

2012

**OU-TULSA
Sooner Safety Report**

Welcome to the University of Oklahoma-Tulsa. As members of the university community, each of us assumes the obligation of compliance with all university policies and campus regulations. I am therefore pleased to announce that two university publications, the 2012-2013 Student Rights and Responsibilities Code and the OU-Tulsa Sooner Safety Report 2012, are now available online.

The Student Code, the Academic Integrity Code and other university student policies are available online at http://www.ou.edu/content/tulsa/student_affairs/student_handbook.html. Printed copies are available in the OU-Tulsa Student Affairs office.

The University of Oklahoma has been taking increased measures for preventing and responding to potentially violent situations on campus. This year's Sooner Safety Report contains a wealth of useful information, including information on the Sexual Misconduct Office and the process by which the University investigates administrative complaints of sexual misconduct. Each campus also has a Threat Assessment Review Committee (TARC) to analyze reports of unusual or dangerous behavior.

I encourage you to review the report and to contact us if you have any questions. Designed to keep all members of the university community informed about safety and security resources on campus and in Tulsa, the OU-Tulsa Sooner Safety Report includes policies pertaining to the university community as well as information about educational programs on such topics as safety, substance abuse and sexual misconduct – including harassment and assault. It also contains crime and university violation statistics compiled by the OU-Tulsa Security Department, Tulsa Police Department, and OU-Tulsa Student Affairs. It is available online at:

OU-Tulsa Campus Security: <http://tulsa.ou.edu/security>

OU-Tulsa Student Affairs website: <http://tulsa.ou.edu/studentaffairs>

Institutional Equity Office website: www.ou.edu/eoo

Copies of the report can be printed upon request at:

OU-Tulsa Human Resources, room 2C11

OU-Tulsa Student Affairs, 1C76 (in the Founders Student Center)

OU-Tulsa South Security Desk

The OU-Tulsa Sooner Safety Report 2012 is provided for your information and in compliance with the Jeanne Clery disclosure of Campus Security Policy and Campus Crime Statistics Act [20 U.S.C. Section 1092 (f), as amended] ("The Clery Act"). I encourage you to review this publication at your earliest convenience. If you have any questions, contact OU-Tulsa Security at 918-660-3900 or Josh Davis, Director of OU-Tulsa Student Affairs, at 918-660-3100.

Clarke Stroud
University Vice President for Student Affairs
and Dean of Students

CONTENTS

Clery Act Reporting Requirements	4
Crime Statistics	5-6
Processing Crime Reports	7
Fire Safety & Emergency Evacuations	7
Lost & Found	7
Campus Buildings: Security and Access	8
Campus Security Department	8
Campus Security and Crime Prevention	8
Emergency Communication System	9
Campus Security Enforcement Authority	9
Monitoring Off-Campus Crime	9
Contacting OU-Tulsa Campus Security	10
Reporting Crime on Campus	10
Helpline Contacts	11
Crime Prevention Programs	11
Online Cyberstalking & Harassing/ Obscene Phone Calls	11
Security is Everybody's Business	12
Bicycles & Motorcycles	12
Sexual Assault Education and Prevention	12
Sex Offender Registration	13
OU-Tulsa Campus Security Response to Sexual Assault	13
Sexual Misconduct, Discrimination and Harassment Policy Definitions	13-15
Disability, Discrimination and Equal Opportunity	15
Safety and Security Tips	16-17
Illegal Use and Sale of Alcohol and Drugs	17
Substance Abuse Education Programs	18
Prevention of Alcohol Abuse and Drug Use On Campus and In Workplace	18
Violation of Law and University Regulations	19
Clery Act Criminal Offense Definitions	20
Campus Security Policy Statement	21
Timely Warning and Emergency Notifications	21-22
Important Phone Numbers	22
Handbook References	22
Campus Map	23

CLERY ACT REPORTING REQUIREMENTS

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

- Policies regarding procedures and facilities for students and others to report criminal actions or other emergencies on campus and regarding the university’s response to such reports.
- Policy concerning security of and access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities.
- Campus Security enforcement policies, including enforcement authority, and policies encouraging accurate and prompt reporting of crimes.
- Description of the type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices to encourage students and employees to be responsible for their own security and the security of others.
- Annual reporting of statistics concerning the occurrence on campus, in or on non-campus buildings or property and on public property, the following criminal offenses: murder, forcible or nonforcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations and weapons possession, and crimes in which the victim is intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.
- Policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations recognized by the university that is engaged in by university students, including student organizations with off-campus housing facilities.
- Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws.
- Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws.
- Description of drug and alcohol abuse education programs.
- Campus sexual assault programs and procedures to prevent sex offenses.

The University of Oklahoma divisions, departments and offices that share responsibility for developing and implementing these policies, practices and procedures include the University of Oklahoma-Tulsa Security Department (Operations), Office of OU-Tulsa Student Affairs, Disability Resource Center, Division of Public Affairs, Facilities Management, Institutional Equity and Title IX office, Office of Legal Counsel and the Office of the OU-Tulsa President.

