

March 8, 2022

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

Call to Order: 8:32 am

Attendees:

- Officers: Angela Miller, Samantha Mayer, Denise Davis, Khanh Luong
- Representatives: Susie Elliott, Vicki Ford, Cierra Gleason, Jenny Shaw, Olivia Wiesner, Tyler Steele
- Ex Officio: Beth Sullins
- Additional Attendees: Lorri Craig, Jennifer Lee, Lindsay Mitchell, Kris Myers, Anthony Nave, Gaby Rodriguez, Phil Salon, Kaylie Stogsdill, Kristi Williams, Dr. Jasmine Willis-Wallace

Meeting was recorded so that representatives who were unable to attend the live meeting could view the meeting and vote on the items discussed.

I. ***Approval of Minutes:** Motion to approve by Samantha Mayer and second by Tyler Steele.

II. ***Treasurer's Report:** Total ending fund balance for all accounts: \$10,373.98 - Motion to approve by Olivia Wiesner and second by Tyler Steele.

III. **Committee Reports**

- a. **Merit** – Report given by Angela Miller. Nomination overview and Retiree's for the past three years will be recognized this year at the reception. Along with service year lapel pins, lapel pins will be ordered that say "retiree".
- b. **Membership & Policy review** – Report given by Samantha Mayer. Samantha and Angela gave an overview of the revised bylaws and how the representative process will work to ensure proper representation across Schusterman and off-site locations.
*Motion to approve new bylaws: Olivia Wiesner motions with second by Tyler Steele.
- c. **Communications** – Report given by Samantha Mayer. Nothing new to report.
- d. **Staff Week and Activities** – Report given by Samantha Mayer.
DEI Week event scheduled Friday, March 11th Service/Therapy Dogs – How they can help with inclusion?
 - a. Food Truck Friday scheduled for March 25th, 11-1 in Stuart Square.
 - b. Staff Senate Store: Working on a T-shirt for Staff Week and to have inventory in the store. It will be an OU-Tulsa shirt to appeal to everyone.
 - c. March: A virtual scavenger hunt will be March 17th.
 - d. Staff Week is April 18-22. Qualtrics Survey will be sent out to request volunteers for the week. Points can be earned for your LiveWell portal.
Monday Cook-out-- Samantha Mayer
Tuesday – Puzzles and Popcorn - Vicki Ford and Library staff
Wednesday – Professor Paws and Pals – Livewell and President's Office.
Thursday – Awards Reception – Executive Committee and Merit Award Committee
Friday – Food Truck and Outdoor Activity – Carah Horn/Olivia Wiesner/Kimberly Wise
*Motion to approve spending \$6,500 on staff week related expenses by Jenny Shaw, seconded by Olivia Wiesner.

IV. Non-Committee Reports

- a. Police Advisory – Report given by Samantha Mayer on behalf of Chief Evans. He is having discussions with the marketing and communications team to bring additional emergency response training for faculty and staff. They are continuing to work on the catalytic converter theft.
- b. Diversity Initiatives – Dr. Jasmine Willis-Wallace gave an overview of events scheduled for DEI week. The next DEI Lunch and Learn to discuss DEI topics will be March 17th.

V. LiveWell OU – Lindsey Mitchell gave an overview of all the opportunities coming up in March and April. Look for the details in the weekly OU LiveWell emails and check the LiveWell portal calendar.

VI. Employment Benefits – Beth Sullins. Nothing new to report, but she did say people are adjusting to the new insurance program.

VII. New Business – 2C33 will not be available for the Staff Senate meetings for April and May. It was agreed by everyone to have both months on zoom and back to in-person in June. No official vote required.

VIII. Round Robin – Tyler Steele mentioned that the Annual Fire Safety Inspections will be taking place and there will be a Tornado Drill during Spring Break. New posters will be passed out on campus for safety instructions and what to do in an emergency.

