



Date: January 18, 2019

Honors Office

David L. Boren Hall
Room 160
1300 Asp Avenue
405.325.5291

To: Norman and Health Science Center Campus Faculty
Members

From: Rich Hamerla, Honors College

Subject: **Undergraduate Research Opportunities Program
(UROP)**

I am pleased to announce the Spring 2018 competition for UROP, the Undergraduate Research Opportunities Program, which seeks to foster excellence in undergraduate research, scholarly projects, or creative activity. UROP is funded by the Honors College and the Vice President for Research Office. The competition, open to all OU undergraduate students, will award approximately \$12,000 to support worthy projects undertaken under the sponsorship of individual faculty members.

UROP is administered by the McClendon Honors College, but we emphasize that the awards competition is not restricted to the McClendon Honors College members, and is **open to all OU undergraduates**. There will be approximately 20-35 awards each with a maximum budget of \$1,000 made during the spring competition. The deadline for receipt for proposals is Wednesday, March 7th, 2018 for projects currently being undertaken this Fall 2017. These awards are intended to support individual projects designed and undertaken by undergraduate students and thus each proposal should be written **by the student** and must be supported by a letter of recommendation from the faculty sponsor. We have enclosed copies of the relevant application forms for your information. Please encourage talented undergraduates in your discipline to complete a proposal.

Such research support can be of great benefit to capable students who seek direct involvement as undergraduates in serious and substantial research projects. Broad student participation in UROP can benefit the University in many ways, including the eventual recruitment of outstanding students into departmental graduate programs.

For additional application forms or other questions, come by the Honors College office, or call Dr. Rich Hamerla.

COMPETITION
Spring 2018

FUNDINGS Projects
in Spring 2018

Application for **Undergraduate Research Opportunities Program**

A. To be completed by the student

STUDENT Name:

OID:

Phone:

OU E-Mail:

Local Address:

City:

State:

Zip:

Hometown
/State:

Major:

Project

Title:

Have you received a UROP grant
in the past year?
(Preference is given to those who
have NOT received a grant for the
same project in the past year.)

Yes

Are you presenting with a group?
(If "yes", who is included? *(Please attach a
transcript and page 1 of this application for
each additional group member.)*)

Yes

**Have you been denied a UROP
in the past?**

Yes

**I have attached the ONE PAGE
ABSTRACT (research/creative activity
description) and the detailed budget page.**

Yes

I have obtained the signatures of
both my faculty sponsor and the
departmental secretary responsible
for budget transactions.

Yes

I have included an up-to-date unofficial student
transcript with this application.

Yes

**Are you using human subjects
or animals in this research? If
so, what is the approval date
from IRB or IACUC:**

Yes

**I expect to have the described
project completed by:**

GPA:

If I am awarded funding, I understand that I will be required to present my work at Undergraduate Research Day, April 2019.

Signature:

NOTE: You will be notified of
results in late March 2018.

B. To be completed by the faculty sponsor:

FACULTY Name:

Title & Academic Unit:

Faculty E-Mail:

Campus Address & Phone:

I have reviewed the student's application, completed the Faculty Sponsor Recommendation Form, and agree to sponsor the proposed project if funded. I also agree, if the project is funded, to sponsor the presentation of the student's work at Undergraduate Research Day. April 2018 or 2019.

Signature:

Date:

C. To be completed by the student:

1. Briefly describe the research/creative activity you are proposing.
2. Scientific and engineering proposals should include a summarized literature review, statement of hypothesis, research methodology and timeline for your research activities.
3. Description of proposed projects within the humanities and fine arts should include a rationale and statement of goals and objectives.
4. Remember that you have an obligation to make your proposal comprehensible to people who are not in the same field. Part of the grounds for the judgment made by the Honors Council (an interdisciplinary faculty group) is clarity and understandability.
5. Application must be written by the student.
6. Only one application per student, please.
7. Limit yourself to no more than 500 typed words. Applications more than 500 words will be disqualified.

D. Itemized Budget:

Present a careful listing of funds requested for various purposes. Itemize research equipment, supplies, etc. For example, "Computer software, Paradox for Windows 5.0 -- \$99.95." Include in your proposal how items in the budget will be used.

Student salary CANNOT be requested.

If travel funds are requested, they must be an integral part of the research/creative activity, and should not, in most cases, exceed more than one-half the budget.

You need not ask for the maximum amount in order to be funded. It is not unusual for lesser amounts to be awarded. The committee reserves the right to reduce the amount requested.

TOTAL:
(Not to exceed \$1,000)

E. To be completed by the departmental secretary responsible for budget transactions:

SECRETARY Name:

Title & Academic Unit:

OU Email Address:

Campus Phone:

Department Account Number:

I have reviewed the proposed budget with the student applicant and their faculty sponsor and have explained the restrictions regarding expenditures from 122 accounts to both. The proposed budget follows all appropriate university guidelines.

Signature

Date

Students should submit this completed application to: McClendon Honors College, 1300 ASP Avenue, University of Oklahoma, 73019-6061, PHONE 405.325.5291, FAX 405.325.7109

Deadline is Wednesday, March 7th, 2018 at 5:00 p.m.



UROP Faculty Sponsor Recommendation Form

This page is to be completed by the applicant's faculty sponsor and returned directly to the McClendon Honors College Office under separate cover from the application materials. This recommendation form must be received by March, 7th, 2018 in order for the student's application to be considered for the Spring 2018 URD competition.

A. To be completed by the student:

Student's Name:

Project Title:

Faculty Sponsor

B. To be completed by the faculty sponsor:

Please comment on:

- The student's developing intellectual expertise in your major area.
- The student's ability to carry out the proposed project.
- The student's rank compared with other undergraduates in your field.
- The relationship between the student's project and your own research, scholarly, or creative activities.
- Any additional funding, for salary or expenses, you will be providing to support this proposed project.

You may use this form, attach at letter.

Submit this completed form to: McClendon Honors College, 1300 ASP Avenue, University of Oklahoma, 73019-6061, PHONE 405.325.5291, FAX 405.325.7109

Deadline is Wednesday, March 7, 2018 at 5:00 p.m.