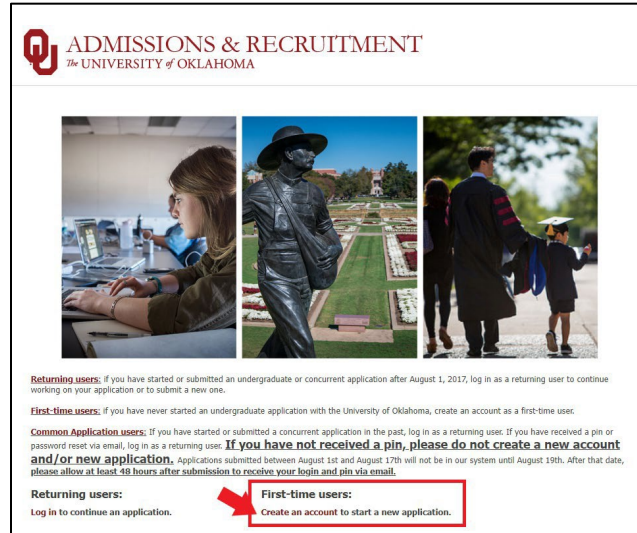




OFFICE OF GLOBAL ENGAGEMENT
INTERNATIONAL STUDENT SERVICES
The UNIVERSITY of OKLAHOMA

Exchange Student Application Guide

1. Go to <https://hello.ou.edu/apply/>
2. Under *First-time users*, click **Create an account**.



3. Enter the email address that we sent the application information to. *It is easier for us to correctly identify you through the email address already on file.*
4. Enter your **First Name, Last Name, and Birthdate**
5. Click **Continue**

Register

Your email address, First Name, Last Name, and Birthdate should match the information you already entered

1. If you have a middle name, enter it in the Middle Name(s) field
2. Check the box for your Sex (Female or Male)
3. For "What best describes you?", select:
Reciprocal Exchange student currently attending college outside of US (must have pre-approval to apply).
This is the last option on the drop-down list.

- ▲ Select this option exactly as shown. Otherwise, the application will be incorrect and may delay the admission process.

* indicates required fields.

Email Address*
klinares@ou.edu

First Name (legal)*
Exchange

Preferred First Name if different from legal First Name

Middle Name(s)

Last Name(s) (full legal family or surname)*
Student

Former Last Names Used (only if different from legal Last Name)
Separate with commas if more than 1 former name

Suffix (III, IV etc.)

Birthdate*
January 1 2005

Sex
 Female
 Male

What best describes you?*

- Current high school student
- High school graduate with only concurrent college credit
- High school graduate with no college credit taken after graduating
- College student interested in transferring
- Previous OU student with some credit wanting to reapply
- Student with High School Diploma seeking additional non-degree undergraduate courses
- Student with Bachelor Degree seeking additional non-degree undergraduate courses
- Reciprocal Exchange student currently attending college outside of US (must have pre-approval to apply)

- For "What year did you or will you graduate from high school?", select the appropriate year.
- For "When will you begin undergraduate classes at OU?", select the appropriate term as described in the chart below.

When you will be at OU	Term to select
August to December only	Fall (year)
August to May	Fall (year)
January to May	Spring (year)
January to December	Spring (year)

For example, if you plan to attend OU from August 2009 to December 2009, the term to select is Fall 2009.

- Click **Submit**.

Login

1. An email with your temporary PIN will be sent to the email address you entered.
 - The subject line: *Activate Your Application Account*
2. Enter your Temporary PIN from the email.
3. Enter your birth date.
4. Click [Login](#)

Set Password

1. Create a password
2. Click [Set Password](#)

Start A New Application

1. Click [Start a New 2026 Application.](#)

If you plan to submit a Common App or Coalition Application, do not start an application here.
We only accept the Common App for students that have less than 7 hours of college credit taken **after** high school graduation.

[Start A New 2026 Application](#)

[Start A New Fall 2023 Common App or Coalition Application](#)

To continue working on an in-progress application, please select the appropriate application below:

Your Applications			
Type	Status	Started	Submitted
You have not yet started an application using this account.			

2. Answer the following questions as directed below:
 - a. *When do you plan to enroll at the University of Oklahoma?*
 - i. Select the appropriate term using the chart below

When you will be at OU	Term to select
August to December only	Fall (year)
August to May	Fall (year)
January to May	Spring (year)
January to December	Spring (year)

For example, if you plan to attend OU from August 2099 to December 2099, the term to select is Fall 2099.