IX. Adjournment - Motion by Samantha Mayer and second by Denise Davis to adjourn, 9:30 am.

**Voting for items motioned occurred online after the meeting. A quorum participated in the vote and the results are included with the minutes.*

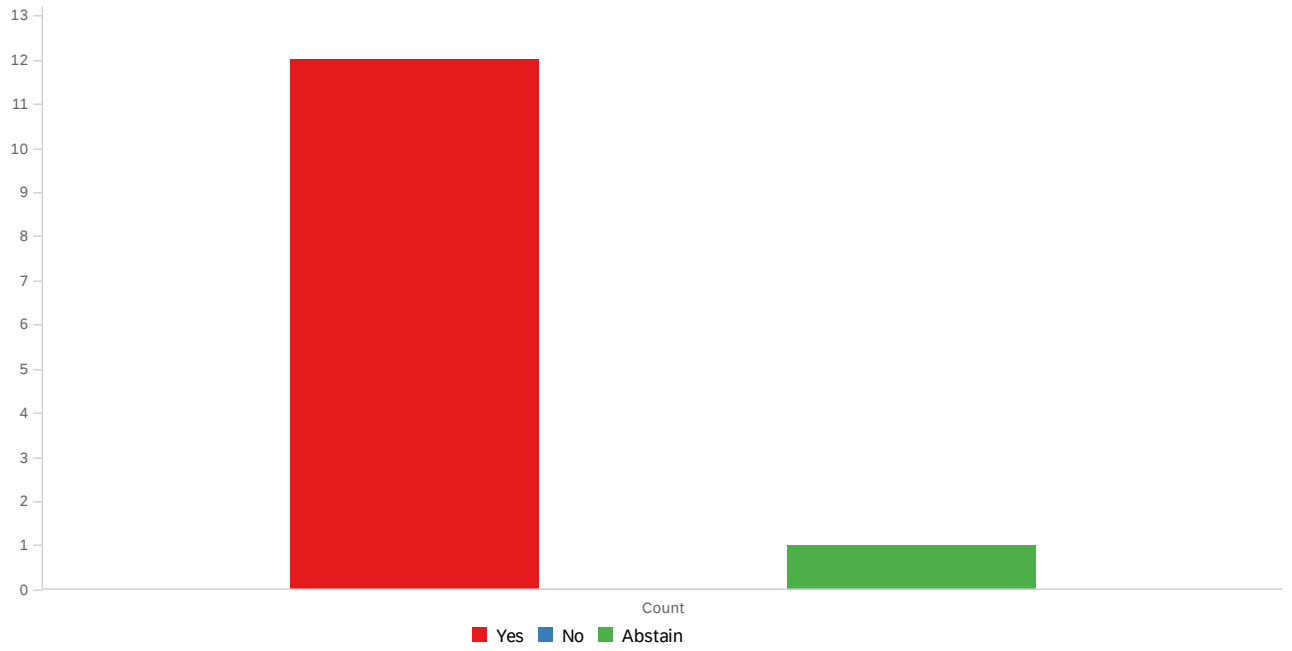
Respectfully Submitted - Denise Davis

Default Report

3.08.2022 Staff Senate Voting Ballot

March 14, 2022 8:19 AM MDT

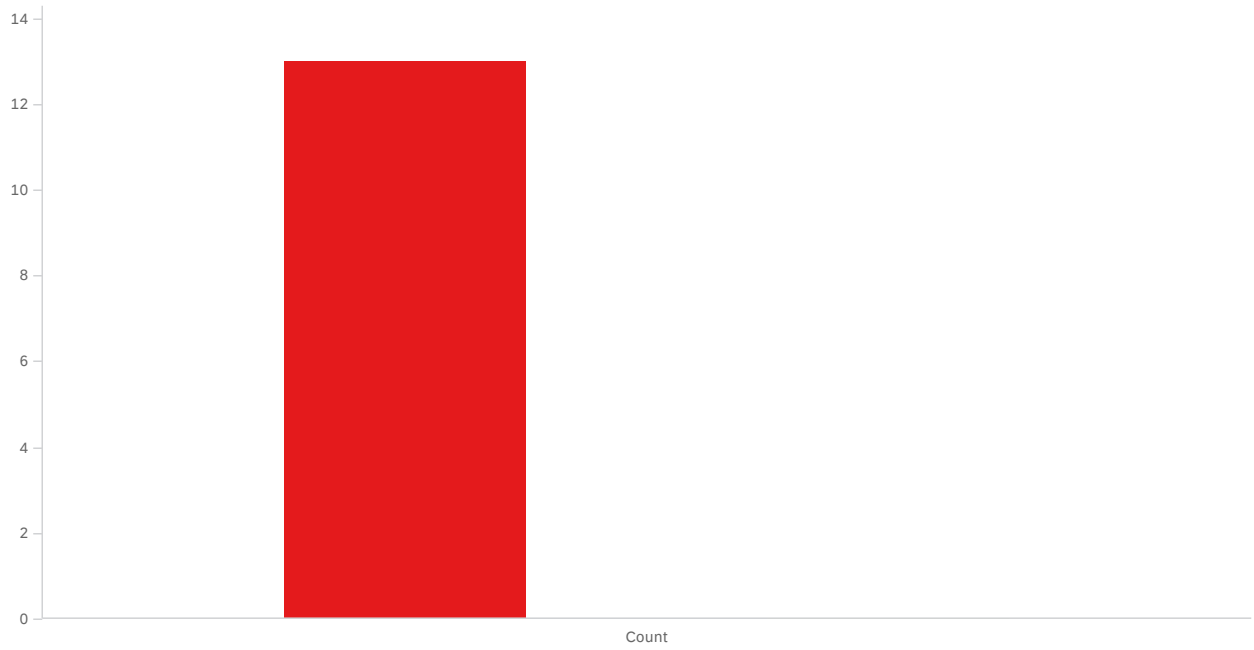
Do you approve the meeting minutes from the last general meeting?



