



July 13th, 2017

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

Staff Senate: Angie Childers, Kristin Rodriguez, Monica Burke, Sarah Caldwell, Heather McIntosh, Mary Troutman, Rodney Chaney, Laura Kent, Angela Boyd, Vicki Ford, Jenna Tow, Shelly Fowler, Melanie Cole, Carrie Harrison, September Boles, Mitch Braden, LaJeanna Weaver, Blanca Gonzalez, Caitlin Cundiff

Guests: Kendra Guthrie, Jennifer Fought, Lisa Gleason

Call to Order: Completed by Laura Kent at 8:33am

Quorum Confirmation

- I. No minutes for June training/introduction meeting
- II. Treasurer's Report
 - a. Sarah Caldwell gave report, distributed hard copy
- III. Committee Reports
 - a. Merit
 - i. No report – need chair
 - b. Membership & Policy Review
 - i. Laura Kent gave report on behalf of Monica Burke
 - ii. Mary Troutman volunteered, and elected to be chair of Merit committee
 - iii. Lisa Eshenhour & Melanie Cole co-chairing Marketing & Fundraising
 - c. Communications
 - i. No report – need chair
 - ii. Try to post on social media 2X per month
 - d. Staff Week & Activities
 - i. 2 new members: Carrie Harrison & Mitch Braden
 - ii. 2018 Staff week, April 23-27, all venues booked
 - iii. Theme – “Take Me to the Movies”
 - iv. Have tentative schedule of events for the year
 - v. Implementing Time Commitment Form
- IV. New Business
 - a. Shelley Fowler spoke on office supply recycling closet
- V. Meeting Adjourned at 9:03 am

Next Meeting: Thursday, August 10th 2017

Respectfully Submitted,

Monica L. Burke, Chair Elect