

September 14, 2021

Meeting Minutes

**Meeting Type:** Monthly Staff Senate Meeting

**Call to Order:** 8:32 am

**Attendees:** Susanne Adams, Stacie Ashwood, Braden Beller, Charlotte Berryhill, Mitch Braden, Barbara Burton, Lee Camargo Quinn, Esthela Casale, Lorri Craig, Denise Davis, Susie Elliott, Colin Fonda, Vicki Ford, Eric Gillispie, Tandy Gourd, Anna Gross, Carah Horn, Jennifer Kisamore, Chris Koone, Ashley Langley, Jennifer Lee, Khanh Luong, Samantha Mayer, Dora Mensah, Angela Miller, Lindsay Mitchell, Patty Mitchell, Ruth Neal, Dave Rasmussen, Gaby Rodriguez, Phil Salon, Kaylie Stogsdill, Beth Sullins, Angela Surratt, Darla Vann, T. Welles, Olivia Wiesner, Dr. Jasmine Willis Wallace, Katie Yokum, Stephanie Zumwalt.

**Quorum Confirmed:** Yes

**I. Approval of Minutes:** Yes

**II. Treasurer's Report:** Khanh Luong

a. Total ending fund balance for all accounts: \$7,464.93

**III. Committee Reports**

- a. Merit - Tandy Gourd did not have a report, but he did mention he will start working on merit awards for next year in February.
- b. Membership & Policy review - Report given by Angela Surratt. Angela went over the vacant Staff Senate Representative positions. Group 1 – Schusterman Building – we need two alternates; Group 3 – Schusterman Building 4 West and 12, we need one Representative and one alternate; Group 4 – Schusterman Clinic – five vacant positions. Group 5 – Off site locations – we need one representative. If you know of anyone who would like to fill these positions email [tulsastaffsenate@ouhsc.edu](mailto:tulsastaffsenate@ouhsc.edu). The Staff Senate Bylaws have been updated under Article 5, under Meetings to include “To accommodate employees working remotely or unable to attend in person the OU-Tulsa Staff Senate may conduct meetings per the University of Oklahoma approved virtual platform at the discretion of the Chair”. The update was approved.
- c. Communications - Angela Surratt – continue to send updates from your departments and she will add the zoom meeting information to the newsletter.
- d. Staff Week and Activities –Cara Horn has volunteered to help with scheduling Food Trucks. Samantha Mayer will be working on Fall activities. The Chili Cook off has officially been cancelled due to food restrictions, but there will be a virtual costume contest and a door decorating contest. There will be a Craft Fair scheduled for November. It is tentatively scheduled for November 19, 2021.

**IV. Non-Committee Reports**

- a. Police Advisory - No report
- b. Diversity Initiatives - Dr. Jasmin Willis-Wallace gave an overview of upcoming DEI programming for September and October.
- c. LiveWell OU - Lindsay Mitchell – gave a reminder that 3<sup>rd</sup> quarter ends this month so be sure to log all wellness activities and she gave an update and reminder of participating in virtual workshops and meditation. Health screenings on campus and Wellness Checks with your Doctor does count, you don't have to do just the on campus screenings.

V. **Employment Benefits** - Beth Sullins – introduced Lee Camargo Quinn to talk to us about open enrollment and the changes coming to our health benefits plan. She gave an overview of the process for the decision to recommend going from BC & BS to Cigna 1/1/2022. The recommendation has been sent pending approval of the Board of Regents. Rates are not available yet. Communication will be sent out when they have more details in October. Tentatively, open enrollment is set for October 25 – November 5<sup>th</sup>. Dental will stay with BC & BS and Vision will stay with Metlife. Send individual questions to [lcamargoquinn@ou.edu](mailto:lcamargoquinn@ou.edu)

VI. **New Business** - None.

VII. **Round Robin Discussion** – The vote passed to give new hires an OU car coaster from SWAC inventory as a welcome gift at new employee orientation. Tandy also suggested sending a welcome email to new hires from Staff Senate. Angela Miller said the email will come from her and that is on her list.

VIII. **Adjournment** - 9:23 am

Respectfully Submitted - Denise Davis