proactive crime prevention methods to keep the campuses safe and secure. Among these crime prevention methods are:

- **OU-Tulsa Police Department**

- Campus foot patrols by uniformed police and security officers
- Campus vehicle patrols by uniformed police and security officers
- Campus bicycle patrols by uniformed police and security officers
- Security systems monitoring and building access control
- 24-hour video surveillance
- Well-lighted parking areas
- Escorts to or from vehicles and/or campus buildings, upon request. This service is encouraged, especially during hours of darkness or after normal operational hours.
- Traffic enforcement and monitoring in heavy traffic areas
- Seasonal safety tips and information
- Information gathering and crime analysis
- Criminal investigations.
- Coordination and collaboration with local, state and federal law enforcement agencies.
- Crime alerts, warning messages and bulletins.

The OU-Tulsa Police Department encourages students and employees to take a personal interest in their own safety by attending offered crime and safety awareness training and basic self-protection courses. These classes can be coordinated through the OU-Tulsa Police Department, which collaborates with the Tulsa Police Department's Community Education/

Crime Prevention Unit for group presentations conducted on university properties. For crime prevention presentations, please contact Walter J. Evans, Chief of Police, at (918) 660-3900 or [walter-evans@ouhsc.edu](mailto:walter-evans@ouhsc.edu).

- **Student Counseling Services**

Counseling Services, coordinated through OU-Tulsa Student Affairs, provides students with individual, couples, and group counseling services to all OU-Tulsa students. Counseling Services encourages social engagement and interaction through a variety of campus community activities including the annual De-Stress Fest (April) and semesterly Study Skills lunch and learn sessions. OU-Tulsa Counseling Services can be reached by calling (918) 660-3109.

- **Online Sexual Misconduct Awareness Training**

This is a mandatory sexual misconduct awareness training program for all incoming students. Additionally, all faculty and staff are required to take a similar web-based training. It is an interactive web-based training and quiz, discussing the University's gender discrimination, sexual harassment, sexual misconduct policy and gender-based issues. Refer to OU-Tulsa Student Affairs staff for more information about the online training or where to take the online training.

## EMERGENCY COMMUNICATION SYSTEM

In the event of a significant emergency or dangerous situation, the University will send an alert message via its Emergency Communication System (ECS). This system allows OU to contact students, faculty and staff within minutes by telephone, e-mail and instant messaging when an emergency exists. It is our belief that continuous and rapid notification is one of the best protections available for members of our community. Situations can change rapidly and in unexpected ways.

The success of the system depends upon accurate and current contact information being supplied and updated by students, faculty and staff. With this system, members of the OU community enter several contact phone numbers to be notified, which may include their cell phone, another family member's phone number, as well as their e-mail addresses and/or numbers for text messages. Any contact information provided will be kept secure and be used only for emergency notification purposes. This information can be entered and

updated online at:

<http://account.ou.edu> (for Norman-based academic programs and departments)

<http://gohsc.ouhsc.edu> (for HSC-based academic programs and departments)

The OU Emergency Communication System is but one part of the emergency notification procedures in place at OU. Additionally, if there is ever an emergency on any of OU's three campuses, students, faculty and staff as well as parents and alumni can visit the OU home page at [www.ou.edu](http://www.ou.edu), the OUHSC home page at <http://www.ouhsc.edu>, or the OU-Tulsa home page at <http://tulsa.ou.edu>. The university will provide regular updates on the home pages as information becomes available. OU will continue to use mass e-mail as back-up notification as well.

# Campus Police and Security Enforcement Authority

The University of Oklahoma-Tulsa employs both police and security officers. All police and security personnel are certified by the Council for Law Enforcement Education and Training (CLEET), and are trained and authorized to carry firearms. Each police and security officer wears a uniform while on duty and has authority to ask persons for identification to determine if individuals have lawful business on OU-Tulsa properties. Both police and security personnel are authorized to issue trespass

notices to individuals who create disruptions on university property. OU-Tulsa Police Officers are empowered to enforce applicable federal and state laws on university property, including those governing the registration, licensure and operation of motor vehicles. Both police and security officers are empowered to enforce any and all University administrative policies pertaining to the safety and security of people and property.

## Monitoring Off-Campus Crime

The OU-Tulsa Police Department monitors off-campus criminal activity primarily through an integrated 800 Megahertz radio communications system. Additionally, the department monitors off-campus crime via news media and through direct communications from local law enforcement agencies when necessary. The OU-Tulsa Police Department has a healthy working relationship with local law enforcement agencies, particularly, the Tulsa Police Department and the Tulsa County Sheriff's Office. The OU-Tulsa Police Department has a formal memorandum of understanding with the Tulsa Police Department regarding shared jurisdictional boundaries. In addition, the OU-Tulsa Police Department receives regular reports from the Oklahoma Information Fusion Center, and shares information with the Joint Terrorism Task Force.

## OU-Tulsa PD Web Page

[ou.edu/content/tulsa/security](http://ou.edu/content/tulsa/security)  
provides information on:

- Crime prevention
- Personal safety
- Sex offender registration
- Reports
- Personnel
- Vehicle registration
- Fire safety
- Parking Policies
- Campus Map
- Emergency Communication System

## Contacting OU-Tulsa PD

OU-Tulsa police and security officers respond to all campus emergencies. Dial extension 3333 from any campus phone to reach the 24 hour dispatcher. All emergencies can be reported directly to the Tulsa Police Department by calling 911.

**You only need to dial 911 for emergency help, if you dial 9 from a campus phone for an outside line and then 911 you will get a reorder tone (fast busy signal), and the call will not connect you to 911.**

If you are calling from a cell phone or an off campus phone, call (918) 660-3333 to reach the OU-Tulsa Police Dispatcher's emergency number.

The parking garage, library parking lot, the large blacktop parking lot southeast of the main administration building, and the Tisdale parking lots are all equipped with blue emergency phones. To activate the blue emergency phones, push the call button and you will be connected to the on-duty dispatcher. If you wish to contact a campus police or security officer in person, go to the OU-Tulsa Police Dispatch Center desk located at the south end of the main administration building on the first floor.

For non-emergencies and business matters, call extension 3900 from any campus phone or (918) 660-3900 from cell phones or external phones.



# Reporting Crime on Campus

## Emergencies



The OU-Tulsa Police Department is responsible for coordinating emergency and public safety services for OU-Tulsa.

Its principal functions are:

- Policy enforcement
- Providing security services for the campus community, facilities and assets
- Providing first response to crimes in progress
- Emergency medical assistance on a first aid level
- OU-Tulsa has designated a single number, 3333, to be used for any campus telephone for reporting emergencies. 911 calls from campus phones also initiate a response from the OU-Tulsa Police Department.
- Blue Emergency phones are located in the parking garage on each level, the north end of the library, the main blacktop parking lot, and the Tisdale Clinic parking lots. These blue phones are equipped with push button direct dialing to the OU-Tulsa Police Department dispatch on a 24 hour basis.

## Non-Emergencies

The non-emergency phone number for the OU-Tulsa Police Department dispatch is 3900 from any campus phone. Dial (918) 660-3900 from cell phones or external phones. Campus police and security officers will respond to take reports of crime, disturbances, and security and traffic issues. While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the reporting party.