This report is distributed in compliance with the Clery Act to all students and employees as well as prospective students and employees. The full report can be viewed on the following websites:

OU-Tulsa Campus Security at: <http://tulsa.ou.edu/security/>

OU-Tulsa Student Affairs website at: <http://tulsa.ou.edu/studentaffairs>

Upon request, a paper copy of this report can be made available by contacting OU-Tulsa Students Affairs, the Human Resources Department or the Campus Security Department.

The University of Oklahoma-Tulsa
Schusterman Center
4502 E. 41st Street
Tulsa, OK 74135
(918) 660-3000

CRIME STATISTICS

The University of Oklahoma-Tulsa Crime Statistics Schusterman Center									
Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the Campus Security Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.									
Total Crimes Reported For:	OU-Tulsa Schusterman Center On-Campus			Public Property			Total		
Offense Type (includes attempts)	2009	2010	2011	2009	2010	2011	2009	2010	2011
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	0	0	0	0	0	1	0	0
Burglary	0	1	1	0	0	0	0	1	1
Arson	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	3	0	0	3
*Hate Crimes (by Prejudices)									
Race	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Number of Arrests/Referrals for Selected Offenses									
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
Drug Law Violations									
Arrest	0	0	0	0	0	1	0	0	1
Referral	0	0	0	0	0	0	0	0	0
Weapons Law Violations									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
HATE CRIMES									
Criminal Offense									Ethnicity/ National Origin
	2009	2010	2011	Race	Religion	Sexual Orientation	Gender	Disability	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of Property	0	0	0	0	0	0	0	0	0

The University of Oklahoma-Tulsa Crime Statistics

Family Medicine Center

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the Campus Security Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	OU-Tulsa Family Med. Center On-Campus			Public Property			Total		
Offense Type (includes attempts)	2009	2010	2011	2009	2010	2011	2009	2010	2011
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	1	0	0	1	0	0
Aggravated Assault	0	0	0	1	0	0	1	0	0
Burglary	1	0	0	0	0	0	1	0	0
Arson	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	3	0	0	3	0	0
*Hate Crimes (by Prejudices)									
Race	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Number of Arrests/Referrals for Selected Offenses									
Liquor Law Violations	0	0	0	1	0	0	1	0	0
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
Drug Law Violations									
Arrest	0	0	0	3	0	0	3	0	0
Referral	0	0	0	0	0	0	0	0	0
Weapons Law Violations									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
HATE CRIMES									
Criminal Offense									Ethnicity/ National Origin
	2009	2010	2011	Race	Religion	Sexual Orientation	Gender	Disability	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of Property	0	0	0	0	0	0	0	0	0

PROCESSING CRIME REPORTS

The OU-Tulsa Campus Security Department provides preventive foot and vehicular patrols and responds to all emergencies throughout the year on a 24-hour-a-day basis. The Tulsa Police Department has the only police jurisdiction on the Tulsa campus. They will respond to all reports of criminal activity and conduct investigations of any reported crime for which sufficient information is provided to enable officers to carry out an investigation. When a student is involved in an incident, reports are forwarded to the Student Conduct Office for action under the University of Oklahoma Student Rights and Responsibilities Code and Procedures.

The Student Conduct Office may involve other staff members as necessary. If a situation involves the safety and welfare of the university community, the Vice President for Student Affairs or other appropriate persons in authority may take the immediate administrative or disciplinary action deemed necessary. However, because of legal restrictions, crimes without complainants are in most cases not investigated. OU-Tulsa encourages accurate and prompt reporting of all campus crimes by contacting OU-Tulsa Campus Security or contacting the Tulsa Police Department. If the Tulsa Police Department is contacted to report a crime, it is requested that the Campus Security Department also be notified so that we can offer assistance as needed. Statistics for the university's annual security report are gathered from the Campus Security Department, Student Affairs (for disciplinary actions) and the Tulsa Police Department.

FIRE SAFETY and EMERGENCY EVACUATIONS

The Environmental Health and Safety Officer (EHSO) acts as the liaison between the university and the City of Tulsa Fire Marshal, and conducts annual fire drills for OU-Tulsa locations. The EHSO officer is involved with inspections during remodel projects and new construction.

- When fire alarm sounds, all occupants should leave by the nearest marked exit and alert others to do the same.
- Assist others in exiting the building.
- Do not use the elevators in cases of fire.
- Once outside, proceed to an assembly area that is at least 300 feet away from the affected building. Keep street, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. Know your area assembly points.
- Do not return to an evacuated building unless told to do so by Campus Security.
- A Campus Emergency Command Center may be set up near the disaster site. Keep clear of this area unless you have official business.

OU-Tulsa has an Emergency Response plan that can be viewed at the following website:

<http://www.ouhsc.edu/ehso-tulsa/Emergency%20Plan%202012.pdf>

LOST and FOUND

The OU-Tulsa Campus Security Desk at the Schusterman Center is the repository for lost and found items. Attempts are made to re-unite lost items with their rightful owners. Items are kept for 60 days only. Items lost in campus buildings may be kept by staff there for several days. For items that have been lost several days and not located by staff in the building, check with the Campus Lost and Found at 918-660-3900. Check with the staff in the building and with Campus Security immediately if the lost item is of high value or involves the loss of university keys. For property FOUND on campus, contact 918-660-3900 to determine where to turn in the found property.

