

Data Governance Coordinating Committee
Meeting Notes

October 26, 2017

Present: Carl Grant, Susannah Livingood, Chris Kennedy, Terri Pinkston, Erin Wolfe, Tim Marley, Joey Albin

Absent: Dan Shuart

1. Review of prior meeting notes

August 29th meeting notes were approved as circulated.

2. DRRG item(s), if any

- a. Request 32.1 - Education CRM Addendum: This request was circulated to the group and an online poll was initiated. Results of the poll indicated an in-person discussion was required. This is the second request related to the Education CRM project. During discussion, members of the DGCC expressed concerns about the potential for this unintentionally creating multiple systems of record. Susannah and Chris did discuss this issue with JRCoE and feel confident they understand the limits of how the system should be used. There were also concerns about data security. Erin pointed out this is very similar to the Retention CRM project, and that one was approved. It was agreed that any concerns about data security applies equally to both projects.

The DGCC approved the request contingent on DRRG/IT ensuring (and documenting) that appropriate data security is in place for all OU-IT/Salesforce projects.

3. Data access questions forwarded by Chris Kennedy

Chris forwarded several questions about appropriate data use that he has recently been asked by various campus constituencies (see attached). Core issues contained in those questions include: how to provide non-Cognos access to institutional data; and how to handle data requests from groups not typically provided it (e.g., students). After discussion, there seemed to be general agreement that access questions are best answered by the owners of whatever data sources are being requested, rather than by DGCC. The group agrees, however, that clearer and more comprehensive guidance

about appropriate institutional data use would be helpful in evaluating such situations. For example, best practice might be that in cases where someone wants data for application development they are provided with de-identified sample data rather than production access.

4. Near term planning for DGCC meetings

Susannah provided a status update for the proposed OU Regents committee to handle data governance. It is her understanding that the initial Regents agenda item was pulled over concerns related to wording and the division of responsibilities relative to Norman vs. HSC. Current plan is to submit a revised item on the December agenda. More updates will be provided as they are available.

The group agreed DGCC would continue to meet and maintain its review functions until it is notified that some other group has been established to take on those duties. The group will handle DRRG requests via online polls through the end of 2017 and resume in-person meetings in 2018.

5. Other items

No other items were discussed.