## Handbook References

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code, Staff Handbook, and Faculty Handbook, and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available at the following websites:

- The Student Rights and Responsibilities Code is available online at <http://tulsa.ou.edu/studentaffairs> and <http://studentconduct.ou.edu> or you can request a printed copy in OU-Tulsa Student Affairs, Room 1C76.
- The Staff Handbook can be found at <https://apps.hr.ou.edu/staffhandbook>
- The OU Norman Faculty Handbook is available at <http://www.ou.edu/provost/pronew/content/fhbmenu.html>
- The OUHSC Faculty Handbook is available at <http://www.ouhsc.edu/policy>

## Lost and Found

The OU-Tulsa Police Department Dispatch Center, located at the Schusterman Center, is the central repository for lost and found items. It is here where attempts are made to reunite lost items with their rightful owners. Items are kept for 60 days only. Items lost in campus building may be kept by staff there for several days. For items that have been lost several days and not located by staff in the building, check with the Campus Lost and Found at (918) 660-3900. Check with the staff in the building and with the OU-Tulsa Police Department immediately if the lost item is of high value or involves the loss of university keys. For property found on campus, contact (918) 660-3900 to determine where to turn in the found property.

## ★ Security Is Everybody's Business ★

The OU-Tulsa campus community works together to make the university a safer place. As part of that effort, OU-Tulsa occasionally utilizes "Timely Warnings and Emergency Notifications" via email or the Emergency Communication System. Members of the campus community can request services or repairs and report hazards, ranging from problems with lighting to fire safety issues and parking through the WEBTMA work order system (employees only) or by contacting the Operations Department by phone at (918) 660-3555.

**The OU-Tulsa Police Department strongly encourages all members of the university community and visitors to report anything they believe to be suspicious activity by contacting the OU-Tulsa Police Department at (918) 660-3333.**



## Harassing and Obscene Phone Calls

Anyone can be the victim of harassing, annoying, obscene or threatening telephone calls. Although such calls do not usually constitute a threat to personal safety, you should contact the OU-Tulsa Police Department (for campus phones) or the Tulsa Police Department (personal phones) on receipt of a telephone call or questionable intent or origin.



## Online Cyberstalking

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college women. Cyberstalking is threatening or harassing behavior directed at another using the Internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites. This type of harassment is a misuse of OU computing resources and a violation of the Student Code. Victims are encouraged to file a report of any harassing behavior with the OU-Tulsa Police Department. Where incidents are based on gender, it is also a violation of the University's Sexual Misconduct Policy, and should be reported to the Institutional Equity Office/Associate Title IX Coordinator at (918) 660-3107.

# Sexual Misconduct, Harassment, and Discrimination Policy

## Sexual Misconduct, Assault, and Harassment Administrative Policies and Procedures

*Note: In compliance with federal law, the disclosures below reference legal terms such as “rape,” “sexual assault,” “stalking,” “domestic violence,” etc. The University of Oklahoma’s disciplinary process does not enforce criminal law. Thus, University policies use terms such as “sexual misconduct,” “non-consensual sexual intercourse,” “non-consensual sexual contact,” “sexual exploitation,” and “sexual harassment” that overlap significantly with legal definitions, but are policy-based not criminal in nature. Additionally, domestic violence, dating violence, and stalking can also be violations of the University’s Sexual Misconduct, Discrimination, and Harassment Policy, when motivated in whole or in part by the sex or gender of the alleged reporting party. University policy regarding sexual misconduct is located at: <http://www.ou.edu/content/eeo/policies.html>.*

The University of Oklahoma strives to create a safe environment for all faculty, staff, and students. Sexual assault, dating violence, domestic violence, stalking and other forms of gender-based discrimination are prohibited under the University’s Sexual Misconduct, Discrimination, and Harassment Policy and may also be considered crimes. The University encourages the reporting of such incidents to administrative officials as well as law enforcement. Reporting parties are reminded that they may seek either, both, or neither law enforcement and University investigations and intervention where a member of the University community commits the violation regardless of where the incident occurs, and/or where the incident occurs at an event or facility owned or controlled by the University. Even if an individual does not wish to file a formal complaint or report to law enforcement, the University may still take immediate action to end the misconduct, address the effects, and prevent its recurrence. Consistent with federal law, the following information details University policy and procedures with regard to sexual misconduct, discrimination, and harassment.

## University Policy Regarding Sexual Misconduct and Oklahoma Legal Definitions

The University defines the following as prohibited conduct under the Sexual Misconduct, Discrimination, and Harassment Policy:

A. Sexual Violence means physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual misconduct and sexual coercion.

1. Non-Consensual Sexual Intercourse is defined as any sexual intercourse or penetration of the anal, oral, vaginal, genital opening of the victim, including sexual intercourse or penetration by any part of a person’s body or by the use of an object, however slight, by one person to another without consent or against the victim’s will. This definition includes rape and sexual assault, sexual misconduct, and sexual violence.
2. Non-Consensual Sexual Contact is any intentional touching, however slight, whether clothed or unclothed, of the victim’s intimate body parts (primarily genital area, groin, inner thigh, buttock or breast) with any object or body part, without consent and/or by force. It also includes the touching of any part of a victim’s body using the perpetrator’s genitalia and/or forcing the victim to touch the intimate areas of the perpetrator or any contact in a sexual manner even if not involving contact of or by breasts, buttocks, groin, genitals, mouth or other orifice. This definition includes sexual battery and sexual misconduct.
3. Sexual Coercion is the act of using pressure (including physical pressure, verbal pressure or emotional pressure), alcohol, medications, drugs, or force to have sexual contact against someone’s will or with someone who has already refused. This includes rape, sexual assault, sexual exploitation and sexual misconduct.
4. Sexual Exploitation occurs when a person takes non-consensual, unjust or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior may not otherwise constitute one of the other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited



# Sexual Misconduct, Harassment, and Discrimination Policy

to: non-consensual video or audio-taping of any form of sexual activity; going beyond the boundaries of consent (such as letting a person or people hide in the closet to watch you having consensual sex without your partner's knowledge or consent); sexually-based stalking or bullying; engaging in non-consensual voyeurism, such as observing sexual acts or body parts of another from a secret vantage point; knowingly transmitting a sexually transmitted disease or illness to another; exposing one's genitals in a non-consensual circumstance, or inducing another to expose his or her genitals; prostituting another person; and other forms of invasion of sexual privacy.

5. Consent is the act of willingly agreeing to engage in sexual contact or conduct. Valid consent is:

- informed, knowing and voluntary;
- active;
- given by words or actions, as long as those words or actions create mutually understandable permission regarding the conditions of sexual activity; and
- cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion.

Additionally, silence or passivity is not valid consent; consent to one form of sexual activity cannot imply consent to other forms of sexual activity; and previous relationships or consent does not imply consent to future sexual acts. Consent is also invalid if it is obtained from an individual who is incapable of giving consent because he/she is under the age of consent, has a mental or intellectual disability, is unconsciousness or asleep, or is incapacitated due to use of alcohol, drugs, medication, and/or other substances. *In addition to University policy, rape is considered a crime under Oklahoma law.*

**Oklahoma Penal Code, §21-1111** defines rape as:

A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:

1. Where the victim is under sixteen (16) years of age;
2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
3. Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;
4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;
6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim; or
8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an em-

# Sexual Misconduct, Harassment, and Discrimination Policy

ployee of the same school system.

B. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

The **Oklahoma Penal Code, §21-1114A**, also provides that there is a lack of consent in criminal rape cases where:

1. rape committed by a person over eighteen (18) years of age upon a person under fourteen (14) years of age; or
2. rape committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime; or
3. rape accomplished where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit; or
4. rape accomplished where the victim is at the time unconscious of the nature of the act and this fact is known to the accused; or
5. rape accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the person committing the crime; or
6. rape by instrumentation resulting in bodily harm is rape by instrumentation in the first degree regardless of the age of the person committing the crime; or
7. rape by instrumentation committed upon a person under fourteen (14) years of age.

*Under Oklahoma law and University policy, there are other forms of sexual assault.* Besides rape, other sexual offenses include the following:

- Sodomy (forced anal intercourse)
- Oral copulation (forced oral-genital contact)
- Rape by a foreign object (forced penetration by a foreign object, including a finger)
- Sexual battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal)

## **Title 21, Section 1123(B) of the Oklahoma Statutes states:**

No person shall commit sexual battery on any other person. “Sexual battery” shall mean the intentional touching, mauling or feeling of the body or private parts of any person sixteen (16) years of age or older, in a lewd and lascivious manner and without the consent of that person or when committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state.

B. **Dating Violence and Domestic Violence** is also referred to as intimate partner violence. An administrative policy violation may exist where an individual in a dating or intimate relationship (as determined by examining factors surrounding the relationship) commits acts of violence against a member of the University community.

1. **Dating violence** under University policy means violence between individuals in the following circumstances; the party is or has been in a social relationship of a romantic or intimate nature with the victim; and the existence of such a relationship shall be determined based on a consideration of the following factors: length of the relationship, type of relationship, and frequency of interaction between the persons involved in the relationship.

# Sexual Misconduct, Harassment, and Discrimination Policy

2. **Domestic violence** under University policy means violence committed by: current or former spouse of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with the victim as a spouse; a person similarly situated to a spouse of the victim under Oklahoma domestic or family violence laws; and any other person against an adult or youth victim who is protected from that person's acts under Oklahoma domestic or family violence laws.

*In addition to University policy, dating violence and domestic violence are considered crimes under Oklahoma law.*

**Oklahoma Penal Code, §21-644** defines dating violence and domestic violence as any person who commits any assault and battery against a current or former spouse, a present spouse of a former spouse, a former spouse of a present spouse, parents, a foster parent, a child, a person otherwise related by blood or marriage, a person with whom the defendant is or was in a dating relationship as defined by Section 60.1 of Title 22 of the Oklahoma Statutes, an individual with whom the defendant has had a child, a person who formerly lived in the same household as the defendant, or a person living in the same household as the defendant shall be guilty of domestic abuse.

C. Stalking is prohibited from an administrative perspective. University policy defines stalking as:

1. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- a. Fear for the person's safety or the safety of others or
- b. To suffer substantial emotional distress.

2. For the purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens or communicates to or about a person or interferes with a person's property.

*In addition to University policy, stalking is considered a crime under Oklahoma law.*

**Oklahoma Penal Code, §21-1173**, defines stalking as:

Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:

1. Would cause a reasonable person or a member of the immediate family of that person to feel frightened, intimidated, threatened, harassed, or molested; and
2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

## University Policy on Sexual Harassment

University policy prohibits sexual harassment as a form of misconduct that undermines the integrity of the academic environment. All members of the University community, especially officers, faculty, and other individuals who exercise supervisory authority, have an obligation to promote an environment that is free from sexual harassment. Under University policy, sexual harassment is unwelcome and discriminatory speech or conduct undertaken because of an individual's gender or that is sexual in nature and is so severe, pervasive, or persistent, objectively and subjectively offensive that it has the systematic effect of unreasonably interfering with or depriving someone of educational, institutional, or employment access, benefits, activities, or opportunities, or the conditioning/denial of benefits or privileges based upon another's agreement or refusal to submit to sexual advances. Students, employees, and visitors who are subject to, or who witness unwelcome conduct of a sexual nature, are encouraged to report the incident(s) to appropriate University officials.

**Examples of Harassment:** Not all workplace or educational conduct that may be described as "harassment" affects the



# Sexual Misconduct, Harassment, and Discrimination Policy

terms, conditions, or privileges of employment or education. For example, a mere utterance of a gender-based label which creates offensive feelings in an employee or student would not normally affect the terms and conditions of their employment or education. However, other circumstances may negatively affect the employment or educational environment, such as:

- A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student agrees to the request.
- A student repeatedly sends sexually oriented jokes in an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus and in the residence hall in which they both live.
- Explicit sexual pictures are displayed on an exterior door, or on a computer monitor in a public place.
- Two supervisors frequently “rate” several employees’ bodies and sex appeal, commenting suggestively about their clothing and appearance within their earshot.
- A professor engages students in discussions in class about their past sexual experiences, yet the conversation is not in any way related to the subject matter of the class. The professor probes for explicit details, and demands that students respond to him/her, though they are clearly uncomfortable and hesitant.
- An ex-girlfriend widely spreads false stories about her sex life with her former boyfriend to his clear discomfort, making him a social outcast on campus.

Any complaints or inquiries regarding sexual harassment of a student by an officer, faculty member, or staff member should be brought to the immediate attention of the Equal Opportunity Officer and Title IX Coordinator, Bobby Mason, at (405) 325-3546, [bjm@ou.edu](mailto:bjm@ou.edu). Any complaints or inquiries regarding sexual harassment of a student by another student should be brought to the immediate attention of Sexual Misconduct Officer, Kathleen Smith, or the Title IX Coordinator, at (405) 325-2215, [smo@ou.edu](mailto:smo@ou.edu). The University will investigate such claims promptly and thoroughly. If, for any reason, a student/employee wishes to complain or inquire about sexual harassment, but feels it would be inappropriate to raise such issues with the Title IX Coordinator or Sexual Misconduct Officer, the student/employee may inquire or complain to any Department Chair or any officer of the University at the level of Vice President or above, and such inquiries or complaints will receive a prompt and thorough investigation through the appropriate office.

## Information for Reporting Sexual Assault and Other Sexual Misconduct

A. Anyone who has experienced or has knowledge about sexual misconduct, gender-based violence, rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence is encouraged to report it immediately. A student or employee wishing to report such an incident to University officials may do so by contacting:

Bobby J. Mason, Title IX Coordinator  
301 David L. Boren Blvd., Suite 1000  
Norman, Oklahoma 73019  
(405) 325-3549  
[bjm@ou.edu](mailto:bjm@ou.edu)

Kathleen Smith, Sexual Misconduct Officer  
301 David L. Boren Blvd., Suite 1000  
Norman, Oklahoma 73019  
(405) 325-2215  
[smo@ou.edu](mailto:smo@ou.edu)

Josh Davis, Associate Title IX Coordinator – Student Affairs  
4502 E. 41st St., Room 1C76  
Tulsa, Oklahoma 74135  
(918) 660-3107 • [jmdavis@ou.edu](mailto:jmdavis@ou.edu)

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Complaints can also be submitted online at

<http://www.ou.edu/content/dam/eoo/documents/Sexual%20Assault-Harassment%20Complaint%20Form.pdf>. An online complaint can be made anonymously.

