

December 14, 2021

Meeting Minutes

**Meeting Type:** Monthly Staff Senate Meeting

**Call to Order:** 8:37 am

**Attendees:** Denise Davis, Susie Elliott, Chief Walter Evans, Cierra Gleason, Jennifer Lee, Khanh Luong, Samantha Mayer, Angela Miller, Lindsay Mitchell, Gaby Rodriguez, Phil Salon, Jenny Shaw, Kaylie Stogsdill, Tyler Steele, Beth Sullins, Olivia Wiesner, Dr. Jasmine Willis-Wallace

**Quorum Confirmed:** Yes

I. **Approval of Minutes:** Motion to approve by Samantha Mayer and second by Olivia Wiesner. Minutes approved.

II. **Treasurer's Report:**

a. Total ending fund balance for all accounts: \$12,374.98 - Motion to approve by Samantha Mayer and second by Olivia Wiesner. Treasurer's report approved.

III. **Committee Reports**

a. Merit – No Report.

b. Membership & Policy review – Report given by Samantha Mayer. Patty Mitchell will be the last Representative for Group 1. Motion by Denise Davis to approve her as Representative and seconded by Susie Elliott. Motion approved. The committee will be going through the bylaws to see what is outdated and needs to be updated and customized to fit the Tulsa campus. A rough draft will be presented to the Staff Senate in a couple of months.

c. Communications – Report given by Samantha Mayer. The format has been changed to Mailchimp. It's easier to work with and flows nicely and able to do at no cost. Any department communications submit online request through the staff senate website.

d. Staff Week and Activities – No activities until March. Angela gave a wrap up of the Holiday Reception. In February, Vicki Ford will be coordinating a fundraiser for the staff senate. For March, there will be a scavenger hunt. If you are interested in helping this event, please email Angela Miller, Samantha Mayer or the Tulsa Staff Senate.

IV. **Non-Committee Reports**

a. Police Advisory – Chief Evans talked about the series they are doing on safety. The Walking Alone was published about three weeks ago the Holiday safety will be published soon. You can find the videos on their website, fb page, and on the monitor across from police dispatch. They are working on a table-top exercise. They do twice a year. Usually for department heads, but anyone that is interested in attending can attend. It will be January 21<sup>st</sup>, 1E03.

b. Diversity Initiatives – Report given by Dr. Jasmine Willis-Wallace. The MLK parade will be January 17<sup>th</sup> at 11am. She would like to see a great participation for walkers. She is also working on Spring 22 planning. There is no one this year able to drive the bus. We would need someone with a CDL license.

c. LiveWell OU – Report given by Lindsay Mitchell. They are ramping up on the new program year. There will be an in-person opportunity for training on January 5<sup>th</sup>. They will also have zoom opportunities in January and February. Eight-week Team Challenge starts in January. She encourages all of us to participate in LiveWell. OU-Vaccinated shirts are still available. You can stop by the Tulsa HR office and pick one up.

V. Employment Benefits – Report given by Beth Sullins. Reminders that new benefit cards will be coming out and if you have a flex spending card, you need to be working on getting your reimbursement. Paychecks for December, the 17<sup>th</sup> and 30<sup>th</sup>. The third paycheck for December will not have any benefits taken out.

VI. New Business – No new business.

VII. Adjournment - Motion by Samantha Mayer and second by Susie Elliott to adjourn, 9:04am.

Respectfully Submitted - Denise Davis

StartDate	EndDate	tion (in sec	Finished	Q1	Q2
Start Date	End Date	Duration (in seconds)	Finished	Do you approve the November meeting minutes?	Do you approve the November Treasury report?
12/17/2021 8:27	12/17/2021 8:27	8	TRUE	Yes	Yes
12/17/2021 8:32	12/17/2021 8:32	7	TRUE	Yes	Yes
12/17/2021 8:40	12/17/2021 8:40	6	TRUE	Yes	Yes
12/17/2021 8:55	12/17/2021 8:55	9	TRUE	Yes	Yes
12/17/2021 9:19	12/17/2021 9:19	8	TRUE	Yes	Yes
12/17/2021 9:34	12/17/2021 9:35	8	TRUE	Yes	Yes
12/17/2021 10:11	12/17/2021 10:11	8	TRUE	Yes	Yes
12/18/2021 6:48	12/18/2021 6:48	11	TRUE	Yes	Yes
12/20/2021 7:54	12/20/2021 8:02	481	TRUE	Yes	Yes
12/20/2021 10:08	12/20/2021 10:09	16	TRUE	Yes	Yes

Q4

Do you approve Patty  
Mitchell as a  
Representative for Group

1?

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes