Graduate Teaching Academy

Graduate Teaching Academy: Levels of Achievement

Level 1
Requirements:
• Participation in at least 5 GTA Seminars and at least 1 GTA hands-on Workshop (to be verified by the CTE; may be attended over multiple semesters)
• Submission of a 2-page reflection essay

Level 2
Requirements:
• Participation in at least 5 GTA hands-on Workshops and at least 1 GTA Seminar (to be verified by the CTE; may be attended over multiple semesters)
• Submission of a 2-page reflection essay

Instructions for Completion of GTA Level 1 & 2 Requirements:
1. Send an email to teach@ou.edu (Subject line: “GTA Level 1 or 2”) indicating that you would like to fulfill the requirements for either Levels 1 or 2 of the Graduate Teaching Academy.
   a. Include in your email a list of GTA Seminars & Workshops you attended (dates and titles/topics).
2. In response to your email, the CTE will:
   a. Verify your attendance at GTA events
   b. Send any relevant reflection writings you might have completed and submitted as a part of your participation in GTA events
3. Use the writings provided to you (as well as any of your own notes) to write a 2-page reflection essay on your participation in GTA Seminars or Workshops.
   a. The essay is your opportunity to reflect on aspects of GTA content that you found most relevant to your teaching/professional interests and career trajectory.
4. Return your essay to the CTE via email (teach@ou.edu).
5. Upon successful review of your essay, you will receive recognition of completion and a letter detailing your participation in GTA (to be utilized in your teaching/professional portfolio).

Level 3
Requirements:
• Completion of GTA Levels 1 and 2
• Participation in a CTE Graduate Reading Circle (6 weeks)
• Completion of a Teaching Project (Project Plan should be approved by the CTE)
Teaching Project options include:

- Development of an Online Teaching Portfolio (possible components include: CV, teaching philosophy statement, online publication of reflective essays written for GTA, sample syllabus/assignments, etc.)
- Submission of a recent scholarly piece focused on teaching to an appropriate outlet (i.e., conference or journal submission)
- Active engagement with a professional learning network or organization within your discipline
- Other projects as approved by the CTE

To be recognized for Level 3, contact the CTE (teach@ou.edu) for a consultation (include the subject line “Graduate Teaching Academy Level 3”). During this consultation, instructions for completion of the requirements will be outlined.

Citing Guidelines

When citing any GTA level of achievement in your c.v. we recommend placing it within the Professional Development section. While it is prestigious and carries weight, it is not a true Fellowship or Scholarship and should not be listed as such under your awards. Below are examples of proper citations for the four levels of achievement.

2015-2016 Graduate Teaching Academy Level 1, Center for Teaching Excellence (Attended 5 seminars and 1 hands-on workshop)

2015-2016 Graduate Teaching Academy Level 2, Center for Teaching Excellence (Attended 5 seminars and 5 hands-on workshops)

2015-2016 Graduate Teaching Academy Level 3, Center for Teaching Excellence (Attended 5 seminars and 5 hands-on workshops, participated in Graduate Reading Circle, and completed a Teaching Project)