The University prohibits retaliation against any person because of participation in a complaint or the investigation of discrimination, sexual harassment or sexual misconduct. Prohibited behavior includes any attempt to penalize or take an adverse educational, employment or institutional benefit action, including but not limited to making threats, intimidation, reprisals or other adverse action.

Reporting parties are not required to report an incident to law enforcement (campus or local), but have the right to report to either, both, or neither. A student or employee wishing to report an incident to campus law enforcement may do so by contacting the OU Tulsa Police Department at (918) 660-3900 (non-emergency). Campus authorities will also assist a reporting party in making a report with local law enforcement if he/she wishes to do so.

On campus, some resources may maintain confidentiality with regard to reports of sexual harassment or discrimination. These resources can offer options and advice without an obligation to inform University officials unless you request that the information be shared. Parties wishing to report confidentially, may do so by contacting:

- Student Counseling Services: (918) 660-3109
- OU Advocates: (918) 660-3163
- University of Oklahoma Ombudsperson: Gloria White (405) 325-3297 (for Faculty/Staff Only)
- OU (Norman) Psychology Clinic: (405) 325-2914
- Additionally, attorneys, clergy members, licensed counselors or physicians who are engaged in such capacity may keep such reports confidential.

With limited exceptions, all university employees are **mandatory reporters** and *must* report conduct that could constitute sexual harassment/sex discrimination/sexual misconduct under this policy. Supervisors, managers and faculty members with administrative duties or student supervisory duties are responsible for taking all appropriate action to prevent sexual misconduct, discrimination and harassment, to correct it when it occurs, and *must* promptly report it to the Sexual Misconduct Officer, Kathleen Smith, (405) 325-2215, or OU-Tulsa Associate Title IX Coordinator, Josh Davis, (918) 660-3107, or another other appropriate University official (e.g. the Equal Opportunity Officer and Title IX Coordinator, Bobby Mason, (405) 325-3546 or any of the other Associate Title IX Coordinators in Oklahoma City or Norman). Failure to do so may result in disciplinary action up to and including termination.

B. If you are the victim of sexual misconduct, gender-based violence, or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:

1. If there is any immediate danger, call 911. Otherwise, contact the OU-Tulsa Police Department at (918) 660-3900 if the incident occurred on campus or the Tulsa Police Department at (918) 596-9222 if the incident occurred off campus in Tulsa. If the incident occurred anywhere else, contact the law enforcement agency with jurisdiction over that location.
2. Go to a safe place and speak with someone you trust. Tell this person what happened. If possible, record the names of any witnesses and their contact information. Try to memorize details (e.g. physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details if you have the time and ability to do so. If you have injuries, photograph or have them photographed, with a date stamp on the photo.
3. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, change clothes, or alter the scene of the incident. Preserving evidence is critical for a criminal prosecution and can also be useful in a campus investigation or in obtaining an external order of protection.

# Sexual Misconduct, Harassment, and Discrimination Policy

4. In Tulsa, Domestic Violence Intervention Services (DVIS/Call Rape), (918) 743-5763, can provide advice and discuss options for how to proceed. OU students and employees can also contact OU Advocates at (918) 660-3163 for support and assistance. The OU Advocates can also assist with any needed advocacy for students/employees who wish to obtain protective or restraining orders from local authorities.

5. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours (5 days), is important in the case of rape or sexual assault. The Hillcrest Medical Center emergency room (1120 S. Utica Avenue) can care for any physical injuries you may have and provide other services related to sexual assault. Domestic Violence Intervention Services (also known as Call Rape) in Tulsa can also arrange for a specific forensic medical examination to be conducted.

6. In instances of dating violence, domestic violence, and stalking it is suggested that you obtain medical assistance and reports where appropriate, observe the recommendations noted above, and retain all documentation, emails, voice mail messages, etc. related to the incident or activity. Also, the OU Advocates, (918) 660-3163, can assist you with safety plans, obtaining reporting party's protective orders, administrative No Contact Orders, referrals to available resources, and law enforcement assistance.

7. If you obtain an external order of protection (e.g. victim protective order, restraining orders, injunctions, protection from abuse), please notify the OU-Tulsa Police Department at (918) 660-3900 (non-emergency) or the campus Associate Title IX Coordinator at (918) 660-3107 or the Sexual Misconduct Officer at (405) 325-2215, so that those orders can be observed on campus.

C. Reporting parties may request certain interim measures or other assistance and no formal complaint or investigation, administrative or criminal, need occur before these options are available. Examples of interim measures include:

- Assistance in filing a complaint with the University and appropriate law enforcement agencies
- Assistance in filing for an Emergency Protective Order
- No Contact Order
- Change of class schedules and academic support
- Alternate housing arrangements
- Transportation arrangements and campus escorts
- OU Advocates
- Counseling services
- Blocking emails
- Other measures, as needed

## D. Campus Resources

### Title IX/Sexual Misconduct Office (in Norman)

To report student, faculty, or staff issues related to sexual assault, dating violence, domestic violence, stalking and other forms of sexual misconduct; located on the Norman campus.

Website: [www.ou.edu/eoo](http://www.ou.edu/eoo)

Email: [smo@ou.edu](mailto:smo@ou.edu)

Phone: (405) 325-2215

# Sexual Misconduct, Harassment, and Discrimination Policy

## **Office of the Associate Title IX Officer (Tulsa campus)**

To report student, faculty, or staff issues related to sexual assault, dating violence, domestic violence, stalking and other forms of sexual misconduct; located on the Tulsa campus.

Website: [www.ou.edu/eoo](http://www.ou.edu/eoo)

Email: [jmdavis@ou.edu](mailto:jmdavis@ou.edu)

Phone: (918) 660-3107

## **Equal Opportunity Office**

To report issues on discrimination on the basis of race, color, national origin, sex, sexual orientation, genetic information, age (40 or older), religion, disability, political beliefs, or status as a veteran of its policies, practices, or procedures.

Website: [www.ou.edu/eoo](http://www.ou.edu/eoo)

Phone: (405) 325-3546 or (405) 325-3549

## **Student Conduct Office**

To report issues related to the Student Code or Alcohol Policy.

Website: [studentconduct.ou.edu](http://studentconduct.ou.edu)

Phone: (405) 325-1540 in Norman or (918) 660-3100 in Tulsa

## **OU-Tulsa Police Department**

To report criminal violations or safety concerns.

Website: <http://www.ou.edu/content/tulsa/security.html>

Phone: (918) 660-3900 (non-emergency)

## **OU Advocates**

(via Women's Outreach Center) Advocate and referral resource for sexual assault/misconduct issues for students, faculty or staff.

Website: [www.ou.edu/womensoc](http://www.ou.edu/womensoc)

Phone: (918) 660-3163

## **Student Counseling Services**

(via OU-Tulsa Student Affairs)

Website: <http://www.ou.edu/content/tulsastudentaffairs/resources/counseling.html>

Phone: (918) 660-3107

## **OU-Tulsa Student Health Clinic**

Provides non-emergency medical services to all current OU-Tulsa students

Website: <http://www.ou.edu/content/tulsastudentaffairs/resources/health.html>

Phone: (918) 619-4565

## **Employee Assistance Program**

Operated by Family & Children's Services in Tulsa, this service is for all Tulsa campus employees and after-hours counseling needs for OU-Tulsa students.