CAMPUS BUILDINGS: SECURITY and ACCESS

The Operations Department provides support that enhances security throughout the campus. The Operations Department is responsible for the operation, maintenance and repairs of buildings and associated mechanical equipment at OU-Tulsa.

Security Equipment, Facility Maintenance and Repair

The Operations Department is responsible for day-to-day maintenance and repair of all campus facilities. Operations management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OU-Tulsa Campus security equipment. Its duties include routine and preventive maintenance and may consist of repairing window glass, frames and hardware, room and building entrance doors and stairway, hallway and entry lights to include outside building and parking lot lights.

Lost keys should be reported to the Operations Department at 918-660-3555 so that, if necessary, locks can be changed. The Operations Department is responsible for issuing keys. University-issued keys are not authorized to be duplicated.

CAMPUS SECURITY DEPARTMENT

The OU-Tulsa Schusterman Center Campus is open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for faculty, staff, students and residents. The buildings are locked at the end of the normal business day. Academic and administrative buildings are usually locked no later than 7:00pm. The clinics are usually locked no later than 6:00pm. Building alarms are activated after the janitorial crews finish their work. Campus Security does not authorize building access without the written approval of the department or a person with legitimate control of the facility.

Campus Security Dispatch serves as the central alarm and monitoring station for OU-Tulsa. All electronic security systems (fire, burglar and other alarms) terminate at the dispatcher's position. Campus Security Officers report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to the Operations Department for repairs. Campus Security Officers patrol the Schusterman Center Campus 24 hours a day, 7 days a week. Security Officers are assigned to the Schusterman Center Clinic and the Family Medicine Center during normal business hours. These buildings are patrolled randomly after business hours.

CAMPUS SECURITY and CRIME PREVENTION

OU-Tulsa is committed to providing the best possible security services for students, employees, patients and property. Crime prevention methods include:

- Campus foot patrol by uniformed Security Officers
 - Campus vehicle patrol by uniformed Security Officers
 - Building computer security systems including access control
 - 24-hour video surveillance
 - Well-lighted parking areas
 - Escorts on request. This service is encouraged, especially during hours of darkness or after normal operational hours
 - The Schusterman Center Campus is patrolled and monitored 24 hours and 7 days a week.
- Security Services: 918-660-3900**

Counseling services, including alcohol counseling, is available. Contact OU-Tulsa Student Affairs Counseling Services at 918-660-3109 for more information.

Students and employees are encouraged to take a personal interest in the safety of themselves and others by attempting to attend Crime and Safety Awareness training and Basic Self Protection courses. These classes are made available periodically by representatives from the OUHSC Police Dept. in Oklahoma City. Contact OU-Tulsa Security at 918-660-3900 for information on class schedules.

EMERGENCY COMMUNICATION SYSTEM

In the event of a significant emergency or dangerous situation, the University will send an alert message via its emergency communication system. This system allows OU to contact students, faculty and staff within minutes by telephone, e-mail and text messaging when an emergency exists. It is our belief that continuous and rapid notification is one of the best protections available for members of our community, as situations can change rapidly and in unexpected ways.

The success of the system depends upon accurate and current contact information being supplied and updated by students, faculty and staff. With this system, members of the OU community enter several contact phone numbers to be notified via a pre-recorded voice message, text message, and/or email, depending on which communications channels they select. Members of the OU community can also enter contact numbers for family members if they feel the need. Any contact information provided will be kept secure and be used only for emergency notification purposes. This information can be entered and updated online at:

<http://account.ou.edu> (for Norman-based academic programs and departments)

<https://gohsc.ouhsc.edu> (for HSC-based academic programs and departments)

The OU Emergency Communication System is but one part of the emergency notification procedures in place at OU. Additionally, if there is ever an emergency on any of OU's three campuses, students, faculty and staff as well as parents and alumni can visit the OU home page at www.ou.edu, OUHSC homepage at <http://ouhsc.edu/> or OU-Tulsa homepage at <http://tulsa.ou.edu> for updated information. The university will provide regular updates on the home page as information becomes available. OU will continue to use mass e-mail as back-up notification as well.

CAMPUS SECURITY ENFORCEMENT AUTHORITY

The University of Oklahoma-Tulsa Campus Security Officers are CLEET certified and are authorized and trained to carry firearms. All Security Officers wear a uniform while on duty. Campus Security Officers have authority to ask persons for identification to determine whether individuals have lawful business on OU-Tulsa properties. Security Officers are authorized to issue trespass notices to individuals that create disruptions on university property. Security Officers do not possess the same arrest power as Police Officers; however, they do have the same power to make a citizen's arrest as the general public. The Tulsa Police Department has the only police jurisdiction on the OU-Tulsa campus and off campus sites. They will respond to all reports of criminal activity and conduct investigations of any reported crime.

MONITORING OFF-CAMPUS CRIME

The Campus Security Department learns of off-campus crime via news media and local law enforcement agencies when those agencies determine that the campus may be affected. OU-Tulsa Campus Security has a good working relationship with local law enforcement agencies.

CONTACTING OU-TULSA CAMPUS SECURITY DEPARTMENT

OU-Tulsa Campus Security Officers respond to all campus emergencies. Call extension 3333 from any campus phone to reach the 24 hour dispatcher. All emergencies can be reported directly to the Tulsa Police Department by calling 911.

