

Data Governance Coordinating Committee
Meeting Notes

June 21, 2016

Present: Susannah Livingood, Carl Grant, Chris Kennedy, Teri Pinkston, Dan Shuart, Erin Wolfe, Joey Albin
Guests: Nick Key, George Thomas

1. Meeting notes

The prior meeting's notes, posted to the DGCC shared Google Drive folder, were approved no changes. Susannah will add them to the website.

2. Student data profile additions

On behalf of the Data Request Review Group (DRRG), Nick provided an updated copy of the Student Data Profile Use Case document; it now includes a proposed list of data elements determined to be needed for the current use cases. Potential consumers of this profile include the in-development ONE portal in addition to the original consumer, OU Bound. Other possible future consumers include the OU Innovate application, with associated Scholarship Genius feature. Nick noted that a small group of students will begin beta testing the ONE portal this summer, and the OU Innovate app is ready to deploy one approval is granted.

In reviewing the documents provided, DGCC members expressed concerns that not enough supporting information was provided. The DRRG needs to attach more documentation, especially (but not limited to) information on who validated the source for each of the data elements and when that validation took place. Nick noted that the final result is likely to be several small APIs rather than one big one, and approvals/documentation need to track accordingly.

DGCC clarified exactly what has been approved and for what purpose:

- Approval to continue development on these four projects: ONE portal, OU Bound, OU Innovate, and Scholarship Genius.
- Approval was affirmed for those four projects to use the student data profile, given that the end users of the data will be students, who will be viewing their own data only.
- DRRG must provide the DGCC with missing documentation on proposed profile fields (especially the information about data validation), due by August 2016.

3. Discussion/approval of additional members on the Data Request Review Group

Chris Kennedy reported current membership of the DRRG as: Jennifer Bergeron (IT), Aaron Biggs (OSVPP), Lindsey Johnson (IT), Chris Kennedy (ESFS), Nick Key (IT), JP Morgan (IT), Doug Phillips (IT), and Jeff Wall (IT).

Suggested additions are: Michelle Boydston (HR), John Hennessey (Library), and Susan Strout (FS).

Representatives are also needed from CCE (ask Misty Rhodes) and VPR (ask Kelvin Droegemeier).

It was asked how this group relates to DART. DRRG is an administrative group tasked with managing and performing work according to the approved process flow. While there is membership overlap between DART and DRRG, DART is a separate entity. It is not tied to administrative structures, but rather is to be used as a resource when functional and user input is needed on data and access issues.

4. Possible new non-voting member - IT Internal Audit

Susannah relayed the substance of a discussion she had with Tim Marley, Director of Internal Audit's IT Audit Team. Susannah endorsed Tim's suggestion that he become a non-voting member of the DGCC and asked for feedback from the other DGCC members. Having received no objections, either at the meeting or afterward, it is agreed that Tim Marley will be invited to future DGCC meetings.

5. Star schema pilot project

Nick gave a brief summary of the star schema pilot project currently being developed by IT. The proposal is not ready to submit to DGCC, but he wanted to make sure DGCC members had sufficient opportunity to ask questions about the major concepts underlying the proposal. Susannah asked for a separate, longer session to be scheduled for that discussion. Nick will set one up and invite DGCC members to attend as schedule allows.

6. Other items?

No other items were discussed.