

MEMORANDUM

TO: Loretta Early, Chief Information Officer
Kyle Harper, Senior Vice President & Provost
Nick Hathaway, Executive Vice President

FROM: Susannah Livingood, Chair
Data Governance Coordinating Committee

DATE: April 15, 2016

RE: DGCC Executive Committee Bimonthly Update - April 2016

Per the Data Governance Charter, our group is charged with submitting a progress report to you, our Executive Committee, every two months.

Accomplishments to date:

1. Data and Reporting Team (DART) is fully chartered and has started holding team and subteam meetings. It posts meeting notes on its website:
<http://ou.edu/content/datagovernance/dart.html>.
2. We have created a webform to collect issues and concerns from the campus community, accessible via two different spots on our website (on the "Contact Us" and "Requests and Project Approvals" pages).
3. We had our first review of a data project proposal - IRR's Minerva reporting system - requiring us to create a project proposal form which is now posted on our website.

Items in progress:

1. We moderated a discussion with administrative staff regarding the draft Student GPA rules document, gathering important feedback. The document has been sent back to DART for revisions.
2. We had initial discussions about how DGCC should evaluate requests to integrate new applications/software into the existing OU environment.

Under consideration:

1. We have identified a need for stewardship groups in areas of HR and finance. We plan to work with appropriate constituent groups as needed to get these going.
2. We are exploring the feasibility of metrics to track the progress and effectiveness of this group.

Please contact us at any time with questions or concerns (dg_contact@net.ou.edu). Thank you for your leadership and support!