

MEMORANDUM

TO: Loretta Early, Chief Information Officer
Kyle Harper, Senior Vice President & Provost
Nick Hathaway, Executive Vice President

FROM: Susannah Livingood, Chair
Data Governance Coordinating Committee

DATE: October 30, 2015

RE: DGC Executive Committee Bimonthly Update - October 2015

Per the Data Governance Charter, our group is charged with submitting a progress report to you, our Executive Committee, every two months.

Accomplishments to date:

1. Established a bi-weekly standing meeting.
2. Created a website to provide information about data governance committee activities at OU (www.ou.edu/datagovernance), including public posting of meeting notes and an approved project list with status information.
3. Established a committee email address (dgc_contact@net.ou.edu).
4. Gave concept approval to the Student Data Profile API.
5. Established an initial list of projects that will need governance input.
6. Identified online training courses offered through EAB that could help interested parties (students/faculty/staff) educate themselves about what Data Governance is and achieves.

Items in progress:

1. Transforming current ad hoc governance-like groups on campus, most notably the current volunteer "ODS Committee," into a coordinated system of working groups that will report to the DGC. These groups will either continue or start work on already-identified issues that need campuswide input and effort.
2. Discussing role of restructured OSCB/OCRC and how the group will interface with the Data Governance Coordinating Committee in the future.
3. Setting up meetings with contacts from each of the projects referenced in accomplishments item #5, above, both to learn more about the project and provide governance-related advice and coaching.
4. Continuing to work on communication with campus (including publicizing informational materials identified in accomplishments item #6, above) and establishing standard processes for committee work.

Please contact us at any time with questions or concerns (dgc_contact@net.ou.edu). Thank you for your leadership and support!