



October 12, 2017

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

Staff Senate: Michelle Nunn, Mitch Braden, Monica Burke, Lisa Eshenour, Beth Sullins, Laura Kent, Shelly Fowler, Sarah Caldwell, Brittany Cole, Vicki Ford, Carrie Harrison, Jenna Tow, Caitlin Cundiff, Kristin Rodriguez and Teresa Welles

Guests: Kerri Thomas, Braden Beller, Lorri Craig and Karen Mulkey

Call to Order: Completed by Laura Kent at 8:33 am

Quorum Confirmation

- I. Minutes for September were reviewed and approved
- II. Treasurer's Report
 - a. Sarah Caldwell gave report
 - i. September ended at \$8193.63
 - ii. Report shows receipt of \$1200 from Norman side, still waiting on \$2900 for Drillers night
- III. Committee Reports
 - a. Merit
 - i. No report
 - b. Membership & Policy Review
 - i. New member, Michelle from Medical Informatics
 - c. Communications
 - i. Updates have been made to Facebook, trying to make it more OU friendly
 - d. Staff Week & Activities
 - i. Cookbook – will launch in April 2018 – need participation
 - ii. Door decorating contest – 31 entries
 - iii. Chili cook-off – everything set
 - iv. Holiday pop-up shops - November
 - v. Holiday Reception – Dec 13, 2017 expecting 125 people, will have door prizes, looking into consolidating vendors for event into one
 - vi. Angie – Christmas decorating week before Thanksgiving

- e. Marketing and Fundraising
 - i. Raffle for chili cook-off
 - f. Sustainability
 - i. No report
- IV. Old Business
 - a. Staff Senate t-shirt design – waiting on graphics
- V. New Business
 - a. OU Tulsa Police Advisory Committee – asked for Staff Senate involvement, this will be the past chair
 - i. Amanda Murphy – Patrick Henry Elementary is asking for volunteers to help with Fall Festival on Oct 27
- VI. Round Robin discussion
 - i. Open Discussion
- VII. Meeting Adjourned at 9:10 am

Next Meeting: Thursday, November 9, 2017

Respectfully Submitted,
Teresa Welles, Secretary