Phone: (918) 597-9471

## **E. Community Resources**

### **Domestic Violence Intervention Services (DVIS)/Call Rape**

Provide confidential crisis intervention, referrals, and information about domestic violence.

Phone: (918) 743-5763



# Sexual Misconduct, Harassment, and Discrimination Policy

## **Tulsa Police Department**

Provides law enforcement support.

Website: <https://www.tulsapolice.org/>

Phone: (918) 596-9222 (non-emergency)

## **St. Francis Hospital**

Provides medical assistance; located 1.5 miles south of OU-Tulsa Schusterman campus.

Address: 6161 S. Yale Ave., Tulsa, Oklahoma

Website: <http://www.saintfrancis.com/saintfrancishospital/Pages/default.aspx>

Phone: (918) 494-2200

Additional campus and community resources can be found at [notonourcampus.ou.edu](http://notonourcampus.ou.edu).

## **University Procedures for Addressing Policy Violations of Sexual Assault and Other Sexual Misconduct**

When the University receives a report of sexual misconduct, sexual assault, gender-based violence, stalking, dating violence and/or domestic violence, sexual harassment, or other gender-based discrimination the campus Title IX Coordinator is notified. If the reporting party wishes to access local community agencies and/or law enforcement for support, the University will assist the reporting party in making these contacts. The Title IX Coordinator or his/her designee will offer interim or long-term measures such as opportunities for academic assistance, changes in housing for the reporting party or the responding student/employee, changes in working situations, as well as other assistance that may be appropriate and available on campus or in the community (such as health care, legal assistance, visa and immigration assistance, No Contact Orders, campus escorts, transportation assistance, targeted interventions, etc.) If the reporting party so desires, he/she will be connected with a counselor or victim's advocate on or off campus. No reporting party is required to take advantage of these services and resources, but the University provides them in the hope of offering help and support without condition or qualification. In addition, the University will provide academic, living, transportation, and employment assistance or other protective measures if the victim requests them and they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. A written summary of rights, options, support resources and procedures are provided to all reporting parties regardless of whether they are students, employees, guests or visitors.

If the reporting party requests, or the University believes it is necessary, the Title IX Coordinator will initiate a prompt, fair and impartial process to be initiated, commencing with an investigation. An investigation may lead to a finding that University policy has been violated, based upon a preponderance of evidence standard (which is what is more likely than not to have occurred), and sanctions may be imposed upon the accused. Policy violations involving students will be referred to Student Conduct for appropriate disciplinary actions. If a finding is made against an employee, the Title IX Coordinator will discuss disciplinary action with the appropriate Executive Officer. If a finding is made against a faculty member, the Title IX Coordinator, in consultation with the Provost, shall recommend appropriate discipline. The investigation and resolution process can be found online at: <http://www.ou.edu/content/dam/eoo/documents/Investigative%20Policy.pdf>

In any complaint of sexual assault, sexual misconduct, stalking, dating violence, domestic violence, or other gender-based discrimination covered under Title IX, the reporting party and the responding party are entitled to the same opportunities for a support person or advisor of their choice throughout and to fully participate in the process, including any meeting, conference, hearing or other procedural action. Once an investigation is complete, the parties will be informed of the outcome in writing, including the finding, the sanctions (if any) and the rationale therefore. Delivery of this outcome to the parties will occur without undue delay between notifications. All parties will also be informed in writing of their right to exercise a request for appeal and University appeal procedures (as detailed in Student Code, Faculty Handbook, or Investigative Process for sexual misconduct complaints) depending on the parties involved and the circumstances of the allegation. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final. All processes shall be conducted in a prompt and fair manner, and generally should take place within sixty (60) days.

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The investigation and records of the resolution conducted by the University are maintained confidentially. Information is shared internally between administrators who need to know. Where information must be shared to permit the investigation to move forward, the reporting party will be informed. Privacy of the records specific to the investigation is maintained in accordance with Oklahoma law and the federal Family Educational Rights and Privacy Act of 1974 (FERPA) statute. Any public release of information to comply with the open crime logs or timely warning provisions of the Jeanne Clery Act (Clery Act) will not release the names of reporting parties or information that could easily lead to a reporting party's identification. Additionally, the University maintains privacy in relation to any accommodations or protective measures afforded to a victim, except to the extent necessary to provide the accommodations and/or protective measures.

The Title IX Coordinator is ultimately responsible for assuring in all cases that the behavior is brought to an end, the University acts to reasonably prevent its recurrence and the effects on the reporting party and the community are remedied. Accordingly, the Title IX Coordinator in conjunction with other offices, including Student Conduct, Student Affairs, Legal Counsel, and Human Resources, is also responsible for assuring that training is conducted annually for all advocates, investigators, hearing officers, panelists and appeals officers. Training will focus on sexual misconduct, domestic violence, dating violence, sexual assault, stalking, sexual harassment, retaliation, and other behaviors that can be forms of sex or gender discrimination covered by Title IX. Training will help those decision-makers associated with the process to protect the safety of reporting parties and to promote accountability for those who commit offenses.

## V. Consequences/Sanctions for Sexual Assault and Other Sexual Misconduct Policy Violations

In the event that sexual assault, sexual misconduct, sexual harassment, stalking, dating violence, domestic violence, gender-based crimes or violence does occur, the University takes the matter very seriously. The University employs protective measures such as interim suspension and/or administrative No Contact Orders in any case where a student's/employee's behavior represents a risk of violence, threat, pattern, or predation. A student/employee who is found to have committed sexual assault or other serious sexual misconduct on or off campus is subject to immediate suspension or dismissal/termination. If a student/employee is accused of sexual assault/misconduct, other gender-based violence or the crime of rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence, s/he is subject to action in accordance with the Sexual Misconduct, Discrimination, and Harassment Policy, as well as the Student Conduct Code and Procedures located at [studentconduct.ou.edu](http://studentconduct.ou.edu) and the Faculty and Staff Handbooks.

A. Sanctions for students found to have committed a violation of this policy can include the following. Sanctions not on this list may be issued when deemed appropriate by the University.

1. Verbal Warning: A verbal notice that the behavior was inappropriate.
2. Written Warning: A written statement that the behavior was inappropriate, which will remain on the student's University disciplinary record for a specified period of time or until the student meets certain conditions.
3. Disciplinary Probation: A written statement that the behavior was inappropriate and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.
4. Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.
5. Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.

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6. Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.

7. University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student's housing agreement.

8. Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.

9. Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.

10. Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.

11. Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in University activities.

12. Delayed Conferral of Degree: Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.

B. Sanctions for employees can include verbal/written reprimands, required counseling/training, community service, administrative leave with or without pay, removal of supervisory or other roles/duties, conduct agreements, other sanctions as deemed appropriate, or termination.

C. For offenses including sexual misconduct or gender-based discrimination, such as sexual assault, domestic violence, dating violence, and stalking, sanctions range from warnings through expulsion/termination as described above. Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) can result in suspension, expulsion or termination of employment.

D. Disciplinary action for sexual harassment can include verbal or written warnings, disciplinary probation, required educational training, or other remedial measures as appropriate. Repeated or serious violations may result in immediate termination from employment or dismissal from the University.