You only need to dial 911 for emergency help, if you dial 9 from a campus phone for an outside line and then 911 you will get a reorder tone (fast busy signal), and the call will not connect you to 911. If you are calling from a cell phone or off campus phone, call 918-660-3333 to reach Campus Security.

The parking garage is equipped with blue emergency phones. Additionally, blue phones are located in the library parking lot and the main parking lot located southeast of the main administration building. To activate the blue emergency phones push the call button and the call will be connected to the on-duty dispatcher. If you wish to contact a Campus Security Officer in person, go to the Security Dispatcher Desk located at the south end of building 1 on the first floor.

For non-emergencies and business matters, call extension 3900 from any campus phone or 918-660-3900 from cell phones or external phones.

OU-TULSA SECURITY WEBPAGE

OU-Tulsa Campus Security Web page at <http://tulsa.ou.edu/security/> provides information on:

Crime Prevention	Personnel
Personal Safety	Campus Map
Policies	Emergency Communication System
Reports	Sex Offender Registration

REPORTING CRIME ON CAMPUS

Emergencies	Non-Emergencies
<p>OU-Tulsa Campus Security is responsible for coordinating emergency and public safety services for OU-Tulsa. Principle functions are:</p> <ul style="list-style-type: none">• Policy enforcement• Providing security services for the campus community, facilities and assets• Emergency medical assistance on a first aid level• OU-Tulsa has designated a single number, 3333, to be used from any campus telephone for reporting emergencies.• Blue phones are located in the parking garage on each level, the north end of the library, and the main parking lot southeast of the academic building are equipped with push button direct dialing to the security dispatch on a 24 hour basis.	<p>The non-emergency phone number for the Security Department dispatch is 3900 from any campus phone. Dial 918-660-3900 from cell phones or external phones. Campus security officers will respond to take reports of crime, disturbances, and security and traffic issues. While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the reporting party.</p>

HELPLINE CONTACTS

Associate Title IX Coordinator	918-660-3107
Campus Security (Non-Emergency Line)	918-660-3900
Campus Security (Emergency Line)	918-660-3333
Disability Resource Center at OU-Tulsa	918-660-3100
OU-Tulsa Human Resources	918-660-3190
OU-Tulsa Sexual Assault Response Team (SART)	918-660-3163
OU-Tulsa Student Affairs	918-660-3100
Sexual Misconduct Officer	405-325-2215
Student Counseling Services	918-660-3109

CRIME PREVENTION PROGRAMS

OUPD (Norman) Crime Prevention Programs:

- Alcohol (Underage Drinking) Program
- Sexual Assault Prevention Program
- Escape/Self Defense
- Workplace Violence Programs

Group and Department presentations are available for OU-Tulsa

Contact Raymond Kirkes or Kimberly McCullough in OU-Tulsa Security at 918-660-3900.

ONLINE CYBERSTALKING

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college women. Cyberstalking is threatening or harassing behavior directed at another using the internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites. This type of harassment is a misuse of OU computing resources, when OU resources are involved, and a violation of the Student Rights and Responsibilities Code. Victims should consider filing a report of any harassing behavior with OU-Tulsa Security. Where incidents are based on gender, it is also a violation of the University's Sexual Misconduct Policy, and should be reported to the Institutional Equity Office/Associate Title IX Coordinator at 918-660-3107.

HARASSING and OBSCENE PHONE CALLS

Anyone can be the victim of harassing, annoying, obscene or threatening telephone call. Although such calls do not usually constitute a threat to personal safety, you should contact the Tulsa Police Department on receipt of a telephone call of questionable intent or origin.

SECURITY IS EVERYBODY'S BUSINESS

The OU-Tulsa campus community works together to make the university a safer place. As part of that effort, OU-Tulsa occasionally utilizes "Timely Warnings and Emergency Notifications" via e-mail or the Emergency Communication System. Members of the campus community can request services or repairs and report hazards, ranging from problems with lighting to fire safety issues and parking through the WEBTMA work order system or by contacting the Operations Department at 918-660-3555.

All members of the university community and visitors are encouraged to contact the Campus Security Department at 918-660-3900 if they witness any person or object of a suspicious nature.

BICYCLES AND MOTORCYCLES

OU-Tulsa Campus Security recommends that owners of bicycles park their bicycles in the designated bicycle racks around the campus. It is unsafe and not recommended to chain a bicycle in any other location or bring a bicycle into a university building. It is also recommended for owners to lock their bikes using a high quality lock.

There are 2 locations in the east parking lot at the OU-Tulsa Schusterman Center designated for motorcycle parking. It is recommended that these areas be utilized to free up parking for larger vehicles.

SEXUAL ASSAULT EDUCATION and PREVENTION

As part of the university's effort to provide an environment conducive to the advancement of its educational, research and public service missions, it provides the following sexual assault programs and services:

- Educational programs to enhance awareness of sexual assault and the conditions that foster this offense on university campuses.
- Programs designed to educate the university community on prevention of sexual assault
- Services to survivors of sexual assaults that occur on institutional property or survivors who are affiliated with the university

OU-Tulsa Security (i) provides emergency response for survivors immediately following an assault if occurred on campus and (ii) provides investigative services, as applicable.

