

Data Governance Coordinating Committee
Meeting Notes

November 20, 2015

Present: Susannah Livingood, Carl Grant, Chris Kennedy, Terri Pinkston, Dan Shuart, Erin Wolfe, Joey Albin

1. Conference call with Gartner regarding data governance

Dan Shuart arranged for a conference call with Gartner, Inc. representative Michael Moran regarding our current data governance efforts and future plans. Moran had two key observations:

- Gartner recommends against large, broad initiatives. Rather, they recommend “Think strategically, act tactically.” Address specific “pain points” as needed, rather than rolling out broad, sweeping plans.
- Gartner recommends against DIY, homebrew approaches to technology initiatives, and instead recommends contracting this to an external provider.
- Gartner also observed that we may run into problems integrating new data governance initiatives into existing structures due to changing contexts and issues of authority/autonomy.

Moran also recommended some potential solutions:

- “Follow the money.” Align data governance strategies with funding leverages to incentivize and economize efforts.
- Use critical organizational needs as leverage to implement data governance.
- Confirm strong executive support for enforcing data governance.
- Embed data standards in the code and documentation itself.
- Remember that data governance does not have to be big and ponderous. It can be viewed as lean and agile when approached in a specific and strategic manner.

Gartner will be sending some of the referenced resources regarding organizational structures and research topics to Dan.

2. Meeting notes

Notes posted to DGCC shared Google Drive (GD) folder were approved without changes.

3. Updates

a. Status of ODS Committee transformation (Susannah)

Susannah continues to work with David Wilkins on the transformation process. After soliciting suggestions and feedback from current ODS Committee members, a name for the new group was chosen: Data and Reporting Team (DART). They are developing a proposed charter and membership list. These will be brought forward to DGCC for approval at this group’s next scheduled meeting.

b. Status of OSCB/OCRC transformation (Chris)

No updates since last meeting; Chris, Susannah, and Glenn Crouch will meet to discuss before the next DGCC meeting.

- c. Project liaison reports
 - i. Student On-boarding API (Chris)
On track, see item iii (below) for additional information.
 - ii. Advising API (Chris)
In process, pending work with ITX regarding the portal.
 - iii. Teamworks API (Chris)
There was discussion about whether this API substantively differs from the other two APIs already reviewed by the DGCC, and whether the DGCC needed to be notified of it or not. After some discussion about appropriate oversight, it was agreed that the team working on this project (which duplicates in large part the Student On-boarding API team) will attend the next DGCC meeting to discuss how data governance factors into the API production process. Chris will communicate to the team the need to provide a short summary explaining the purpose of this API, for DG committee to review.

4. CCE's membership request
Copies of CCE's request for representation on the DGCC, made separately by Jeff Henderson and by Will Jacobs, were circulated to committee members via email before this meeting. After discussion, the consensus of the group was that representation on DART is sufficient to meet the concerns listed in the request. The request is denied.

5. Record-keeping
 - a. Version control and naming conventions
Tabled for some future meeting.
 - b. Documentation of approved projects hosted on DGCC website
Tabled for some future meeting.

6. External linkages
 - a. Data Cookbook product
Tabled for some future meeting.

7. Other items
No other agenda items were discussed.

Appendix One

