CONGRESSIONAL BILL NO. 950105
SENATE BILL NO. GS16-04

AS INTRODUCED
A Congressional Act amending the SGA Code Annotated, providing for a short title, providing for codification, and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as “Office Space Application Adjustment Act.”

Section 2: The purpose of this act shall be to remove all sections within the SGA Code Annotated requiring Student Organizations to complete online training prior to submission of a budget.

Section 3: AMENDATORY: For the purpose of this Act, deletions shall be indicated with a strikethrough and additions indicated with an underline.

Section 4: Title X Chapter 3 shall be amended as follows:

Title X – Student Organizations

Chapter 3 – Conoco Space Allocation

1. Applications
Application for space shall be made available and accepted by the SGA Department of Student Organizations, and shall be due during the academic week before Spring Break, have the same deadline for submission as the Primary Budgetary Application.¹

2. Eligibility
Only those organizations on the Norman Campus that will have been registered with the Center for Student life for no less than one calendar year at the time of the Fall General Elections shall be eligible to apply for and receive office, cubicle, or storage space.²

¹ The Use the Conoco Center Act 2004, CBN 720336, SBN GF04-12, § 4; Stidham Efficient Space Allocations Act of 2010, CBN 830305, SBN GS10-10, § 2.
² The Conoco Student Leadership Center Space Allocation Procedure Act, CBN 680307, SBN GF02-12, § 4.
3. **Conoco Space Allocation Committee**
The Conoco Space Allocation Committee, consisting of the SGA Vice President, Chair of Undergraduate Student Congress, Chair of Graduate Student Senate, and Campus Activities Council Chair shall consider all valid applications received and present recommendations to the SGA President.³

4. **Procedure for Assignment of Space**
The SGA President shall submit legislation to the legislative branch prior to the Fall General Elections. The space allocations shall be established through an advice and consent act of the SGA, as specified in the SGA Constitution.⁴

5. **Term of Occupancy**
The term of occupancy in the Conoco Student Leadership Center shall begin one week after the last day of classes in the spring semester, and shall end one week before the last day of classes in the spring semester of the following year.⁵

6. **Failure to Renew Registration**
Organizations failing to renew their registration with the Center for Student Life are considered inactive, and inactive student organizations are not entitled to office space in the Conoco Center. Any inactive student organization occupying office space in the Conoco Center shall promptly vacate so that the space may be reassigned to a registered student organization in accordance with the University policy and SGA Legislation.⁶

7. **Use of Space**
   a. **Monitoring**
      The usage of allocated office space shall be monitored. A report shall be presented to the SGA President every month of the academic year evaluating the usage of allocated office space by student organizations. Said reports may be amended by and shall be signed and published by the SGA President. Unless otherwise defined by the legislative branch, the SGA President shall set evaluative criteria and define what constitutes unsatisfactory use. Any such criteria and definitions shall be published. Unsatisfactory use shall include but not be limited to storage only, personal or academic uses, and any use in violation of University policy or higher law. Student organizations shall consent in writing to monitoring prior to occupation of allocated space.⁷
   
   b. **Notification**
      Any student organization reported to be making unsatisfactory use of its allocated office space shall be notified within 5 business days. Such a student organization shall be in bad standing for the purposes of the SGA budgetary process and shall

³ _The Conoco Student Leadership Center Space Allocation Procedure Act_, CBN 680307, SBN GF02-12, § 6.
⁴ _The Conoco Student Leadership Center Space Allocation Procedure Act_, CBN 680307, SBN GF02-12, § 7, 8.
⁵ _The Conoco Student Leadership Center Space Allocation Procedure Act_, CBN 680307, SBN GF02-12, § 9; _Stidham Efficient Space Allocations Act of 2010_, CBN 830305, SBN GS10-10, § 3.
⁶ _General Counsel Opinion_, OP-2002-003; _Code Annotated Update Act_, CBN 880313, SBN GF12-06, § 3.
⁷ _The Realizing the Potential Act_, CBN 700907, SBN GF03-16, § 4; _Code Annotated Update Act_, CBN 880313, SBN GF12-06, § 3.
continue in bad standing until said student organization is no longer reported to be making unsatisfactory use of its allocated office space. Any student organization reported to be making unsatisfactory use of its allocated office space in two consecutive reports shall receive a second notification.

c. Vacation
   At any point prior to a third consecutive report of unsatisfactory use, a student organization may voluntarily vacate its allocated office space. Upon notification of the SGA President of a decision to voluntarily vacate said student organization shall no longer be in bad standing due to unsatisfactory use of office space.

d. Eviction
   A third consecutive report or a fifth report within one semester of unsatisfactory use shall cause the office space allocated to an organization to be vacated by the order of the SGA President. Said organization shall not be eligible for the allocation by SGA of office space for the remainder of the academic year, but said executive eviction shall be considered by the SGA Budgetary Committee in any subsequent secondary or emergency allocations occurring in said academic year.

e. Filling Vacancies
   Vacant offices shall be filled according to an order established at the time of allocation. Any such office spaces so filled shall again become vacant at the time when the allocation to the previously occupying student organization would have otherwise expired.

f. Appeal
   All executive decisions are subject to appeal to the SGA Superior Court.

g. Enforcement
   The SGA President shall be responsible for the enactment of the provisions of Sec. 7 and may appoint whatever agents he or she deems necessary for this purpose with the advice and consent of the legislative branch.

Section 5: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Daniel Pae, Student Body President
         Emily Sample, Chair of the Undergraduate Student Congress
         Carrie Pavlowsky, Chair of the Graduate Student Senate

Submitted on a Motion by: ___________________________ Date: ________
Action taken by Congress: ___________________________ Date: ________
Submitted on a Motion by: ___________________________ Date: ________
Action taken by Senate: ___________________________ Date: ________
Approved by SGA President: ___________________________ Date: ________

8 The Realizing the Potential Act, CBN 700907, SBN GF03-16, §§ 5-6.
9 The Realizing the Potential Act, CBN 700907, SBN GF03-16, § 7.
10 The Realizing the Potential Act, CBN 700907, SBN GF03-16, § 8.
11 The Realizing the Potential Act, CBN 700907, SBN GF03-16, § 9.
12 The Realizing the Potential Act, CBN 700907, SBN GF03-16, § 10.
13 The Realizing the Potential Act, CBN 700907, SBN GF03-16, § 3.