

Data Governance Coordinating Committee  
Meeting Notes

**November 8, 2016**

Present: Carl Grant, Chris Kennedy, Dan Shuart, Erin Wolfe, Joey Albin  
Absent: Susannah Livingood, Terri Pinkston, Tim Marley

1. DART Data Review Group interaction with DRRG and DGCC

Chris Kennedy related a concern from Aaron Biggs regarding the distinction between DART's Data Review sub-team, DRRG, and DGCC.

- DGCC would submit working content to the DART Data Review sub-team for research as part of the DGCC review process.
  - This group would not be an actual part of the review process, just an available resource.
- Chris Kennedy will invite Aaron Biggs to submit a proposal to be available as a review resource with a description of the relationship to other groups and functional role.

2. Update on DRRG Request #10 DubLabs

Chris Kennedy updated DGCC on DubLabs:

- DubLabs will not actually access any OU data, and is only building an application that OU would then use to access data.

Discussion: Should access requests and progress on those requests be posted on the public-facing DGCC website?

- Concern regarding privacy of parties involved.
- Possibly post only executive summary and status of request.

3. Salesforce projects on campus

Dan Shuart spoke with College of Education regarding their Salesforce project (CRM tool):

- Advised them to consider data governance concerns.
- Advised them to map out data usage and integrations in advance.

Dan Shuart informed DGCC that there are likely more Salesforce-related requests coming as other campus groups are utilizing this software.

- DGCC may consider grouping related and similar Salesforce requests and creating a common interface.

#### 4. Other items

- Discussion regarding ensuring FERPA and privacy training for new data users, and lack of oversight, but this is potentially out of scope of DGCC.
- Carl Grant asked if DGCC should do more outreach and proactive efforts to seek out data governance concerns and to increase awareness of our utility.
  - Outreach plans discussed:
    - Increasing executive awareness of DGCC and our function
    - Add DGCC content to newsletters and list-servs such as the Associate Deans list-serv
    - Inter-committee communication