

Data Governance Coordinating Committee
Meeting Notes

October 23, 2015

Present: Susannah Livingood, Carl Grant, Chris Kennedy, Dan Shuart, Erin Wolfe (by phone), Joey Albin
Absent: Terri Pinkston
Guest(s): Aaron Biggs

1. Meeting notes

Notes posted to DGCC shared Google Drive (GD) folder were approved without changes.

2. Updates

- a. Review of first bimonthly report to DGC Executive Committee (Susannah)
Group discussed the draft report posted to the shared GD folder. The report was approved with amendments. Susannah will send the report to the Executive Committee by email, copying all DGCC members.
- b. Status of ODS Committee transformation (Susannah)
Transition is going smoothly so far. Current ODS group has been given multiple opportunities to comment on proposed new committee structure and scope, with majority of comments being positive. A new name has not been decided on yet. Once a name, charter, and proposed membership have been finalized, those will be brought to the DGCC for approval. The question of how the new committee will report to the DGCC was raised - email updates, chair of new group attending DGCC as non-voting member? DGCC members agreed that having the new group's chair attend these meetings would be acceptable, although it may not be necessary for that person to attend every meeting. It could be a mix of written reports and in-person updates.
- c. Project liaison reports
 - i. Student API (Chris)
The group working on this has created an updated set of documents that addresses read/write directionality concerns. Chris will forward them to DGCC members; Susannah will post on GD in a new folder set up for project materials (OU Data Governance - Proposals - Student On-boarding API). They are preparing for December testing.

3. Advising project discussion (Chris, Aaron)

This project was initiated by Provost Harper in September 2014 to address inconsistencies and difficulties with advising efforts across campus. Focus groups were held with advisors at all levels (UC, college, department) and students. These meetings identified frustrations with and functional limitations of existing applications (e.g., Degree

Navigator) as well as the need to provide a more integrated, one-stop source for advisors to reference when interacting with students. This project is intended to make changes both at the application level (they're about to release an RFP for a degree audit system) and at the user-interface level, taking advantage of the new portal being developed by IT.

After some discussion, it was established that the portion of this project that falls under direct purview of the DGCC is the advising-specific API that will be created to pass data from the OneU Platform to the portal (see Appendix One). While this Advising API will have some elements in common with the Student On-boarding API already reviewed by the DGCC, it is unlikely to overlap 100%, so needs to be tracked separately. Current plans indicate that there will be a combination of read/write, with role-based permissions. Chris will provide regular updates on this project to the DGCC.

4. Record-keeping
 - a. Version control and naming conventions
Deferred to the next meeting.
 - b. Documentation of approved projects hosted on DGCC website
Deferred to the next meeting.
5. Other items
No other agenda items were discussed.

Appendix One

