

UNIVERSITY COURSE (UNIV) REQUEST FORM

UNIV designation allows a course to be offered in highly exceptional circumstances when alternative approval channels cannot accommodate important student needs.

Criteria for a UNIV course:

1. The use of the UNIV designator is limited to a single one-time offering of a course.
2. UNIV designation should only be used for courses which faculty members intend to develop into permanent courses.
3. Courses may be offered at the freshman, sophomore, junior, or senior level.
4. Credit hours may not exceed five (5) hours.

Date:

Sponsoring Department (s)

Course Level

1000

2000

3000

4000

Credit Hours:

Grading System: A,B,C

S,U

Course Title:

Course Description:

Term for which approval is requested: FA

SU

SP:

INT

Maximum Class Size:

Days/Time:

Instructor:

Please explain why this course needs UNIV designation and how it meets important student needs.

Required Approvals:

Department

College Dean

Graduate College (course for graduate credit only)

Provost