DART Policy & Recs Subteam Minutes
Oct 27, 2016: Meeting #7

EXECUTIVE SUMMARY

Scope:
Let's cast our net wide to discover what policy making bodies are making policies about data and technology with a focus on: student data, finance data, HR data on Norman campus, but not intentionally excluding anything else if it arises. We will be partnering in some fashion with ITC.

Scope Timeline:
TBD

ACTION ITEMS ON/BEFORE: DEC 1

1. Completed:
    a. Splitting Nov/Dec meeting to the middle of both and decided on December 1st.
    b. Add room # to invite.
2. Not Completed:
    a. Everyone needs to review columns F, G, and H of the OneDrive document Standing IT Committees—working copy to double check the information.
    b. Sign up to volunteer to contact groups in column K.
        i. Wilkins picked who he wanted to contact.
        ii. Wall: Filled in known columns and picked who he wanted to contact.
        iii. Emilie Giustozzi volunteered to be contact person for some committees, and volunteered Alicia Knoedler to contact one of the groups.

DISCUSSION

- The committees are involved in data and technology.
- Everyone completed the list jointly for volunteering.
- Everyone did a light overview of script draft created by Wilkins used to contact the committees. Script was approved.

Wilkins:

- Mentioned that some Cognos licenses were coming up for renewal in May, 2017, and it might be wise to get on someone's radar a complete review of Cognos license and report usage in order to make a wise license renewal decision. This group may choose to partner with IT and others in a Cognos license usage review, and may want to help make a renewal recommendation
- Creating a working partnership with others on Dart Committee Support Group is looking at Cognos licenses as a part of another project.
- Decision for Cognos renewal needs to be made before May. Ask the DGCC if they are looking at the usage? Mention this to them in March.
- Expires May: Ellucian- student data use only
- Expires June: IBM

Otto: View it later after they gather that initial information and then piggy back on that.

Giustozzi:

- A policy should be created for software renewal in general.
- Purchasing may have a purchasing policy for software.

Wilkins:

- Emailed Henderson.
- No one recommended to add to replace Misty Rhodes and the Interim EDO (Julie Tate) would not be free enough to join in Misty's place.

HOUSEKEEPING

Facilitator: Emilie Giustozzi

Minutes: Danielle Caswell

Roster:

1. David Wilkins
2. Patti M. Otto
3. Justin S. Wollenberg
4. Yan Zhou

5. Lisa A. Portwood
6. Alicia Knoedler
7. Emilie R. Giustozzi
8. Marcus A. Glenn
9. Jeffrey S. Wall
10. Shelly Rolland