

Faculty-Led Short-Term Study Abroad Programs

Call for Proposals – Winter 2022-Summer 2023

The Office of Education Abroad at the University of Oklahoma seeks proposals from OU faculty members in the College of International Studies and the College of Arts and Sciences to lead short-term study abroad programs. Programs can be offered in the following terms and locations:

Terms:

Winter Session 2022 (not available in Arezzo)
Spring Break 2023 (not available in Arezzo)
Summer 2023

Locations:

We are accepting proposals for programs at OU in Arezzo, Italy; OU in Puebla, Mexico; and worldwide.

General Requirements:

- OU Regular Faculty Member or others as approved by the department and the College of International Studies
- Ability to stay in-country(ies) for the duration of the proposed program
- Ability to teach a course that is applicable to a large population of students
 - Department-specific course with a wide pool of potential applicants
 - Gen Ed course applicable to a wide range of majors
- Ability to accompany students on site visits throughout the program
- Willingness to comply with international health, safety, and risk management policies
- Willingness to co-lead the program with either another faculty member or an OU staff member

Program Design

Short-term faculty-led programs should be taught in English (with some exceptions for language study) and have some relevance or tie-in to the proposed country or region. The course can be open to any discipline or a specific subset of major(s) if there is a wide enough pool of potential applicants. Programs can last anywhere from 9 days over Spring Break to 8 weeks during the Summer term.

There are a variety of program models possible, depending on the goals for the program. The proposal form will ask you to select 2-3 learning goals for your program. We encourage you to reach out to us if you would like to discuss potential program models and opportunities while planning your proposal.

Selection Criteria

- Competitiveness
 - How many programs are being offered in a given region, term, general education category, and/or academic subject area?
 - Is there a sufficient student applicant pool for the program to make?
- Programs that have run successfully in the past are given preference, although some new programs will be selected each year.
 - Preference will be given to innovative or collaborative new programs that can expand access to study abroad in terms of student demographic, course topic, location, etc.
- Preference will be given to faculty with previous experience teaching, studying, or researching abroad.
- Preference will be given to faculty with working knowledge of the language spoken in-country and/or familiarity with the local setting.
- Student Demand
 - Is the location attractive to the OU student body?
 - Is it feasible to arrange the proposed program within an appropriate budget?

Faculty members should be willing to engage in student recruitment and pre-departure preparation and be able to adjust to the inevitable challenges of teaching and travelling abroad with college students. Travel expenses will be provided to each program leader. Faculty are encouraged to teach study abroad courses in-load, but if that is not possible a teaching stipend will be included in the program fee paid by students.

Education Abroad will work with faculty to find and collaborate with a partner university or a local provider in the country of the proposal that conforms to the highest standards of excellence, especially in the areas of health, safety, security and risk management.

Proposals can be submitted on an individual basis or as a coordinated course proposal between two faculty members (preferred). Individuals can use [this Google sheet](#) to coordinate with other interested program leaders.

Submitting a Proposal

Proposals should be submitted via [this Wufoo form](#). The following are required components of the proposal:

- Cover letter summarizing your course proposal and articulating how it meets the general requirements and selection criteria
 - Include any country-specific experience or connection
 - Include potential applicant pool and at least two recruitment ideas
 - Include at minimum a list of sites to visit related to the course or country content
- Two paragraph course synopsis or draft syllabus including suggested reading list
- Please indicate whether or not your course(s) will be taught in-load or overload. We encourage faculty to teach courses in-load, as it provides a more sustainable financial model and makes programs more affordable for students.
- Curriculum Vitae
- Brief letter of support from Department Chair

The deadline for proposals is March 20, 2022. Late submissions will only be accepted in extraordinary circumstances.

The College of International Studies will make the final selection and will announce the selected proposals in April. The Office of Education Abroad will assist faculty leaders in creating a detailed program and budget over the summer.

Contact

For questions or support during the proposal process please contact Kaydee Dyer, Assistant Director of Operations in Education Abroad, at kaydee.dyer@ou.edu.