- b. *Are you currently a high school or secondary school/Sixth Form student?*
 - i. Answer: **No, I graduated or completed high school equivalency.**
 - ii. High School Outcome*
Answer: **I received a equivalency certificate (non-US high schools only).**
- c. *When did you graduate from high school?*
 - i. Enter the month and year you graduated from high school
- d. *Have you previously taken classes through The University of Oklahoma?*
Answer: **No**
- e. *How many college-level credit hours have you **attempted after** graduating from high school, including current enrollment and classes you will complete before attending OU?*
Answer: **Choose the option that best describes you.**
- f. What are your enrollment plans at OU? *
Answer: **I am attending an institution outside of the U.S. and I am applying as an exchange student for 1 or 2 semesters.**

Reciprocal Exchange Application

1. For **Admission Type**, select:
Reciprocal Exchange Application – I am a student attending a foreign university and am applying to take classes at OU.
2. For “Please select the first term you will be attending”, select the appropriate term using the chart below.

When you will be at OU	Term to select
August to December only	Fall (year)
August to May	Fall (year)
January to May	Spring (year)
January to December	Spring (year)

For example, if you plan to attend OU from August 2099 to December 2099, the term to select is Fall 2099.

3. For “What is the duration of your attendance?”, check the box that applies to you using the chart below.

When you will be at OU	Term to select
August to December only	Only the Fall term
August to May	Both Fall and Spring terms
January to May	Only the Spring term
January to December	Both Spring and Fall terms

4. For **Current Visa**, select ***J-1 Exchange Visitor.***
5. For **Intended Visa**, select ***J-1 Exchange Visitor.***
6. ***Have you had a US visa in the past?***
 - a. If yes, enter the visa you had previously
7. **Upload** your Passport Name page
8. **Upload** your English Proficiency documentation
 - a. ***If you are from an English-speaking country or otherwise exempt from submitting an English proficiency document, you may skip uploading a document for English proficiency.***
9. Upload your transcript. ***If not already in English, you will need to translate your transcript.***
10. Click **Continue**

*****If you are not ready to upload your documents, you may continue the application. You may login at a later time to upload your documents. If you will not be able to upload your application documents before the application deadline, email iss@ou.edu*****

Disciplinary History

1. Answer **all** the questions
2. Click **Continue**

Emergency Contacts

1. Enter one emergency contact
2. Click **Continue**

Application Signature

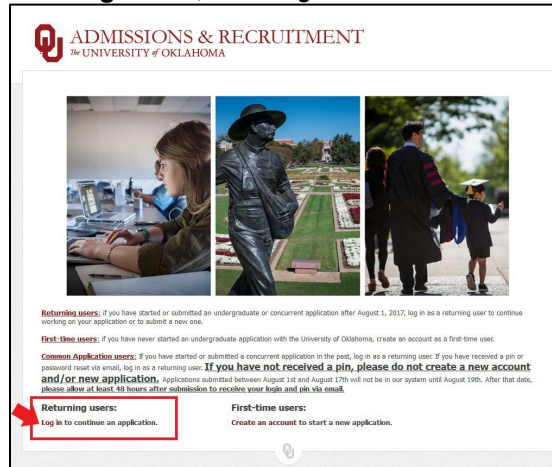
1. Type your name in the box at the bottom to agree to the terms of admission application
2. Click **Confirm**

Review


1. Any items that are incomplete will be listed in this section.
 - a. You may click on the item listed as missing to complete it
 - b. If you cannot complete your application, click **Save for Later**. You may login to your application to complete it later. **Make sure to complete and submit it before the application deadline.**
2. If you have no missing items, click **Submit Application**

Login to your application later (Save for Later)

1. Go to <https://hello.ou.edu/apply/>
2. Under **Returning Users**, click **Log in**



OU ADMISSIONS & RECRUITMENT
The UNIVERSITY of OKLAHOMA



Returning users: If you have started or submitted an undergraduate or concurrent application after August 1, 2017, log in as a returning user to continue working on your application or to submit a new one.

First-time users: If you have never started an undergraduate application with the University of Oklahoma, create an account as a first-time user.

Common Application users: If you have started or submitted a concurrent application in the past, log in as a returning user. If you have received a pin or password reset via email, log in as a returning user. **If you have not received a pin, please do not create a new account and/or new application.** Applications submitted between August 1st and August 17th will not be in our system until August 19th. After that date, please allow at least 48 hours after submission to receive your login and pin via email.

Returning users:
Log in to continue an application.

First-time users:
Create an account to start a new application.