




OFFICE OF THE  
*Senior Vice President & Provost*

MEMORANDUM

TO: Deans, Directors, Chairs, and Faculty – Norman Campus

FROM: Kyle Harper   
Senior Vice President and Provost

DATE: December 13, 2017

SUBJECT: Presidential International Travel Fellowships

I am pleased to announce the 24th annual Presidential International Travel Fellowships to assist faculty of The University of Oklahoma with international airfare. The title of the fellowships recognizes the historical and continuing role of the Office of the President in promoting the internationalization of the University of Oklahoma.

Fellowship proposals for travel during 2018 are now being accepted. All proposals should be submitted online at: <http://tinyurl.com/facultypitf> by March 27, 2018. Your proposal should consist of the following components:

1. A letter from the applicant stating the purpose of the travel for which support is requested and explaining why the travel is worthy of support by a Presidential International Travel Fellowship.
2. A letter of acceptance to international conference or activity, if applicable.
3. A letter of endorsement by the Chair or Director of the applicant's academic department.
4. An estimate of the international airfare expense.
5. A brief curriculum vitae.
6. Report of any prior Presidential International Travel Fellowship award.

Awards will be made by April 27, 2018.

Attachments: Program and Proposal Guidelines

**PROGRAM AND PROPOSAL GUIDELINES  
PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS  
FOR RESEARCH, TEACHING AND STUDY ABROAD**

**NAME OF THE PROGRAM:**

"Presidential International Travel Fellowships"

**FUNDING SOURCE:**

The Presidential International Travel Fellowships are funded by Associate & Foundation Funds allocated by President Boren.

**PURPOSES OF PRESIDENTIAL INTERNATIONAL TRAVEL FELLOWSHIPS:**

The strategic plan of the University of Oklahoma sets internationalization of the curriculum as a priority. Additionally, President Boren has challenged the faculty to help double the number of OU students studying abroad. Through participation in research, teaching, study abroad and other international exchange and collaborative activities, faculty gain an increased understanding of other languages and cultures and, on their return to the campus, help to raise the level of international awareness of the university community.

**CRITERIA:**

**General Nature of Proposals:**

- Precedence will be given to support:
  - Teaching OU students within a study abroad program.
  - The development of an international dimension to an existing OU class or new class with an international focus.
  - Presentation of scholarship or creative activity at an international conference.
  - Proposals that support ongoing international exchanges and research relationships, particularly with partner institutions.
- PITF awards are to defray the cost of international airfare.
- In past years, the average PITF award for faculty has been \$1,000.
- Awards will not be granted in consecutive years.

**Possible Activities of Returning Presidential Fellows:**

- Develop courses to increase the international dimension of the curriculum.
- Promote programs for study, teaching, and research abroad.
- Participate in programs to make the University more globalized.

- Share the results of research and teaching activities carried out abroad with the campus community.
- Participate in international programs and/or University service that promote study abroad or the internationalization of campus.

**NOTE:** Recipients will be required to submit a written report of their program abroad and a list of proposed follow-up activities in which they plan to participate. This should be submitted to the College of International Studies, with a copy to the appropriate Dean or Chair, within two months of the completion of their program.

**Fellowship Selection Committee:**

Applications will be reviewed, applicants may be interviewed, and awards made by the Fellowship Selection Committee, composed of the following members:

**Presidential International Travel Fellowship Committee (Faculty):**

The Dean for the College of International Studies  
The Assistant Dean of College of International Studies  
Two members appointed by the Dean who are Department of International  
and Area Studies (IAS) or IAS affiliate faculty  
Representative – President’s Office  
Representative – Provost’s Office  
Director, Education Abroad

If you have any questions about the Presidential International Travel Fellowships or the submission process, please contact Dean Suzette Grillo or Patsy Broadway at 325-1621.

Revised: 12/2018