OU-Tulsa Student Affairs (i) provides support and counseling services to sexual assault survivors, (ii) informs survivors of and provides access to institutional disciplinary resources for prosecution of the perpetrator(s), (iii) facilitates the provision of advocates or other support to survivors as long as the survivors desire and (iv) conducts education programs to enhance awareness of sexual assault on campus.

Institutional Equity and Title IX Office's OU-Tulsa branch (i) offers training on gender discrimination, harassment and sexual assault to staff, faculty, residents and all incoming students and (ii) conducts administrative investigations into violations of the Sexual Misconduct, Discrimination and Harassment Policy.

OUPD (in Norman) offers, on request by OU-Tulsa affiliated groups, sexual assault awareness and rape self-defense classes.

SEX OFFENDER REGISTRATION

Students or employees who are required to register as sex offenders or violent offenders must promptly register in person with OU-Tulsa Campus Security, in addition to registering with any other required authorities. According to the Sex Offenders Registration Act and the Mary Rippey Violent Crime Offenders Registration Act, 57 O.S. §§ 581-599.1, failure to promptly register is a felony. For more information, contact Campus Security at 918-660-3900.

Information regarding those registered as sex offenders is available on the Tulsa Police Department website at: <http://www.tulsapolice.org/sexreg/default.asp>.

The Oklahoma Department of Corrections provides a Sex Offender Registry for public viewing at the following website: <http://www.doc.state.ok.us/offenders/offenders.htm> and the national registry at <http://www.nsopr.gov/>. Sex Offender Registries for other states can be viewed at the following web address: <http://www.prevent-abuse-now.com>. Information on federal prisons can be viewed at <http://www.bop.gov>.

Please remember that only offenders convicted after November 1999 will be included in the sex offender registries.

OU-TULSA CAMPUS SECURITY-RESPONSE TO SEXUAL ASSAULT

As preservation of evidence is vital to pursuit of the perpetrator and proof of criminal sexual assault, all crimes involving sexual or domestic assault should be immediately reported by calling 911. In the event OU-Tulsa Campus Security is contacted regarding a sexual assault or a domestic assault that just occurred on or off campus, Security will immediately call 911.

OU-Tulsa Sexual Assault Response Team (SART): The OU-Tulsa Sexual Assault Response Team has trained advocates available to respond to cases of sexual assault and domestic violence, where our OU-Tulsa students are victims. SART advocates will work with Admissions and Records, the victim's respective college, and any other necessary campus departments to assist victims of sexual assault navigate services and resources at their disposal. The OU-Tulsa SART program also partners with DVIS / Call Rape organization to provide after-hours response services to OU-Tulsa students. If the victim wishes to file a report regarding a possible violation of the university's Sexual Misconduct, Discrimination and Harassment Policy, they can contact the Institutional Equity and Title IX office/Associate Title IX Coordinator.

OU-Tulsa SART	918-660-3163
DVIS / Call Rape (Emergency)	918-743-5763
OU-Tulsa Security (Emergency)	918-660-3333
OU-Tulsa Student Counseling Services	918-660-3109
Associate Title IX Coordinator	918-660-3107
Sexual Misconduct Officer	405-325-2215

Remember: You only need to dial 911 for emergency help, if you dial 9 from a campus phone for an outside line and then 911 you will get a reorder tone (fast busy signal) and the call will not connect you to 911.

SEXUAL MISCONDUCT, DISCRIMINATION AND HARASSMENT POLICY

The University is committed to creating and maintaining a community where all persons who participate in University programs and activities can work and learn together in an atmosphere free from all forms of harassment, exploitation, or intimidation. The University condemns discrimination based on sex, sexual harassment, sexual assault, and sexual misconduct. Any such activity committed by a member of the University community may subject the individual to University sanctions as well as civil and criminal penalties.

This policy covers unwelcome conduct of a sexual nature. Consensual romantic relationships between members of the University community are subject to other University policies. See the Staff Handbook (available on the Human Resources website), and Section 3.2.9 of the Regents' Policy Manual, the respective campuses Faculty Handbooks, and the Student Rights and Responsibilities Code.

Definitions

Sexual Misconduct offenses include, but are not limited to, sexual harassment, sex discrimination, non-consensual sexual intercourse (or attempts to commit same), non-consensual sexual contact (or attempts to commit same), sexual coercion and sexual exploitation.

Sex Discrimination includes sexual harassment and is defined as conduct directed at a specific individual or a group of identifiable individuals that subjects the individual or group to treatment that adversely affects their employment or education, or institutional benefits, on account of sex (gender). It may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Sexual Harassment is a form of sex discrimination. Sexual harassment is unwelcome and discriminatory speech or conduct undertaken because of an individual's gender that is so severe, pervasive and objectively offensive that it has the systematic effect of unreasonably interfering with or depriving someone of educational, institutional, or employment access, benefits, activities, or opportunities.

Sexual Violence and Assault means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual misconduct and sexual coercion.

Sexual Exploitation occurs when a person takes non-consensual, unjust or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior may not otherwise constitute one of the other sexual misconduct offenses.

