

August 14, 2019

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

Call to Order: 8:30 a.m.—Kristin Rodriguez

Attendees: Susie Elliott, Angela Surratt, Samantha Mayer, Mitch Braden, Braden Beller, Lee Lawson (guest), Hanna Lee, Jennifer Lee, Avery Marshall, Cierra Gleason, Khanh Luong, Kristin Rodriguez, Sarah Caldwell and Teresa Welles

Quorum confirmed

I. Approval of Minutes

- a. July minutes approved

II. Treasurer's Report: Khahn Luong

- a. Received invoice for Staff Senate reception
- b. Received donations from Norman and COM

III. Committee Reports

a. Merit

- i. No report

b. Membership & Policy Review

- i. Confirmed new member Samantha Mayer
- ii. Have potential new member from Medical Informatics

c. Communications

- i. Have access to website, working on updates

d. Staff Week and Activities

- i. Craft Fair is next Wednesday, we have 24 participants and 1 outside vendor, significant increase from last year. There will be a food truck outside the learning center.
- ii. Planning Halloween activities; door decorating contest and chili cook-off (cost is \$5/bowl), looking for participants.
- iii. Tulsa Oilers wants to have a promotional day on Oct 21. This will include discounted tickets; tickets will be \$14 but Staff Senate members will only pay \$5 per ticket, Staff Senate will pay the remainder. You can bring guests, but you must pay the \$14 price for additional tickets. The Stanley Cup will be present and we will have pictures made with it.
- iv. T-shirts for Staff Senate members – cost \$17 each, price for members will be \$5 each and Staff Senate will pay remainder. We are wanting to have t-shirts for the Oiler game so we can have group pictures. We want to use pictures to help promote participation in Staff Senate. T-shirt design should go out next week and then we will pick a color for the shirts.

e. Marketing & Fundraising

- i. No report

f. Sustainability

- i. No report – Please Recycle

g. Police Advisory

- i. No report

IV. New Business

- a. Lee Lawson from Student Affairs spoke regarding Schusterque. This event is for students, faculty and staff (families are welcome) and includes BBQ from Billy Sims, inflatables, games and live music. Staff Senate usually donates \$1000 so that staff can be included, but with increased costs, Lee is asking that we increase our donation by \$600.
- b. Voted on increase of donation to Schusterque - \$1600, approved
- c. Voted on Oiler tickets – approved
- d. Voted on T-shirts for members – approved. T-shirt design should go out next week for review, then we can pick a shirt color.

V. Round Robin Discussion

- a. Officers have access to share drive and email
- b. Concern for garbage in parking garage – suggestion made that Staff Senate have a pick up day where we as a group pick up trash on campus, may need additional trash receptacles around campus, maybe we could start an anti-litter campaign. Will defer to the Sustainability Committee
- c. Encourage participation in Staff Senate, may come up with alternate ways to attend meetings (via skype or zoom) – will look at bylaws

VI. Adjournment – 9:20 am

Respectfully Submitted,
Teresa Welles - Secretary, Staff Senate