

## SBME ANNUAL STUDENT PROGRESS REPORT

**Instructions:**

1. Fill out Section A of this form, using extra pages if necessary.
2. Schedule a face-to-face meeting with all your committee members, except the Advisor. Have the members sign the form and make a note of feedback on your progress.
3. Schedule a meeting with your advisor to review your overall evaluation and feedback. You and your advisor will sign the form.
4. Email this form to the Graduate Coordinator (npalmer@ou.edu) by 8/16. Please keep a copy for your records.

**Student Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Advisor:** \_\_\_\_\_ **Position (GRA/GTA):** \_\_\_\_\_

**Report Year:** \_\_\_\_\_ **Program: (M.S./Ph.D.)** \_\_\_\_\_

### **SECTION 1**

**Course Work:**

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**Progress towards candidacy (ACR and General Exam):**

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**Meeting formal deadlines of program and Graduate College:**

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**Research Progress:**

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**SBME ANNUAL STUDENT PROGRESS REPORT**

**Research achievements (peer-reviewed articles, IP, and other):**

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**Conference presentations:**

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**Awards and Honors:**

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**Professional development:**

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**Student's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SBME ANNUAL STUDENT PROGRESS REPORT**

**SECTION 2**

**Committee Member 1:** \_\_\_\_\_  
**Advice for student?**

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**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Committee Member 2:** \_\_\_\_\_  
**Advice for student?**

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**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Committee Member 3:** \_\_\_\_\_  
**Advice for student?**

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**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Committee Member 4:** \_\_\_\_\_  
**Advice for student?**

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**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Committee Member 5:** \_\_\_\_\_  
**Advice for student?**

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**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SBME ANNUAL STUDENT PROGRESS REPORT**

**Progress evaluation by student's advisor:**

**1. Course Work**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**2. Progress towards candidacy:**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**3. Meeting formal deadlines of program and Graduate College:**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**4. Research progress:**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**5. Participation in professional development:**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**6. Overall assessment of your progress:**

\_\_\_ Not Applicable    \_\_\_ Superior    \_\_\_ Satisfactory    \_\_\_ Needs Improvement    \_\_\_ Unsatisfactory

**Strengths:**

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**Areas for Improvement:**

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**Recommendation(s):**

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**Advisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I have reviewed the advisor's evaluation, and this assessment has been approved for your graduate records.

**Graduate Liaison's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_