

The University of Oklahoma Commercial UAS (Drone) Operations Procedure

The University's UAS protocols for commercial Part 107 UAS flights (marketing, promoting, assessing damage, or profit) are as follows:

- Operators must have an FAA Remote Pilot license (a copy to be included with flight application request)
- Operators must register the UAS and have an FAA registration number
- Operators must have liability coverage for the UAS platform and the remote pilot (s). For University owned UAS platforms, this would be included in our insurance coverage through the State. We would need the make, model, & serial number of your UAS. Non-owned UAS platforms would need to have liability insurance verification via a certificate of insurance listing the University of Oklahoma Board of Regents as a certificate holder
- Operators must have FAA airspace approval. This is done via phone apps that have been vetted by the FAA as part of the LAANC (low altitude authorization and notification capability) system. This can be accessed via the FAA's "Drone Zone" <https://www.faa.gov/Dronezone/>
- When the operator submits an airspace authorization through the phone app it will automatically go to the FAA, to the LAANC enabled airport who then sends a response back to the FAA and ultimately it gets back to the requesting party. Westheimer Air Traffic Control information:
KOUN ATC PH#405-325-7233 or Email: ouairport@ou.edu
Website: <http://www.ou.edu/airport/recreation-hobby-uas--drone--operations>
- Operators must include a detailed flight plan with their flight application request.
- Operators must be able to prove proficiency in flying the UAS
- Operators must be aware of all the parameters of the University's UAS Best Practices (see attached UAS Policy) and comply with the same
- Checklist/Guidelines: <https://www.ou.edu/campussafety/specialty-areas/unmanned-aerial-systems>
- If everything is in order then submit flight application (<http://www.ou.edu/content/dam/riskmanagement/Documents/UAS%20Flight%20Application%20II.PDF>) to uasflight@ou.edu
- No flights on football game days

If approved, then you can conduct your flight as submitted.