

What GL Accounts Can I Use for Personnel Funding?

(Updated 06/03/2021)

Finance has provided specific GL accounts for paying employees. Each job title belongs to an Employee Group. The Employee Group you choose in an ePAF or Add Pay determines which GL accounts are available for funding. In some cases, there is also an Earn Code rule. Please find the GL accounts and Employee Groups below.

GL Account	Description	Employee Groups in ePAF	Earn Code Rule
511011	SALARY-STAFF FULL TIME	Salaried Staff (SAF)	
511015	SALARY-STAFF SUPPLEMENTAL	Salaried Staff (SAF)	Only Norman: SUP or TMP
511021	SALARY-FACULTY FULL TIME	Faculty Salaried (FAC)	
511022	SALARY-FACULTY CLINICAL	Faculty Salaried (FAC)	
511025	SALARY-FACULTY SUPPLEMENTAL	Faculty Salaried (FAC)	Only Norman: FSP
511031	SALARY-FACULTY LIMITED BENEFIT	Faculty Salaried (FAC)	
511051	SALARY-FACULTY PART TIME	Faculty Salaried (FAC)	
511045	SALARY-FACULTY OVERLOAD	Faculty Salaried (FAC)	Only Norman: OLB
511040	SALARY-FACULTY SUMMER	Faculty Salaried (FAC)	Only Norman: SUM
511061	SALARY-STAFF PART TIME	Salaried Staff (SAF)	
511316	SALARY-PPP	Faculty Salaried (FAC) Faculty Hourly (FAH)	Only HSC: 200
511321	SALARY-OTHER INCENTIVE	Faculty Salaried (FAC) Faculty Hourly (FAH)	Only HSC: 160
511361	SALARY-OTHER RESIDENT/POST DOC	Fellow/Resident Salaried (RES) Fellow/Resident Hourly (REH)	
521511	WAGES-HOURLY FULL TIME	Hourly Staff (HSF) Faculty Hourly (FAH) PEAK (PEK) Temporary (TMP) Fellow/Resident Hourly (REH) Police (POL)	
521521	WAGES-HOURLY PART TIME	Hourly Staff (HSF) Faculty Hourly (FAH) PEAK (PEK) Temporary (TMP) Fellow/Resident Hourly (REH) Police (POL)	
521531	WAGES-STUDENT	Student Hourly (STH) Student Salaried (STS)	
521541	WAGES-GRA/GTA	Student Salaried (STS)	
521551	WAGES-GRA QUAL FLAT RATE	Student Salaried (STS)	
521561	WAGES-GRA SPNSR DISALLOW	Student Salaried (STS)	
521571	WAGES-GRA QUAL 16%	Student Salaried (STS)	

If you are unable to find your combo code after searching you will have the option to create a new combo code. At a minimum you must select an **ACCOUNT, FUND, ORG, FUNCTION** and **ENTITY**. If you do not have an **ENTITY**, enter 00000. Note: Other fields may be required depending on your selection to these main five requirements. The form will pop up messages to guide the user through creation of the new combo code. For example:

- If the Fund Code = SPNSR or SP490, a project ID is required.
- If the Fund Code = SVCCT, the source must start with SC.
- If the Fund Code = MISCA, function 00030 is not allowed.