

October 12, 2021

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

Call to Order: 8:34 am

Attendees: Stacie Ashwood, Denise Davis, Chief Walter Evans, Vicki Ford, Cierra Gleason, Tandy Gourd, Carah Horn, Khanh Luong, Samantha Mayer, Angela Miller, Lindsay Mitchell, Patty Mitchell, Dave Rasmussen, Gaby Rodriguez, Phil Salon, Jenny Shaw, Kaylie Stogsdill, Beth Sullins, Angela Surratt, Teresa Welles, Olivia Wiesner

Quorum Confirmed: Yes

I. **Approval of Minutes:** Motion to approve by Samantha Mayer and second by Angela Surratt. Minutes approved.

II. **Treasurer's Report:**

a. Total ending fund balance for all accounts: \$7,464.94 - Motion to approve by Angela Surratt and second by Samantha Mayer. Treasurer's report approved.

III. **Committee Reports**

- a. Merit - Tandy Gourd did not have a report, but he will begin work on service awards and staff senate merit awards in February. If you would like to help, you can email Tandy or go to the Staff Senate website and submit a request to join the committee.
- b. Membership & Policy review - Report given by Angela Surratt. A new representative Jenny Shaw was in attendance. She is the second representative for Group 3 which covers Building 4, 4W and 12. We have an opening for one representative in Group 1 and two alternate positions. Group 4 – Schusterman Clinics, all positions are open. Carah Horn, Samantha Mayer, Dr. Willis Wallace went to the clinics to pass out information, membership drive to make sure they know all voices need to be heard and encouraged them to join staff senate. They have plans to go to all the offsite locations for the membership drive.
- c. Communications - Angela Surratt – The communications committee meets every week to go over the newsletter before it is sent out. The committees have been updated on the website. If you don't see your name, or if you want to join a committee, please send Tulsa Staff Senate an email.
- d. Staff Week and Activities – Update given by Samantha Mayer on the Flower Power Fundraiser. Samantha also gave an update on the virtual costume (individual or group) and door decorating / pumpkin carving contest. Submit photos to the staff senate email so we can put it all together and send out for voting. Winners will be announced Friday, October 29th. Note: the chili event will probably return next year. The Craft Fair is scheduled for November 19th from 11 – 1pm in Founders Hall. Cara Horn gave an update on the food trucks. Olivia Wiesner will be joining Cara to help her. It was suggested that maybe to help with the fundraisers, the food trucks would add \$1 to every order, and that \$1 would go back to the staff senate. Angela Miller said we will discuss that with the committees and bring it to a vote at the next meeting. Angela Miller gave a call out to ask for volunteers to help coordinate the January and February activities. Please email staff senate if you are interested in helping.

IV. **Non-Committee Reports**

- a. Police Advisory – Chief Evans reported that all OU campus departments are getting ready to launch the ABLE – Active Bystandership for Law Enforcement project that came out of Georgetown University. He gave an overview of the program. He would like us all to encourage

those in our areas to look at the six videos that are already on their website and to read the Crimson Blue to prepare us all to be safe during the holiday season. OU Livewell will promote the videos.

b. Diversity Initiatives – No report.

V. LiveWell OU - Lindsay Mitchell – Participate in 4th quarter challenges – The College of Pharmacy has flu shot clinics available. Register online, no appointment necessary, go when there are times available. Make sure to have your insurance card and know your employee id number. Kaylie Stogsdill will be handing out third quarter incentives next week and at the Tulsa Benefit Fair, Friday the 22nd. You will be able to pick up third quarter incentives along with first and second incentives if you have not picked them up yet.

VI. Employment Benefits - Beth Sullins – Open Enrollment will be October 25th – November 5th.

There will be a virtual benefits fair option and an in-person benefits fair in Founders Hall on the 22nd.

VII. New Business - None.

VIII. Round Robin Discussion - None.

IX. Adjournment – Motion by Olivia Wiesner to adjourn and second by Angela Surratt. 9:10 am

Respectfully Submitted - Denise Davis