## University Education and Programming

In an effort to reduce the risk of sexual assault, dating violence, domestic violence, stalking and sexual harassment from occurring among its students and employees, the University provides awareness and prevention programs. It is the policy of the University to offer programming to educate about and help prevent these occurrences. Educational programs are offered to raise awareness for all incoming students and employees, and are often conducted during new student training and new employee orientations as well as through mandatory online training throughout the semester. These programs and others offered throughout the year include strong messages regarding not just awareness, but also primary prevention (including normative messaging, environmental management, and bystander intervention), and discuss institutional policy and disciplinary procedures with regard to sexual misconduct as well as Oklahoma definitions of sexual assault, dating violence, domestic violence, stalking, and consent in reference to sexual activity. Programs also offer information on risk reduction that strives to

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empower victims, and provides instruction on recognizing warning signals and avoiding potential attacks, without applying victim-blaming approaches. Programs are informed by evidence-based research and/or are assessed for their effectiveness. Bystander intervention is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as:

- Diverting the intended victim (e.g. “help me out of here; I don’t feel well”)
- Distracting the perpetrator (e.g. “looks like your car is being towed”)
- Confronting the perpetrator (e.g. “don’t speak to him/her in that manner; you are going to get yourself into trouble”)
- Using intervention-based cellular phone apps
- Identifying allies
- Calling for help

Throughout the year, ongoing awareness and prevention campaigns are directed to faculty, staff, and students, often taking the form of campaigns (including posters, newspaper advertisements, stakes, banners, t-shirts, shopping bags, magnets, brochures, flyers, tabling at campus-wide events, video messaging at sporting events, One Sooner Can Make a Difference/Active Bystander Training for students, faculty and staff, Step In, Speak Out peer educator training, LGBTQ Ally training for faculty, staff, and students, and Alcohol Awareness training for incoming freshman), emails, guest speakers, and events such as Take Back the Night, The Red Flag Campaign, Safe Break, White Ribbon Campaign, D8ME campaign for healthy relationships, Domestic Violence Awareness Month, Sexual Assault Awareness Month, Rape Awareness Week, and Stalking Awareness Month. See also, [notonourcampus.ou.edu](http://notonourcampus.ou.edu) and [http://www.ou.edu/studentlife/diverse\\_communities/woc.html](http://www.ou.edu/studentlife/diverse_communities/woc.html).

## Sex Offenders

In accordance to the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the University is providing a link to the Oklahoma State Sex Offender Registry. All sex offenders are required to register in the State of Oklahoma and to provide notice of each institution of higher education in Oklahoma at which the person is employed, carries a vocation or is a student. See <https://sors.doc.state.ok.us/svor/?p=105:1>.

In addition to the above notice to the State of Oklahoma, all sex offenders are required to deliver written notice of their status as a sex offender to the University’s campus police department (OUPD) no later than three (3) business days prior to their enrollment in, employment with, volunteering with, or residence at the University. Such notification may be disseminated by the University to, and for the safety and well-being of, the University community, and may be considered by the University for enrollment and discipline purposes. Failure to comply with these requirements may result in disciplinary sanctions up to and including suspension, expulsion, dismissal, or termination.

## Definitions

*Advisor* means any individual who provides the accuser or accused support, guidance, or advice.

*Awareness programs* means community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.

*Bystander intervention* means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.



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*Ongoing prevention* and awareness campaigns means programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution and including information described in 34 CRF 668.46(j)(1)(i)(A) through (F).

*Primary prevention programs* means programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

*Proceeding* means all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

*Result* means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution, any sanctions imposed by the institution, and the rationale for the result and the sanctions.

*Risk reduction* means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

# Safety and Security Tips

## On Campus:

- Never walk alone at night. Call (918) 660-3900 for an OU-Tulsa police/security escort to your vehicle.
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lit area close to your destination.
- Always lock car doors and roll up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people or call campus security.
- Never leave personal items unattended or unlocked.

## At Home:

- Always lock apartment or home doors, even when you are there. Take keys with you, even when stepping out for “just a second.”
- Keep windows locked.
- Don't lend out your keys or leave them lying around. Detach house keys from the main ring when having vehicles serviced.
- Utilize peepholes or safety chains. Don't open doors without verifying the identity of the person on the other side.
- Don't keep expensive jewelry, collectibles or large amounts of cash at home.
- Don't advertise your absence, especially on your answering machine or any social networking sites. Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

## In Social Situations:

- When dating someone you do not know well, ask people you trust about your date.

• Socialize in groups so that you're not alone with just one person. There really is safety in numbers.

- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there is probably a reason. It's better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.
- If you drink, DO NOT drive. Call a friend, family member or cab to get home safely.

## Guard Your Privacy on Social Networking Sites:

- Don't give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card account information and other personally identifiable information can lead to identity theft and cyberstalking.
- Select gender-neutral usernames.
- Protect your passwords.
- Be cautious about posting pictures of yourself, as stalkers sometimes can become obsessed by photos or images.
- Versions of online information can be archived, so once you post information, deleting it does not ensure that it is no longer available online.
- Be cautious about arranging personal meetings with new online acquaintances.
- Only post information that you are comfortable having others see, including parents, potential employers, instructors, etc.
- Trust your instincts.

## Avoid Identity Theft:

Identity theft is the nation's fastest-growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few “Do's” and “Don'ts” to help keep you even safer:

**DO:** Only enter your sensitive personal information (Social Security number, credit card numbers, date of birth) on trusted sites.

**DO:** Immediately contact your credit card company about charges on your credit card that you didn't make.

**DO:** Find out why your card is unexpectedly denied.

**DO:** Shred receipts, bills and other documents that might have personal information written on them.

**DO:** Obtain a copy of your credit report periodically. Active accounts that you do not recognize could indicate fraudulent activity.

## If you suspect your identity has been stolen, DO:

- File a report with the Tulsa Police Department and obtain a copy of this report or the report number
- Notify one of the three credit reporting agencies to put in place a fraud alert
- File a report with the Federal Trade Commission ([www.ftc.gov/bcp/edu/microsites/idtheft/](http://www.ftc.gov/bcp/edu/microsites/idtheft/) or 1-877-IDTHEFT).

**DON'T:** Share your passwords with anyone, even family and close friends.

**DON'T:** Ignore calls from creditors about charges. This could be the first sign that your identity has been stolen.

**DON'T:** Reply to e-mails that request personal information. These messages are called phishing messages, and they are a common tool of identity thieves.

**DON'T:** Leave paperwork that contains personal information lying around for others to see and steal.

# Illegal Use and Sale of Alcohol and Drugs

The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university-sponsored activities.

The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

## **The policy:**

- Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
- Acknowledges that convictions become a part of an individual's criminal record and may prohibit career and professional opportunities
- Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-

related offenses occurring in the workplace no later than five calendar days following the conviction

- Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety of physical and psychological problems
- Provides for employee and student access to the university's drug and alcohol abuse counseling and training programs
- Forbids an employee from performing safety sensitive functions while a prohibited drug is in his or her system
- Mandates drug testing of safety sensitive employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
- Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and/or employment
- Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students

## Substance Abuse Education Programs

• **Employee Assistance Program:** This program provides professional and confidential help to faculty, staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and appropriate avenues for assistance and provides employee counseling and training programs on the dangers of drug and alcohol abuse. For more information, faculty and staff should contact Human Resources at (918) 660-3190.

