

Data Governance Committee  
Meeting Minutes

**June 5, 2015**

Present: Susannah Livingood, Dan Shuart, Erin Wolfe

Absent: Carl Grant

The discussion followed the agenda distributed by Susannah Livingood via email on June 4, 2015:

1. Review of previous meeting minutes (corrections or additions)

No corrections or additions were suggested.

2. Review of previous meeting action items:

a. Proposed charter – discussion about first draft

Several changes to the content and structure of the charter document were discussed.

**Action Item:** *Each person was assigned a section to revise by the next meeting.*

Two additional members were proposed, to provide representation for the three largest institutional data sets on campus: Terri Pinkston to represent HR and Finance, Chris Kennedy to represent Student.

**Action Item:** *Erin will speak to Chris, and Dan will speak to Terri.*

Selection of a committee chair was deferred to the next meeting, to allow new members to provide their input.

b. Update on the Big Tent meeting, review of talking points draft

Erin verified the scheduled date of the meeting as July 22, 2015, from 2:00-3:00 pm in Price 3040. The meeting name is “OneU Platform,” the initiative that will provide an anchor for the discussion. Talking points will generally be about what is required to support the implementation of the OneU Platform, most specifically the work this governance group is meant to facilitate.

c. Recurring meeting setup

Erin took care of setting the meeting day/time and frequency but asked for input regarding location. Susannah offered the IRR conference room (OSH 310A) for future meetings.

3. Potential first project – brainstorming

Discussion of the charter and planned talking points for the Big Tent meeting seemed to indicate that implementation of the OneU Platform is the logical first project for this group.

#### 4. Other items

No other agenda items were suggested.