

August 10, 2021

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

Call to Order: 8:31 am

Attendees: Joshua Baker, Braden Beller, Lorri Craig, Denise Davis, Susie Elliott, Cierra Gleason, Anna Gross, Tandy Gourd, Carah Horn, Khanh Luong, Samantha Mayer, Angela Miller, Lindsay Mitchell, Patty Mitchell, Ruth Neal, Dave Rasmussen, Kaylie Stogsdill, Angela Surratt, Beth Sullins, Olivia Wiesner, Dr. Jasmine Willis Wallace

Quorum Confirmed: Yes

I. **Approval of Minutes:** Yes

II. **Treasurer's Report:** Khanh Luong

a. Total ending fund balance for all accounts: \$4,139.02

III. **Committee Reports**

- a. Merit - Tandy Gourd gave a shout out to Angela Miller and all those who helped to ensure no staff was left off the program. He will begin working in late January, early February for April.
- b. Membership & Policy review - Report given by Angela Surratt. Angela went over the vacant Staff Senate Representative positions. Group 1 – Schusterman Building – we need one Representative and two alternates; Group 3 – Schusterman Building 4 West and 12, we need one Representative and one alternate; Group 4 – Schusterman Clinic – five vacant positions. Angela Miller and Angela Surratt will try to find a way to get support from the clinic; Group 5 – Off site locations – we need one representative. If you know of anyone who would like to fill these positions email tulsastaffsenate@ouhsc.edu. Membership and Policy review will be adding “that in an event of campus closure or unforeseen pandemic and we can work from home with approval from the Chair, meetings will be conducted by University of Oklahoma virtual platform via zoom” to the Staff Senate Bylaws this week.
- c. Communications - Angela Surratt serving as Interim Chair gave the report. They received one submission from the Qualtrics survey from one department who wants to send out a flyer across email. Once it is approved, it will be sent out in the weekly distribution. Email or fill out the Qualtrics survey for any news you want to send. Also, for those who filled out a survey to be a part of a committee, Angela and the Chair are working on those and will send you an email with the information so you can get in contact with the committee chairs.
- d. Staff Week and Activities - Samantha Mayer gave a wrap up report of how Staff Week went. For September activities, Samantha will continue to schedule the Food Trucks for Food Truck Fridays. We will schedule one food truck Friday per month. October is the annual Chili Cook Off and Costume Contest. Braden Beller has offered to help coordinate the event. November is the Craft Fair Market. Mitch Braden has volunteered to help coordinate this event. December is the Holiday Reception. This event is usually handled by the Executive Committee. We still need someone to step up as the Committee Chair for SWAC.

IV. Non-Committee Reports

- a. Police Advisory - No report
- b. Diversity Initiatives - Dr. Jasmin Willis-Wallace reported that a lot of great programs are coming with the start of the school year. The first one is DEI Donuts and Coffee on October 27th.
- c. Employment Benefits - Beth reported that there was not an EBC meeting in July because a committee on EBC is working on a new RFP for our health insurance. Beth anticipates EBC will have an announcement coming out soon on a new health insurance plan for next year. She reported that Saint Francis and Blue Cross and Blue Shield was able to come to an agreement to keep all their services in-network for our employees.

V. New Business - None.

VI. Round Robin Discussion - Lindsey Mitchell gave an update on the university Breast Feeding Policy. She said it is now on the Regents agenda for September. Tandy introduced Anna Gross, the new HR Manager for Tulsa and Tandy also mentioned the new CHRO, Dorothy Anderson who will begin August 30th. Discussion about the mask mandate, social distancing, quarantine, and policies.

VII. Adjournment - 9:07am

Respectfully Submitted - Denise Davis