University College New Sooner Enrollment Program
Absentee Enrollment Guidelines

The New Sooner Enrollment Program begins the important transition process for incoming freshmen and transfer students. While the process is required of all new students entering University College at the University of Oklahoma, students who find it impossible to attend the New Sooner Enrollment Program in-person may request approval to complete an absentee enrollment.

Who qualifies for an absentee enrollment?

A student will be allowed to enroll via the absentee process under the following or similar conditions (appropriate documentation and submission of request form required):

1. Student will be out of the country/state due to study abroad, internship or summer learning program which falls across all enrollment/orientation sessions. Include documentation from school, supervisor or summer program coordinator.

2. Student will report to Boot Camp or other military training which falls across all enrollment/orientation sessions. Include appropriate documentation.

3. Student is currently attending another university and current courses conflict with all enrollment/orientation sessions. Include documentation from other institution of current class schedule(s).

4. Student has a family or health-related issue that prevents in-person attendance, or student lives a significant distance from campus and traveling would cause financial hardship. These factors are considered on a case-by-case basis and documentation may be required.

Due to special considerations in assessing transfer work, students who meet the above conditions, but who have earned 30+ college credit hours, may not be granted approval and will be assessed individually.

A student will NOT qualify for an absentee enrollment under the following or similar conditions:

1. Family vacation
2. Summer job
3. Student has been to campus multiple times or has family already attend the University of Oklahoma
4. Student lives within a reasonable driving distance

Once an Absentee Enrollment request form and supporting documents have been received and reviewed by University College, notification will be sent to a student’s OU email account. The notification will either include information to begin the Absentee Enrollment process or explain why the request was not approved.

It is important to activate and regularly check your OU email account. If you have not done so already, you may activate your account at http://account.ou.edu.