Examples of Prohibited Conduct

Conduct prohibited by this policy may include, but is not limited to:

- Unwelcome sexual flirtation; advances or propositions for sexual activity
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes
- Sexually degrading language to describe an individual
- Remarks of a sexual nature to describe a person's body or clothing
- Display of sexually demeaning objects and pictures
- Offensive physical contact, such as unwelcome touching, pinching or brushing the body
- Coerced or non-consensual sexual intercourse
- Sexual assault
- Rape, date or acquaintance rape, or other sex offenses, forcible or nonforcible.
- Actions indicating that benefits will be gained or lost based on response to sexual advances
- Sexual battery
- Sexual coercion
- Non-consensual video or audio taping of any form of sexual activity
- Non-consensual voyeurism

Retaliation

Any attempt to penalize or take an adverse employment, educational or institutional benefit action, including but not limited to making threats, intimidation, reprisals or other adverse action, against a person because of participation in a complaint or the investigation of discrimination, sexual harassment or sexual misconduct.

Duty to Report Sexual Harassment

Any member of the University community may report conduct that could constitute sexual harassment, sex discrimination, or sexual misconduct under this policy. Additionally, supervisors, managers and other designated employees are responsible for taking all appropriate action to prevent sexual assault, discrimination and harassment, to correct it when it occurs, and to promptly report it to the Associate Title IX Coordinator, Sexual Misconduct Officer, or other appropriate University official. Failure to do so may result in disciplinary action up to and including termination.

The full text of the Sexual Misconduct, Discrimination and harassment Policy is available online at <http://www.ou.edu/content/eoo/policies/misc.html>.

Appropriate Disciplinary Action and the Right to Know the Outcome

Appropriate disciplinary action may include a range of actions up to and including dismissal and/or expulsion. Both the accuser and accused are entitled to the same opportunities to have others present during any disciplinary proceedings. Both the accuser and the accused must be informed of the outcome of any University disciplinary proceedings.

Complaint Procedures

Complaints alleging a violation of the Sexual Misconduct, Discrimination and Harassment Policy shall be handled through the Institutional Equity Office. To speak with a representative of the Institutional Equity Office on the OU-Tulsa campus, please contact the:

Associate Title IX Coordinator
OU-Tulsa Schusterman Center
Founders Student Center, Rm. 1C76
4502 East 41st Street
Tulsa, OK 74135
918-660-3107

Sexual Misconduct Officer
University of Oklahoma, Norman campus
Cate Center, Bldg. 4, Rm. 480
Norman, OK 73019
smo@ou.edu
405-325-2215

DISABILITY, DISCRIMINATION and EQUAL OPPORTUNITY

Disability – General Statement

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the University of Oklahoma ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. Accommodations on the basis of disability are available by contacting:

Disability Resource Center
Room 166, Goddard Center
405-325-3852, TDD 405-325-4173

OU-Tulsa Schusterman Center
Staff & Faculty
Room 1C114
918-660-3190

OU-Tulsa Student Affairs
Students
Room 1C76
918-660-3100

Non-Discrimination Policy

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member, or student, including those on temporary or part-time status, who believes that he or she has been discriminated against because of race, color, national origin, sex, sexual orientation, genetic information, age, religion, disability or status as a veteran, may file a complaint pursuant to: www.ou.edu/home/eoo.html. To contact the Office of Equal Opportunity:

**Norman Campus and
Norman-based Tulsa Programs**
Room 102 Evans Hall
405- 325-3546

**Health Sciences Center and
HSC-based Tulsa Programs**
Room 113, Service Ctr. Bld.
405-271-2110

Equal Opportunity Policy

This University, in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age (40 or older), religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, housing, financial aid, and educational services.

SAFETY and SECURITY TIPS

On Campus

- Never walk alone at night. Call 918-660-3900 for an OU-Tulsa Security escort to your vehicle.
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lighted area close to your destination.
- Always lock car doors and roll up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people or call campus security.
- Never leave personal items unattended or unlocked.

At Home

- Always lock apartment or home doors, even when you are there. Take keys with you even when stepping out for just a second.”
- If you live in an area with locked doors, do not let strangers in without a key. This protects both you and your neighbors.
- Keep windows locked.
- Don’t loan out your keys or leave them lying around. Detach house keys from the main ring when having vehicles serviced.
- Utilize peepholes or safety chains. Do not open doors without verifying the identity of the person on the other side.
- Do not keep expensive jewelry, collectibles or large amounts of cash at home.
- Do not advertise your absence, especially on your answering machine or any social networking sites.
- Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

In Social Situations

- When dating someone you do not know well, ask people you trust about your date.
- Socialize in groups so that you’re not alone with just one person. There really is safety in numbers.
- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there is probably a reason. It is better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.
- If you drink, DO NOT drive. Call a friend, family member or cab to get home safely.

Guard Your Privacy on Social Networking Sites

- Do not give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card account information and other personally identifiable information can lead to identity theft and cyberstalking.
- Select gender-neutral usernames.
- Protect your passwords.
- Be cautious about posting pictures of yourself, as stalkers sometimes can become obsessed by photos or images.
- Versions of online information can be archived, so once you post information, deleting it does not ensure that it is no longer available online.
- Be cautious about arranging personal meetings with new online acquaintances.
- Only post information that you are comfortable having others see, including parents, potential employers, instructors, etc.
- Trust your instincts.