#	Field	Choice	Count
1	Yes	92%	12
2	No	0%	0
3	Abstain	8%	1
			13

Showing rows 1 - 4 of 4

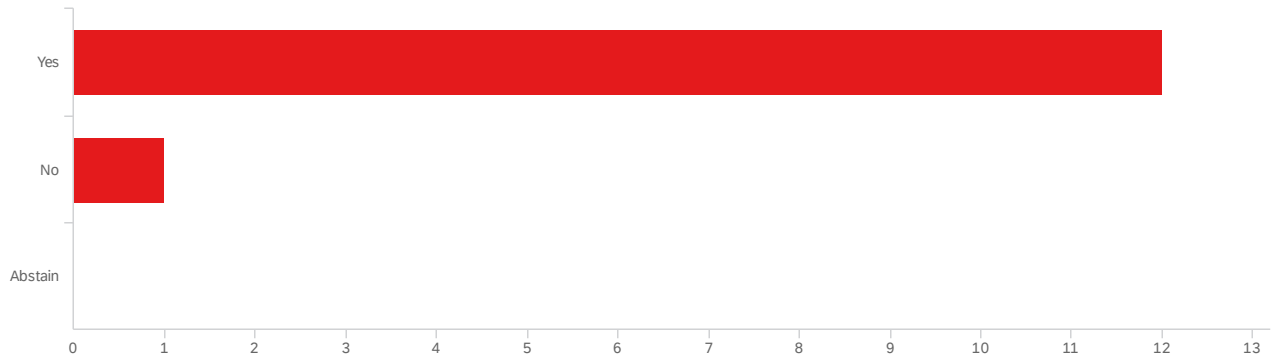
Do you approve the Treasury report?



#	Field	Choice	Count
1	Yes	100%	13
2	No	0%	0
3	Abstain	0%	0
			13

Showing rows 1 - 4 of 4

Do you approve the proposed changes to the OU-Tulsa Staff Senate By-Laws, as posted on the Staff Senate website for review since 2/25/2022?



Do you approve spending up to \$6,500 on expenses for Staff Week activities scheduled to occur April 18-22, 2022?

