

Flat Rate Tuition Exemption Request:

If you are enrolled in less than 15 hours for your internship semester, have you completed your flat rate tuition exemption request? If not, please visit the following link through the OU Bursar to begin the process –

https://lfforms.ou.edu/Forms/Flat_Rate_Appeal

The flat rate tuition exemption request process must be initiated by the student.

The flat rate tuition exemption request must include the *Advisor Recommendation for Flat Rate Tuition Exemption* form signed by your advisor. Please complete your Name, OU ID#, and Major. In addition, list your email address at the bottom of the form. Please return to Jamie Aldridge today.

The Undergraduate Advising Office will scan and send you an electronic copy of the advisor recommendation form that you can attach to your flat rate tuition exemption on the link above.

This should be completed today or during the 1st week of classes to avoid late fees and other charges on your Spring 2020 Bursar account.

If you have been approved to take additional undergraduate classes during your internship semester or the Summer, please check with you advisor.