Avoid Identity Theft

Identity theft is the nation's fastest growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few "Do's" and "Don'ts" to help keep you even safer:

DO: Only enter your sensitive personal information (Social Security number, credit card numbers, date of birth) on trusted sites.

DO: Immediately contact your credit card company about charges on your credit card that you didn't make.

DO: Find out why your card is unexpectedly denied.

DO: Shred receipts, bills and other documents that might have personal information written on them.

DO: Obtain a copy of your credit report periodically. Active accounts that you do not recognize could indicate fraudulent activity.

DON'T: Share your passwords with anyone, even family and close friends.

DON'T: Ignore calls from creditors about charges. This could be the first sign that your identity has been stolen.

DON'T: Reply to e-mails that request personal information. These messages are called phishing messages, and they are a common tool of identity thieves.

DON'T: Leave paperwork that contains personal information lying around for others to see and steal.

If you suspect your identity has been stolen, DO:

- File a report with the Tulsa Police Department and obtain a copy of the report number and a report.
- Notify one of the three credit reporting agencies to put in place a fraud alert
- File a report with the Federal Trade Commission (www.ftc.gov/bcp/edu/microsites/idtheft/ or 1-877-IDTHEFT).

ILLEGAL USE AND SALE OF ALCOHOL AND DRUGS

The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university sponsored activities. The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

The policy:

- Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
- Acknowledges that convictions become a part of an individual's criminal record and may prohibit career and professional opportunities
- Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug-or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction
- Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety of physical and psychological problems
- Provides for employee and student access to the university's drug and alcohol abuse counseling and training programs
- Forbids an employee from performing sensitive safety functions while a prohibited drug is in his or her system
- Mandates drug testing of sensitive safety employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
- Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and / or employment
- Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students

SUBSTANCE ABUSE EDUCATION PROGRAMS

Employee Assistance Programs

This program provides professional and confidential help to faculty, staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and the best avenues for assistance and provides employee counseling and training programs on the dangers of drug and alcohol abuse. For more information, faculty and staff should contact Human Resources at 918-660-3190.

Student Counseling Services

Individual, couples and group counseling services are available free of charge to all OU-Tulsa students. Contact Student Counseling Services, located within OU-Tulsa Student Affairs, room 1C76, at 918-660-3109.

PREVENTION OF ALCOHOL ABUSE & DRUG USE ON CAMPUS & IN WORKPLACE

The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents' policy that:

- All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities.
- Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- Violating applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, administrative fee, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the offices of Student Affairs and Human Resources.
- An employee shall notify his or her supervisor in writing of a criminal conviction for drug-or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.
- The university shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.
- An employee shall not perform safety-sensitive functions while a prohibited drug is in his or her system.
- The university may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.
- The university shall annually distribute this policy to all staff, faculty and students.
Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes, and thought disorders.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.

VIOLATION OF THE LAW AND UNIVERSITY REGULATIONS

Enrollment in the University creates special obligations beyond those attendant upon membership in general society. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable University and College regulations.

It is the responsibility of all students who are potential parties or witnesses to an alleged violation of the Code to participate in the conduct process. Students have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as request and participate in all proceedings. Failure to meet these duties may result in a decision being made without the benefit of the student's participation, or may result in a student being charged with failing to comply with the direction of a University official.

The Student Rights and Responsibilities code can be found at:

http://www.ou.edu/content/tulsa/student_affairs/student_handbook.html.

Sanctions

The following sanctions may be imposed upon students or student groups by the appropriate disciplinary board or administrative official:

Verbal Warning: A verbal notice that the behavior was inappropriate.

Written Warning: A written statement that the behavior was inappropriate, which will remain on the student's University disciplinary record for a specified period of time or until the student meets certain conditions.

Disciplinary Probation: A written statement that the behavior was inappropriate and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.

Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.

Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.

Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.

University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student's housing agreement.

Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.

Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.

Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.

Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in University activities.

Delayed Conferral of Degree: Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.

Strike: The University's official recognition of a student's or organization's violation of the University of Oklahoma's Norman Campus Alcohol Policy.

CLERY ACT CRIMINAL OFFENSE DEFINITIONS

- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft or other personal property of another
- **Robbery:** The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
- **Burglary:** The unlawful entry of a structure to commit a felony or theft.
- **Motor vehicle theft:** The theft or attempted theft of a motor vehicle.
- **Forcible rape:** The carnal knowledge of a person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Forcible sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Sexual assault with an object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Forcible fondling:** The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape:** Non-forcible sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).
- **Murder and non-negligent manslaughter:** The willful killing of one human being by another.
- **Negligent manslaughter:** The killing of another person through gross negligence.
- **Larceny-theft:** The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession of another person.
- **Simple assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction, damage or vandalism of property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Motor vehicle theft:** The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Specifically excluded from this category are motorboats, construction equipment, airplanes, and farming equipment.
- **Hate crimes:** A criminal offense committed against a person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim.
- **Weapons law violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Drug law violations:** The violation of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
- **Liquor law violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

OU-TULSA CAMPUS SECURITY POLICY STATEMENT

The University of Oklahoma-Tulsa Campus Security Department provides security services for the Schusterman Center and the Family Medicine Center. Anyone who is the victim of or observes a crime should contact the Tulsa Police Department at 911 from any on-campus telephone. The Tulsa Police Department will respond to all reports of criminal activity and conduct investigations of any reported crime for which sufficient information is provided to enable officers to carry out an investigation. All crimes should be reported so that the police can best utilize their resources. OU-Tulsa Campus Security Officers are not commissioned police officers and do not have law enforcement authority. Their primary purpose is to provide visibility, deterrence and safety to all students, employees and visitors. Like anyone who is the victim of or who observes a crime, their instructions are to report all criminal activity to the Tulsa Police Department by calling 911 from any telephone. Security Officers are CLEET certified and are authorized and trained to carry firearms. All officers wear a uniform while on duty.

