Data Governance Committee
Meeting Minutes

July 2, 2015

Present: Susannah Livingood, Carl Grant, Chris Kennedy (via phone), Terri Pinkston,
             Dan Shuart
Absent: Erin Wolfe

The discussion followed the agenda distributed by Susannah Livingood via email on July 1, 2015:

1. Review of previous meeting minutes (corrections or additions)

   No corrections or additions were suggested.

2. Review of previous meeting action items:

   a. Charter revisions

      Several changes to the content and structure of the charter document were discussed.
      *Action Item: Susannah will create a clean copy of the charter with changes so far, plus
      changes discussed in this meeting, then notify the rest of the group so they can offer any
      further feedback on the newest version.*
      *Action Item: Dan will move the milestones table out and into a separate document and
      start developing it further.*

   b. New membership

      Chris Kennedy and Terri Pinkston both graciously agreed to serve in this group.

3. Old business

   a. Selecting a committee chair

      Consensus was that Susannah would be the chair for the first year. Language will be
      added to the charter to indicate that the chair position is reviewed/changed annually.

4. Process for getting charter approval

   Once the charter is deemed ready by the group, Susannah will set up a meeting with Nick and
   Kyle to discuss, notifying other committee members of the date and time in case they want to
   attend to lend support.
   Action Item: Susannah to set meeting with Kyle and Nick.

5. Update on OneU Platform meeting

   a. Current talking points

Discussion on this item was deferred to the next meeting.

    b. Next steps after the meeting for this group

Discussion on this item was deferred to the next meeting.

6. Other items

No other agenda items were suggested.