

CRITERIA FOR APPOINTMENT AND RETENTION OF ISE GRADUATE FACULTY MEMBERSHIP

A. Academic Background and Type of Appointment

To be appointed as a member of the ISE graduate faculty, the faculty member must have earned a doctoral degree and hold a full time appointment in a tenure track or renewable term position in the School. Faculty with a full time tenure track appointment in another School can request a courtesy appointment as ISE graduate faculty. Granting of courtesy status to members of other Schools will be determined by vote of the ISE graduate faculty who hold ISE faculty positions.

B. Qualifications for Specific Duties and Responsibilities

1. Any member of the graduate faculty can teach graduate courses, serve on master's committees, direct master's theses, and serve on doctoral committees.
2. In order to direct a doctoral dissertation, the member must also have directed at least one master's thesis, served on one doctoral dissertation committee, and have one referred publication accepted. In addition, the first doctoral dissertation directed must be co-chaired with an ISE graduate faculty member already qualified to direct dissertations.

C. Retention and Appointment

In order to retain the privilege to direct dissertations, the member must have published three articles in refereed journals and completed at least one doctoral dissertation as chair or co-chair during the past six years. If a member's privilege is revoked for failure to meet the above criteria, he/she must complete one MS thesis as chair and have two refereed publications within two years to be reinstated to direct dissertations. Exceptions to these requirements for retention and reappointment can be made at the discretion of the ISE Graduate Committee.

D. Special Membership Appointments

All requests for special membership on the ISE graduate faculty will be determined by vote of the ISE graduate faculty who hold ISE faculty positions and appointments will be made for a specific period of time, usually two years. The following exceptions to the usual requirement stipulated in Section A may be made for good cause:

1. Part time instructors with an MS degree may be asked to teach MS-level (i.e., 5000-level) graduate courses.
2. Visiting faculty members with a full time appointment at a home institution may be granted the privilege to teach graduate level courses, serve on master's thesis committees and direct master's theses.
3. Adjunct faculty members may be granted the privilege to teach graduate level courses, serve on master's thesis or doctoral dissertation committees, and direct master's theses.

NOTE: Graduate College requires an application for Special Membership be completed and signed by department graduate faculty. Conditions for appointment include serving on MS thesis and PhD dissertation committees and teaching graduate students.