Campus Security Officers are on duty 24 hours daily year-round. Vehicular and foot patrols are conducted on a regular basis. Tulsa facilities are normally open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for authorized personnel. Security hours begin when buildings are locked at the end of the normal business day and end when building alarms are deactivated and doors unlocked on weekday mornings. The OU-Tulsa Campus Security Department maintains an excellent working relationship with local law enforcement agencies.

Possession, use and sale of alcoholic beverages and illegal drugs are regulated by state law. The university has a policy on prevention of alcohol abuse and drug use on campus and in the workplace, as was noted previously in this report.

This annual security report is prepared in compliance with 20 USC 1092 (F), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which is disseminated to all employees and current students and is available to prospective students and employees on request. The Campus Security Department maintains a crime log that is available on request.

TIMELY WARNINGS and EMERGENCY NOTIFICATIONS

The University of Oklahoma Police Department (OUPD) on the Norman and Health Sciences Center Campuses, in consultation with their campus Vice President of Administration and Finance or his/her designee and OU Security on the Schusterman Center campus in consultation with the OU-Tulsa president or his/her designee, are responsible for issuing Timely Warnings and Emergency Notifications to the campus community. Tulsa Security will continuously work and coordinate with local, state and federal law enforcement agencies.

Anyone with information warranting a Timely Warning, Emergency Notification or activating the University's emergency communications system should report the circumstances to Tulsa Campus Security immediately. The University will issue warnings or notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification shall be decided on a case-by-case basis in compliance with the Clery Act and considering all available facts. The notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

Timely Warnings: Timely Warnings usually are issued for crimes to persons or property listed on page 18-19, above, including: arson, burglary aggravated assault, criminal homicide, motor vehicle theft, and robbery and sex offenses. Timely warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, will be issued in a manner to best protect the campus community.

Emergency Notifications: The University of Oklahoma will immediately issue an Emergency Notification to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. Warnings may only be withheld if they would compromise efforts to contain the emergency. Confirmation of an emergency means that Tulsa Security and other University officials, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists.

Procedure: When a determination has been made that a Timely Warning or Emergency Notification is appropriate, OU-Tulsa Security, Public Relations and the President's Office will take all appropriate steps to ensure timely notification of

the campus community including, immediately contacting the Vice President for Public Affairs or his/her designee to allow for appropriate media distribution. Options for notifying students, faculty and staff include the University's Emergency Communication System. Additional methods of distribution may include, as appropriate:

1. contacting the local media for immediate distribution
2. issuing a campus wide e-mail of the Timely Warning of Emergency Notification
3. posting the warning on OU-Tulsa's website at <http://tulsa.ou.edu>

Such warning(s) and notifications may include, but are not limited to, the following information: type of crime, date, time and location of crime as well as available suspect information.

IMPORTANT PHONE NUMBERS

We recommend you keep these numbers readily available in case you need assistance.

Tulsa Police Department	911
Tulsa Police Department Non-Emergency	918-596-9222
Campus Security Department Emergencies	918-660-3333 or 3333 from a campus phone
Campus Security Department Non-Emergency	918-660-3900
Operations Department	918-660-3555

OTHER OU-TULSA NUMBERS

OU-Tulsa Main Line	918-660-3000
OU-Tulsa Environment Health & Safety Office	918-660-3878
Evening Escort to Your Vehicle (anywhere on campus)	918-660-3900
Inclement Weather/Campus Closings	918-660-3999
OU-Tulsa Student Affairs	918-660-3100
Student Counseling Services	918-660-3109
Disability Resource Center (Tulsa)	918-660-3100
Student Health Services	918-619-4565
Wellness Programming & OU Athletic Tickets	918-660-3105
Career & Volunteer Services	918-660-3108
Enrollment & Student Financial Services	918-660-3474
Information Technology Helpdesk	918-660-3550
OU-Tulsa Library	918-660-3220

HANDBOOK REFERENCES

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code, Staff Handbook and Faculty Handbook and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available at the following websites:

- The Student Rights and Responsibilities Code is available online at <http://tulsa.ou.edu/studentaffairs> and <http://studentconduct.ou.edu> or you can request a printed copy in OU-Tulsa Student Affairs, Rm. 1C76.
- The Staff Handbook can be found at <http://hr.ou.edu/handbook/default.asp>.
- The OU Norman Faculty Handbook is available at <http://www.ou.edu/provost/pronew/content/fhbmenu.html>.
- The OU HSC Faculty Handbook is available at <http://www.ouhsc.edu/policy/>.

OU-TULSA CAMPUS MAP

