



November 9, 2017

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

Staff Senate: Angie Childers, Shelly Fowler, Brittany Cole, LaJeanna Weaver, Jenna Tow, Lisa Eshenour, Teresa Welles, Laura Kent, Mitch Braden, Ashlee Rempel, Kristin Rodriguez, Caitlin Cuncliff, Monica Burke, Mary Troutman, Vicki Ford and September Boles

Guests: Kerri Thomas, Rachel Jaudon, LaDeana Butler and Alyssa Peterson

Call to Order: Completed by Laura Kent at 8:33 am

Quorum Confirmation

- I. Minutes for October were reviewed and approved
- II. Treasurer's Report
  - a. Laura Kent gave report
    - i. Sarah has stepped down as Treasurer
    - ii. October ended at \$10,547.32
    - iii. Received \$2900 for Drillers night
- III. Committee Reports
  - a. Merit
    - i. No report
  - b. Membership & Policy Review
    - i. Looking for new members
  - c. Communications
    - i. Waiting on email access
  - d. Staff Week & Activities
    - i. Chili Cook-off was a success!
    - ii. Door decorating contest 39 entries; costume contest 12 group entries and 21 individual entries; chili makers 20 entries
    - iii. Total cost \$323.94, revenue \$756 – approx. profit \$412
    - iv. Holiday Pop-Up Shop Dec 7; coffee vendor will be split with Student Affairs
    - v. Holiday Reception Dec 13, Lefty's will cater entire event under budget

- e. Marketing and Fundraising
  - i. Raffle for Chili Cook-off make \$137
  - ii. We have 2 gift certificates from Qdoba that will expire in Dec, discussed options and decided to use them to encourage participation in cookbook
- f. Sustainability
  - i. No report
  - ii. Staff Senate received positive feedback on the Supply Swap Closet
- g. OU Tulsa Police Advisory Committee
  - i. Report given by Ashlee Rempel explaining what the Campus Police do for the University
  - ii. Campus police will begin testing body cameras on campus
- IV. Old Business
  - a. Request was made last month to purchase materials for a photo backdrop frame, issue was discussed and approved to purchase pre-made frame for approx. \$30
- V. New Business
  - a. Angie – Christmas decorating Nov 21 from 9-11am; a 12' Christmas tree has been donated to Staff Senate
  - b. Are we still having Spirit Day?
    - i. Yes, 2<sup>nd</sup> Friday of the month
- VI. Round Robin discussion
  - a. Reminder - Food Truck Friday, Nov 10 and Dec 1
- VII. Meeting Adjourned at 9:25 am

Next Meeting: Thursday, December 14, 2017

Respectfully Submitted,  
Teresa Welles, Secretary