

July 9, 2019

Meeting Minutes

Meeting Type: Monthly Staff Senate Meeting

**Call to Order:** 8:30 a.m.—Kristin Rodriguez

**Attendees:** LaJeanna Weaver, Lora Cash, Susie Elliott, Chelsea Appleton, Angela Surratt, Jennifer Lee, Sarah Caldwell, Teresa Welles, Braden Beller, Mitch Braden, Khanh Luong, Lisa Eshenour, Hanna Lee, Avery Marshall, Kristin Rodriguez, Vicki Ford and Samantha Mayer

Quorum confirmed

- I. **Approval of Minutes**
  - a. June minutes approved
  
- II. **Treasurer's Report: Khahn Luong**
  - a. Have not received charges for Staff Reception yet
  
- III. **Committee Reports**
  - a. Merit
    - i. No report
  - b. Membership & Policy Review
    - i. No report
  - c. Communications
    - i. No report
    - ii. Angela Surratt to join committee
  - d. Staff Week and Activities
    - i. Good response for craft fair, need outside vendors and possible food vendors
    - ii. Food truck will be here on July 19
    - iii. Next big event is chili cook-off
    - iv. Committee meets the week before Staff Senate monthly meeting
  - e. Marketing & Fundraising
    - i. Moved to Staff Week and Activities Committee
  - f. Sustainability
    - i. Recycle pickup schedule – outside bins every other weeks – inside bins every week
  - g. Police Advisory
    - i. No report
  
- IV. **New Business**
  - a. Discussed change of meeting day – motion made to move monthly meeting to Wednesdays – motion approved
  
- V. **Round Robin Discussion**
  - a. Need PowerPoint presentation for Onboarding
  - b. Chair asked to send emails to President/Dean's office asking for annual funding
  - c. Need ideas for offsite locations participation
  - d. Possibly have some monthly meetings at offsite locations



- e. Welcome Back week funding – asking that Staff Senate cover half the cost of snow cones – motion approved
- f. Vacant positions open – please encourage co-workers to join
- g. Outreach – need ideas to build up participation in Staff Senate

**VI. Adjournment – 8:51 am**

Respectfully Submitted,  
Teresa Welles - Secretary, Staff Senate