• **Student Counseling Services:** Individual, couples, and group counseling services are available free of charge to all OU-Tulsa students. Contact Student Counseling Services, located within OU-Tulsa Student Affairs, room 1C76, at (918) 660-3109.

### DID YOU KNOW?

**OU's Faculty and Staff Handbooks  
are available online at:**

#### **Staff handbook**

<http://hr.ou.edu/handbook/default.asp>

#### **Faculty handbook**

Norman - <https://apps.hr.ou.edu/FacultyHandbook>  
HSC - [www.ouhsc.edu/provost/FacultyHandbook.asp](http://www.ouhsc.edu/provost/FacultyHandbook.asp)

# Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace

The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents' policy that:

- All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities, without the express permission of the campus President or Vice President for Student Affairs.
- Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- Violating applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, administrative fee, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the offices of HSC Student Affairs and Human Resources.

- An employee shall notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.

- The university shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.

- An employee shall not perform safety sensitive functions while a prohibited drug is in his or her system.

- The university may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.

- The university shall annually distribute this policy to all staff, faculty and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes, and thought disorders.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.



# VIOLATION OF THE LAW AND UNIVERSITY POLICY

View the Student Rights and Responsibilities Code at  
[www.ou.edu/content/tulsa/student\\_affairs/student\\_handbook.html](http://www.ou.edu/content/tulsa/student_affairs/student_handbook.html)

Enrollment in the University creates special obligations beyond those attendant upon membership in general society. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable University and College regulations.

It is the responsibility of all students who are potential parties or witnesses to an alleged violation of the

Code to participate in the conduct process. Students have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as requested and participate in all proceedings. Failure to meet these duties may result in a decision being made without the benefit of the student's participation, or may result in a student being charged with failing to comply with the direction of a University official.

## Sanctions

The following sanctions may be imposed upon students or student groups by the appropriate disciplinary board or administrative official:

- **Verbal Warning:** A verbal notice that the behavior was inappropriate.
- **Written Warning:** A written statement that the behavior was inappropriate, which will remain on the student's University disciplinary record for a specified period of time or until the student meets certain conditions.
- **Disciplinary Probation:** A written statement that the behavior was inappropriate and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.
- **Educational Sanctions:** A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.
- **Restitution:** Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.
- **Administrative Fee:** Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.
- **University-Owned Housing Reassignment or Termination:** Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student's housing agreement.
- **Administrative Trespass:** Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.
- **Suspension:** Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.
- **Expulsion:** Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
- **Restriction or Denial of University Services.** Restricted from use or denial of specified University services, including participation in University activities.
- **Delayed Conferral of Degree.** Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.
- **Strike:** The University's official recognition of a student's or organization's violation of the University of Oklahoma's Norman Campus Alcohol Policy.

# Disability, Discrimination and Equal Opportunity

## Disability General Statement

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended, the University of Oklahoma ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. Accommodations on the basis of disability are available by contacting:

### Disability Resource Center

Goddard Center Rm. 166  
(405) 325-3852 (Voice)  
(405) 325-4173 (TDD)

### OU-Tulsa Students

Tulsa Student Affairs  
Room 1C76  
(918) 660-3100

### OU-Tulsa Faculty/Staff

Tulsa Human Resources  
Room 2C11  
(918) 660-3190

## Non-Discrimination Policy

Diversity is one of the strengths of our society as well as one of the hallmarks of a great university. The University supports diversity

and is committed to maintaining employment and educational settings that are multicultural, multiracial, multiethnic, and inclusive. Respecting differences is one of the University’s missions.

The University does not discriminate or permit discrimination by any member of its community against any individual based on race, color, religion, political beliefs, national origin, age (40 or older), sex (see Sexual Misconduct, Discrimination and Harassment policy), sexual orientation, genetic information, gender identity, gender expression, disability, or veteran status in matters of admissions, employment, financial aid, housing or services in educational programs or activities the University operates.

University policy also prohibits retaliation against a person for filing a complaint of discrimination or harassment under this policy or other applicable federal, state or local laws. This policy also prohibits retaliation against any person who assists someone with a complaint of discrimination or harassment or who participates in any manner in an investigation or resolution of a complaint of discrimination or harassment.

Any individual who at the time of the actions complained of was employed by the University or was an applicant for University employment or was enrolled as a student or an applicant for admission at the University may file a complaint with the Equal Opportunity Office (EOO) for review and investigation regarding complaints against

University students, faculty, staff or those third parties utilizing University services or third parties on University premises.

To contact the Office of Equal Opportunity/Title IX Officer:

### Norman Campus and Norman-based Tulsa Programs

Room 102  
Evans Hall  
Norman, OK 73019  
(405) 325-3546 V/TDD

### Health Sciences Center Campus and HSC-based Tulsa Programs

Room 127, Biomedical Sciences  
Oklahoma City, OK 73104  
(405) 271-2110 V/TDD

## Equal Opportunity Policy

This University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age (40 or older), religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, housing, financial aid, and educational services. Inquiries regarding non-discrimination policies may be directed to: Bobby J. Mason, Equal Opportunity Officer and Title IX Coordinator, (405) 325-3546, [bjm@ou.edu](mailto:bjm@ou.edu), or visit [ou.edu/eoo.html](http://ou.edu/eoo.html)

# The Clery Act Criminal Offense Definitions

- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud a dwelling house, public building, motor vehicle, aircraft or other personal property of another.

- **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

- **Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. For purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

- **Destruction, damage, or vandalism of property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

- **Domestic Violence:** A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family laws of Oklahoma; or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Oklahoma.

- **Drug law violations:** The violation of Oklahoma state and local laws relating to the unlawful production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of Oklahoma state and local laws, specifically those related to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

- **Fondling:** The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

- **Hate Crimes:** A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias

against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Larceny-theft:** The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks are excluded.

- **Liquor Law Violations:** The violation of Oklahoma state and local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle, including all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.

- **Murder and non-negligent manslaughter:** The willful killing of one human being by another.

- **Negligent Manslaughter:** The killing of another person through gross negligence.

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

- **Robbery:** The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.

- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

- **Stalking:**

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; and suffer substantial emotional distress. Course of conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

# The Clery Act Criminal Offense Definitions

Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

- **Statutory Rape:** Sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).
- **Weapons Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

## CAMPUS SECURITY POLICY

The University of Oklahoma-Tulsa Police Department provides law enforcement services for the Schusterman Center, Family Medicine Center, and Tisdale Clinic. Anyone who is the victim of or observes a crime should contact the OU-Tulsa Police Department by dialing 3333 from any on-campus telephone. On duty police and security officers will immediately respond to protect victims, secure scenes and preserve evidence. OU-Tulsa law enforcement personnel will refer criminal complaints to the Tulsa Police Department, if both agencies agree doing so best serves the interest of the victim and justice. All crimes, regardless of perceived severity, should be reported to allow the police to deploy all available resources. OU-Tulsa Police Officers are CLEET-trained, State-certified police officers with full arrest powers. Security officers are not commissioned police officers and do not have law enforcement authority. Their primary purpose is to secure university property, support law enforcement operations and to deter criminal activity through high visibility, deterrence and command presence. Both police and security officers are trained and authorized to carry firearms. All patrol officers wear uniforms while on duty and drive vehicles clearly marked 'POLICE' or 'SECURITY'.

OU-Tulsa police and security officers are on duty 24 hours daily, year-round. Vehicular, bicycle, and foot patrols are conducted on a regular basis. Tulsa facilities are normally open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for authorized personnel. Security hours begin when buildings are locked at the end of the normal business day and end when building alarms are deactivated and doors unlocked on weekday mornings. The OU-Tulsa Police Department maintains an excellent working relationship with local law enforcement agencies.

Possession, use and sale of alcoholic beverages and illegal drugs are regulated by state law. The university has a policy on prevention of alcohol abuse and drug use on campus and in the workplace, as was noted previously in this report.

This annual security report is prepared in compliance with 20 USC 1092 (F), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which is disseminated to all employees and current students and is available to prospective students and employees on request. The Campus Security Department maintains a crime log that is available on request.



# Timely Warnings and Emergency Notifications

The University of Oklahoma Police Department on the Norman, Health Sciences Center (OKC), and Tulsa Campuses, in consultation with their campus Vice President of Administration and Finance or his/her designee, are responsible for issuing Timely Warnings and Emergency Notifications to the campus community. The OU-Tulsa Police Department will continuously work and coordinate with local, state and federal law enforcement agencies.

Anyone with information warranting a Timely Warning, Emergency Notification or activating the University's emergency communications system should report the circumstances to OU-Tulsa Police immediately. The University will issue warnings or notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification shall be decided on a case-by-case basis in compliance with the Clery Act and considering all available facts. The notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

**Timely Warnings:** Timely Warnings are issued for crimes to persons or property listed on page 22, including: arson, burglary aggravated assault, criminal homicide, motor vehicle theft, and robbery and sex offenses. Timely warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

**Emergency Notifications:** The University of Oklahoma will immediately issue an Emergency Notification to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. The system is designed to be used only during emergency situations that require immediate action by the recipient. Warnings may only be withheld if they would compromise efforts to contain the emergency. Confirmation of an emergency means that Tulsa Security and other University officials, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists.

## **Procedure:**

When a determination has been made that a Timely Warning or Emergency Notification is appropriate, the OU-Tulsa Police Department, Public Affairs and the President's Office will take all appropriate steps to ensure timely notification of the campus community including immediately contacting the Vice President for Public Affairs or his/her designee to allow for appropriate media distribution. These urgent messages will be transmitted to all available voice service, e-mail, text, and RSS feeds. Options for notifying of students, faculty and staff include the University's Emergency Communication System. Additional methods of distribution may include, as appropriate:

1. Contacting the local media for immediate distribution;
2. Issuing a campus wide e-mail of the Timely Warning or Emergency Notification; and
3. Posting a Timely Warning bulletin on OU-Tulsa's website at [tulsa.ou.edu](http://tulsa.ou.edu)

Such warning(s) and notifications may include, but are not limited to, the following information: type of crime, date, time and location of crime as well as available suspect information.

## Campus Security Authorities

### **Police Department**

Chief of Police  
All Sworn Police Officers  
All Security Officers  
Communications Specialists

### **President's Office**

OU-Tulsa President  
Executive Associate Vice President  
and Associate Vice President Associate Vice President  
for Administration and Finance  
Associate Vice President for Community Advancement  
Assistant Vice President for Academic Operations  
Assistant Vice President for Public Affairs and  
Strategic Planning  
Director, Social Simulation for OU-Tulsa  
Assistant to the President

# Campus Security Authorities, continued

## **Operations**

Associate Director, Operations, General Services  
Associate Director, Operations, Operating Services  
Associate Director, Operations  
Facility Manager

## **Student Affairs**

Vice President for Student Affairs and Dean of Students  
Executive Director, OU-Tulsa  
Assistant Director  
Programming Coordinator  
Counselor  
Student Health Coordinator

## **Enrollment and Student Financial Services**

Assistant Vice President for Academic Operations

## **Public Affairs**

Assistant Vice President for Public Affairs and Strategic Planning

## **Development**

Executive Director

## **Human Resources**

Director

## **Schusterman Library**

Director

## **College of Allied Health**

Assistant Dean of Academic Affairs  
Director, Tulsa Student Services

## **College of Architecture**

Director, Urban Design Studio

## **College of Arts and Sciences**

Associate Dean for CAS-Tulsa  
Coordinator, Tulsa Administration and Operations  
Director, School of Social Work

## **College of Engineering**

Telecommunications Engineering Director  
Staff Assistants

## **College of Liberal Studies**

Recruiter, OU-Tulsa and Liberal Studies (Norman)

## **College of Nursing**

Director of Traditional Programs, Tulsa  
Director of Non-Traditional Programs, Tulsa  
Office of Student Affairs, Tulsa staff

## **College of Pharmacy**

Assistant Dean for Tulsa Operations  
Assistant Dean for Clinical and Administration Services

## **College of Public Health**

Dean  
Senior Administrative Assistant

## **Graduate College, Tulsa**

Dean

## **Disability Resource Center**

Executive Director, OU-Tulsa Student Affairs

## **Title IX/Sexual Misconduct Office**

Associate Title IX Coordinator for OU-Tulsa

## **School of Community Medicine**

Dean  
Associate Dean  
Assistant Dean

## **Department Chairs**

Emergency Medicine  
Family Medicine  
Internal Medicine  
Medical Informatics  
OB/GYN  
Pediatrics  
Psychiatry  
Surgery

## **Directors**

Director of Student Services  
Student Services Coordinator  
Community Relations Officer



# Important Phone Numbers

Keep these numbers handy in case you need assistance

## Police

**For all emergencies on campus, dial 3333 from a campus phone or use a blue emergency phone.**

OU-Tulsa PD Emergency	(918) 660-3333
OU-Tulsa PD Non-emergency	(918) 660-3900
Tulsa Police Emergency	911
Tulsa Police Non-Emergency	(918) 596-9222

## Helpful local numbers

Tulsa Fire Dept. Non-Emergency	(918) 596-9444
Tulsa County Sheriff's Office	(918) 596-5601
Poison Control	(800) 222-1222
Animal Control	(918) 596-8000

## Other OU-Tulsa numbers

Associate Title IX (Sexual Misconduct) Coordinator	(918) 660-3107
Behavioral Intervention Team (BIT)	(918) 660-3248
Disability Resource Center (Tulsa)	(918) 660-3100
Enrollment and Student Financial Services	(918) 660-3474
Environmental Health and Safety Office	(918) 660-3878
Escort to Your Vehicle (anywhere on campus)	(918) 660-3900
Inclement Weather/Campus Closings	(918) 660-3999
Information Technology Help Desk	(918) 660-3550
Library	(918) 660-3220
Operations Department	(918) 660-3555
OU Advocates Program	(918) 660-3163
OU-Tulsa Human Resources	(918) 660-3190
OU-Tulsa Main Line	(918) 660-3000
OU-Tulsa Student Affairs	(918) 660-3100
Sexual Misconduct Officer (located on Norman campus)	(405) 325-2215
Student Counseling Services	(918) 660-3109
Student Health Clinic	(918) 619-4565
Wellness Programming and OU Athletics Tickets	(918) 660-3105

The University of Oklahoma is an equal opportunity institution. [www.ou.edu/eoo](http://www.ou.edu/eoo)

